School Emergency Drills Documentation Form

Type of Drill

- XX Fire Drill (5 required)
-☐ Standard
-☐ Tornado Safety Drill (2 required)
-☐ Class Change
-☐ Shelter in Place Drill
-☐ Recess
-☐ Lockdown (3 required)
-☐ Other Events

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 10/4/2019 Time drill was held: 1:30 ______ AM XX PM

Exact time required to evacuate/shelter/secure: 0 Minute 57 Seconds

Total Participants: All

This report is for emergency drill # 5 for school year 2019-2020

Remarks:

Fire Drill #5

Drill was coordinated with:

☐ Emergency Management Coordinator
   Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

   AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
   Name & Title: ________________________________

   OR

☐ Fire (fire chief or designee)
   Name & Title: ________________________________

Principal's signature ____________________

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School Emergency Drills
Documentation Form

Type of Drill
- XX Fire Drill (5 required)
- CJ Tornado Safety Drill (2 required)
- CJ Shelter in Place Drill
- CJ Lockdown (3 required)

Type of Drill
- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 9/4/2019

Time drill was held: 8:31 XXAM □ PM

Exact time required to evacuate/shelter/secure: 1 Minute 13 Seconds

Total Participants: All

This report is for emergency drill #1 for school year 2019-2020.

Remarks:

Fire Drill #1

Drill was coordinated with:

- Emergency Management Coordinator
  Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

  AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title: __________________________

  OR

- Fire (fire chief or designee)
  Name & Title: __________________________

Principal's signature __________________________

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School Emergency Drills
Documentation Form

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<th>Type of Drill</th>
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<tbody>
<tr>
<td>XX Fire Drill (5 required)</td>
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<td>□ Tornado Safety Drill (2 required)</td>
<td>□ Class Change</td>
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<td>□ Recess</td>
</tr>
<tr>
<td>□ Lockdown (3 required)</td>
<td>□ Other Events</td>
</tr>
</tbody>
</table>

Name of Reporting School: _Springbrook Middle School_____________

Name of person conducting drill: _Adam Benschoter_____________

Title of person conducting drill: _Assistant Principal_____________

Date of Drill: _9/5/2019___ Time drill was held: _9:25________ XXAM □ PM

Exact time required to evacuate/shelter/secure: __1 Minute 14 Seconds__

Total Participants: _All__________________

This report is for emergency drill # _2___ for school year _2019-2020___.

Remarks:

Fire Drill #2

Drill was coordinated with:

☑ Emergency Management Coordinator
   Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

   AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
   Name & Title: ________________________________

   OR

☐ Fire (fire chief or designee)
   Name & Title: ________________________________

Principal’s signature _______________________

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### School Emergency Drills Documentation Form

**Type of Drill**

- XX Fire Drill (5 required)
- CJ Tornado Safety Drill (2 required)
- D Shelter in Place Drill
- CJ Lockdown (3 required)
- D Standard
- D Class Change
- D Recess
- D Other Events

**Name of Reporting School:** Springbrook Middle School

**Name of person conducting drill:** Adam Benschoter

**Title of person conducting drill:** Assistant Principal

**Date of Drill:** 9/12/2019  
**Time drill was held:** 10:18 AM

**Exact time required to evacuate/shelter/secure:** 1 Minute  9 Seconds

**Total Participants:** All

**This report is for emergency drill #** 3 for school year 2019-2020

**Remarks:**

Fire Drill #3

Drill was **coordinated** with:

- [x] Emergency Management Coordinator  
  **Name & Title:** Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

  AND

- [ ] Law Enforcement (county sheriff or chief of police or designee or MSP)  
  **Name & Title:**

  OR

- [ ] Fire (fire chief or designee)  
  **Name & Title:**

**Principal's signature**

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School Emergency Drills
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Type of Drill

XX  Fire Drill (5 required)
☐  Tornado Safety Drill (2 required)
☐  Shelter in Place Drill
☐  Lockdown (3 required)

Type of Drill

☐  Standard
☐  Class Change
☐  Recess
☐  Other Events

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 9/13/2019  Time drill was held: 12:00 PM

Exact time required to evacuate/shelter/secure: 1 Minute 8 Seconds

Total Participants: All

This report is for emergency drill #4 for school year 2019-2020.

Remarks:

Fire Drill #4

Drill was coordinated with:

☑ Emergency Management Coordinator
  Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

  AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title: ________________________________

  OR

☐ Fire (fire chief or designee)
  Name & Title: ________________________________

Principal's signature ___________________________

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