



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities
Future of Possibilities

Agenda

Regular Meeting

Monday, September 11, 2023

6:00 p.m.

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
 - a. Michelle Force
5. Communications
 - a. Resignation of Steve Gonzalez, Graduation Coach
 - b. Resignation of Lukas Spellar, Head Start

B. Recommended Action

1. Consent Agenda
 - a. Approval of August 24, 2023, Closed Session Minutes (handout)
 - b. Approval of August 24, 2023, Regular Minutes
 - c. Treasurer's Report ending August 31, 2023
 - d. New Hires-
 1. Brandon Reed- Paraprofessional
 2. Janee Garza- Paraprofessional
 3. Katlin Wilson- Paraprofessional
 4. Shawna Underhill- Paraprofessional

Business Requiring Board Action

- a. Approval of merit pay for BAA
- b. Approval of merit pay for AEA
- c. Approval of merit pay for Non-Union Employees
- d. Approval of changes to board policy 5707, School Wellness
- e. Acceptance of Donations

2. Business Requiring Future Board Action

C. Reports from Superintendent and Staff

1. Portrait of a Graduate
2. Lesson Plan Update

D. Future Meetings and Business

1. Board Committee Reports-Curriculum
2. Board Member Comments
3. Meeting Dates and Upcoming Events
 - Artalicious, September 16, 2023
 - Los Hermanos, September 17, 2023, 3:00 p.m.
 - BOE Meeting, September 25, 2023, 6:00 p.m. Head Start
 - Parkside Substance Abuse Presentation, September 26, 2023 6:00
 - Homecoming, October 6, 2023

E. Public Comment ('Request to Participate Form' must be filled out and given to Angie Schaffer before Section D (Future Meetings and Business) on the agenda

F. Closed Session

G. Tentative Action

H. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.

EXECUTIVE SUMMARY

DATE: September 14, 2023

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Steve Gonzalez.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Steve has submitted his resignation from Adrian Public Schools.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Steve Gonzalez, effective September 8, 2023.

EXECUTIVE SUMMARY

DATE: September 14, 2023

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Lukas Speller.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Lukas has submitted his resignation from Adrian Public Schools.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Lukas Speller effective August 18, 2023.

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF EDUCATION, AUGUST 28, 2023, ADRIAN HIGH SCHOOL, B100

MEETING CALLED TO ORDER

President Ferguson called the Adrian Board of Education meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.

PLEDGE RECITED

PRESENT: Trustees: Ballard, Baucher, Buku, Marks, Solis-Gautz, and President Ferguson

ABSENT: Trustee Henagan

Moved by Ballard, supported by Buku, that the Adrian Board of Education approve the agenda.

AGENDA APPROVED

Motion carried.

Trustee Buku recited the District's mission statement as a reminder of the purpose and direction of the District.

MISSION STATEMENT

Superintendent Paker recognized First Student. They received an award for "National Location of the Year." The Adrian location displayed remarkable improvements across all safety benchmarks. They had zero preventable loss-time injuries and zero instances of children sleeping on the buses through the 2022 and 2023 years. They started the year with a driver shortage and ended with a surplus of five drivers.

GOOD NEWS REPORT

Superintendent Parker commented, "Adrian Public Schools has had numerous Director changes in the last year. Angie Schaffer has done a great job helping to guide and ensure that the board meetings are done with quality and promptly."

COMMUNICATIONS

The District recognized the resignations of Kari Truax, Tisha Smith, Dorothy Eisenmann, Jessica Sevilla, and Julie McCarbery.

Moved by Ballard, supported by Buku, that the Adrian Board of Education approve the consent agenda.

CONSENT AGENDA

The consent agenda included the following items:

- a. Approval of Minutes from August 14, 2023, Regular Meeting
- b. Approval of Minutes from August 14, 2023, Closed Session (hand out)
- c. Treasurer's Report ending July 31, 2023
- d. New Hires- Terrel Tindall, Amanda Burgermeister, Leslie Rubio, Brittany Byrd, Keslyn Kissella, Melissa Sissen
- e.

Moved by Baucher, supported by Marks, that the Adrian Board of Education approve changes to existing board policies.

REVISIONS TO BOARD POLICIES

Motion carried.

Moved by Ballard, supported by Solis-Gautz, that the Adrian Board of Education approve new board policy 4228, No Expectation of Privacy.	NEW BOARD POLICY
Motion carried.	
Moved by Marks, supported by Buku, that the Adrian Board of Education accept donations from Spectrum Chiropractic, Sally Dickson, Legacy Arbor Friends, and The First Presbyterian Church.	DONATIONS
Motion carried.	
The board reviewed a resolution for merit pay for the Building Administrative Assistants. The criteria for an administrative assistant are based on effective or highly effective evaluation rating, successful completion of a District and building-based goal. The maximum payout is \$500 per person, and they have to be employed as of October 1, 2023, and June 1, 2024.	MERIT PAY FOR BAA
The board reviewed a resolution for teacher merit pay. The criteria for a teacher are based on an effective or highly effective evaluation rating, successful completion of all goals, absences of three or fewer, individual student growth goals at effective or highly effective. The maximum payout is \$1,000 per person, and they have to be employed as of October 1, 2023, and June 1, 2024.	MERIT PAY FOR AEA
The board reviewed a resolution for non-union employees' merit pay. The criteria are based on effective or highly effective evaluation rating successful completion of goals. The maximum payout is \$500 per person, and they have to be employed as of October 1, 2023, and June 1, 2024.	MERIT PAY FOR NON-UNION EMPLOYEES
The board reviewed changes to board policy 5707, School Wellness. Superintendent Parker told the board that the changes were required for schools to receive funds for student meal debt forgiveness.	UPDATED POLICIES
Superintendent Parker shared First Day of School pictures and informed the board that the school year was off to a great start. Chad O'Brien reported the participation numbers for each fall sport. Trustee Ballard told the board that the federal restrictions on Head Start volunteers affect their parent participation at policy council meetings.	REPORTS FROM SUPERINTENDENT AND STAFF
Vice President Baucher informed the board that the Finance Committee had met and discussed The MI Community Center grant.	FINANCE COMMITTEE
Trustee Ballard thanked the board for the impromptu birthday recognition at the last board meeting. Trustee Solis-Gautz commented, "I was asked to help at Alexander Elementary today. It was amazing the amount of energy the students had. It was an excellent start to the day; every student was in class by 8:47."	
Moved by Buku, supported by Ballard, that the Adrian Board of Education convene to a closed session at 6:28 p.m. under the Open Meetings Act 8(1)(c) for collective bargaining.	CLOSED SESSION

ROLL CALL VOTE:

Yeas: Ballard, Baucher, Buku, Marks, Solis-Gautz, and Ferguson

Nays: none

Motion carried.

President Ferguson declared the meeting back in open session at 6:31 p.m.

OPEN SESSION

Moved by Marks, supported by Baucher, that the Adrian Board of Education approve the tentative agreement with the AESPA. The economic reopener highlighted a 2% wage increase and an attendance incentive for criteria met for K-12 paraprofessionals. K-12 food service employees will receive a market rate adjustment, Head Start AESPA group will receive a 5.6% COLA increase a step with Quality Improvement money, and an increase in the hard cap for 2023-24.

AESPA

Motion carried.

Moved by Marks, supported by Baucher, that the meeting be adjourned at 6:32 p.m.

ADJOURNMENT

Motion carried.

Beth Ferguson, President

Mike Buku, Secretary

EXECUTIVE SUMMARY

DATE: September 11, 2023

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend hiring a paraprofessional for Springbrook Middle School.

EXPLANATION:

Deb Agnew and her interview team recommend Brandon Reed as a special education paraprofessional for Springbrook Middle School. Brandon is an athletic coach in our District and has experience working with kids.

RECOMMENDATION:

The HR Director recommends that Brandon Reed be hired as the paraprofessional at Springbrook Middle School, effective for the 2023-2024 school year.

EXECUTIVE SUMMARY

DATE: September 11, 2023

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend hiring a paraprofessional for Prairie Elementary School.

EXPLANATION:

Deb Agnew and her interview team recommend Janee Garza as a special education paraprofessional for Prairie Elementary School. Janee has eighteen (18) years of experience working with kids.

RECOMMENDATION:

The HR Director recommends hiring Janee Garza as a Paraprofessional at Prairie Elementary School, effective September 5, 2023.

EXECUTIVE SUMMARY

DATE: September 11, 2023

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend hiring a paraprofessional for Alexander Elementary School.

EXPLANATION:

Deb Agnew and her interview team recommend Katlin Wilson as a special education paraprofessional for Alexander Elementary. Katlin has several years of customer service experience and is a team player.

RECOMMENDATION:

The HR Director recommends that Katlin Wilson be hired as the paraprofessional at Alexander Elementary School, effective September 5, 2023.

EXECUTIVE SUMMARY

DATE: September 11, 2023

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend hiring a paraprofessional for Prairie Elementary School.

EXPLANATION:

Deb Agnew and her interview team recommend Shawna Underhill as a special education paraprofessional for Prairie Elementary School. Shawna has several years of experience working with kids.

RECOMMENDATION:

The HR Director recommends hiring Shawna Underhill as the paraprofessional at Prairie Elementary School, effective September 5, 2023.

EXECUTIVE SUMMARY

DATE: September 14, 2023

CONTACT PERSON: Dan Peña

PURPOSE: To approve the resolution for merit pay for (BAA) Building Administrative Assistant employees for 2023-24.

EXPLANATION:

As stated in the attached resolution, “Section 1250 of the Revised School Code, as amended, requires the district to implement and maintain a method of compensation for its teachers and administrators that includes job performance and job accomplishments as a significant factor in determining compensation and additional compensation for district administrators and teachers.” While merit pay is not required for Administrative Assistants, the board still has the option to approve this pay for this group and may do so through a resolution.

Merit pay for BAA-Building Administrative Assistant employees will be paid based on individuals meeting the following criteria for 2023-24:

- Effective or highly effective overall evaluation rating with no sub-categories as ineffective in 2023-24 or the prior year if the evaluation cycle is once every two years
- Successful completion of goals, one that is District based and one that is Building based
- Maximum payout, or cap, per person of up to \$500
- Employed as of October 1, 2023 and June 1, 2024

RECOMMENDATION:

The Business Manager recommends the Adrian Board of Education approve the BAA-Building Administrative Assistants merit pay resolution for 2023-24.

ADMINISTRATIVE ASSISTANTS EMPLOYEE MERIT PAY FOR 2023-24

Adrian Public Schools (the "District").

A regular meeting of the Board of Education of Adrian Public Schools was held at Adrian High School, Room B100:

on September 11, 2023, at 6:00 p.m.

The meeting was called to order by _____.

Present: Members, _____

Absent: Members, _____

The following preamble and resolution were offered by Member _____ and supported by Member _____

WHEREAS:

1. Section 1250 of the Revised School Code, as amended, requires the district to implement and maintain a method of compensation for its teachers and administrators that includes job performance and job accomplishments as a significant factor in determining compensation and additional compensation for district administrators and teachers
2. Merit pay shall be awarded for such BAA (Building Administrative Assistant) employees listed below, meeting the following criteria for 2023-24:
 - a. Criteria for earning merit pay:
 - i. "Effective" or "highly effective" overall evaluation rating with no sub-categories as "ineffective" in 2023-24 or for those employees evaluated every other year in 2022-23
 - ii. Employee must be employed as of October 1, 2023, and June 1, 2024
 - iii. Employee must meet one District goal and one Building Level goal
 - b. The total payout of \$5,500 will be shared equally amongst those employees meeting the criteria, with a maximum of \$500 per person, paid out by the last pay in June 2024.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has reviewed the proposed merit pay in accordance with Section 1250 of the Revised School Code, as amended, and by the adoption of this resolution, approves the criteria and amount identified for merit pay for the 2023-24 school year.
2. All resolutions and parts of resolutions insofar as they conflict with the procedures of this resolution be, and the same are hereby rescinded.

Ayes: Members, Trustees _____

Nays: Members _____

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Adrian Public School District, Michigan, hereby certifies that the foregoing is a true and complete copy of the a resolution adopted by the Board of Education at a regular meeting held on September 11, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

EXECUTIVE SUMMARY

DATE: September 14, 2023

CONTACT PERSON: Dan Peña

PURPOSE: To approve the resolution for teacher merit pay for 2023-24.

EXPLANATION:

As stated in the attached resolution, “Section 1250 of the Revised School Code, as amended, requires the district to implement and maintain a method of compensation for its teachers that includes job performance and job accomplishments as a significant factor in determining compensation and additional compensation for district teaching staff.” As the AEA collective bargaining agreement is currently settled through the 2023-24 school year, the board has the option to approve teacher merit pay through a resolution, per the union contract.

The resolution includes the criteria a teacher must meet to be eligible for the merit pay. All five criteria must be satisfied for eligibility:

- Effective or highly effective overall summative evaluation rating with no elements as “minimally effective or ineffective”; if an employee is on the highly effective multiyear cycle this section is exempt
- Successful completion of all goals with a rating of effective or highly effective
- Absences less than or equal to three (excluding FMLA leave, W/C leave and personal days)
- Individual student growth goals met at effective or highly effective
- Employed as of October 1, 2023 and June 1, 2024

The total payout to be shared equally among those teachers meeting the criteria is \$50,000 with a per person cap of \$1,000.

RECOMMENDATION: It is the recommendation of the Business Manager that the Adrian Board of Education approve the teacher merit pay resolution for 2023-24.

TEACHER MERIT PAY FOR 2023-24

Adrian Public Schools (the "District").

A regular meeting of the Board of Education of the District was held in the High School, room B-100 in the district, on September 11, 2023, at 6 p.m.

The meeting was called to order by

Present: Members, _____

Absent: Members, _____

The following preamble and resolution were offered by Member _____ and supported by Member _____

WHEREAS:

1. Section 1250 of the Revised School Code, as amended, requires the district to implement and maintain a method of compensation for its teachers that includes job performance and job accomplishments as a significant factor in determining compensation and additional compensation for district teaching staff
2. The Board has considered that merit pay shall be awarded for any District teacher meeting the following criteria for 2023-24:
 - a. Criteria for earning merit pay:
 - i. "Effective" or "highly effective" overall summative evaluation rating with no elements as "minimally effective or ineffective"; if a teacher is on a multiyear highly effective cycle, this section is exempt
 - ii. Successful completion of all goals with a rating of "effective" or "highly effective"
 - iii. Absences (non-school related) less than or equal to three, excluding FMLA leaves, Worker's Comp leaves, and personal days
 - iv. Teacher must have met their individual student growth goal at "effective" or "highly effective."
 - v. Teacher must be employed as of October 1, 2023 and June 1, 2024
 - b. The total payout of \$50,000 will be shared equally amongst those teachers meeting the criteria, with a maximum of \$1,000 per person, paid out by the last pay in June 2024.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has reviewed the proposed merit compensation for District teachers in accordance with Section 1250 of the Revised School Code, as amended, and by the adoption of this resolution, approves the criterion and amount identified for merit pay for the 2023-2024 school year.
2. All resolutions and parts of resolutions insofar as they conflict with the procedures of this resolution be, and the same are hereby rescinded.

Ayes: Members, Trustees _____

Nays: Members _____

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Adrian Public School District, Michigan, hereby certifies that the foregoing is a true and complete copy of the a resolution adopted by the Board of Education at a regular meeting held on September 11, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

EXECUTIVE SUMMARY

DATE: September 14, 2023

CONTACT PERSON: Dan Peña

PURPOSE: To approve the resolution for merit pay for non-union employees for 2023-24.

EXPLANATION:

As stated in the attached resolution, “Section 1250 of the Revised School Code, as amended, requires the district to implement and maintain a method of compensation for its teachers and administrators that includes job performance and job accomplishments as a significant factor in determining compensation and additional compensation for district administrators and teachers.” For employees that have individual contracts, the board has the option to approve merit pay through a resolution.

Merit pay for non-union employees will be paid based on individuals meeting the following criteria for 2023-24:

- Effective or highly effective overall evaluation rating with no sub-categories as ineffective in 2023-24 or the prior year if the evaluation cycle is once every two years
- Successful completion of goals where applicable
- Maximum payout, or cap, per person of up to \$500
- Employed as of October 1, 2023 and June 1, 2024

RECOMMENDATION:

The Business Manager recommends that the Adrian Board of Education approve the non-union merit pay resolution for 2023-24.

NON-UNION EMPLOYEE MERIT PAY FOR 2023-24

Adrian Public Schools (the "District").

A regular meeting of the Board of Education of Adrian Public Schools was held at Adrian High School, Room B100:

on September 11, 2023, at 6:00 p.m.

The meeting was called to order by _____.

Present: Members, _____

Absent: Members, _____

The following preamble and resolution were offered by Member _____ and supported by Member _____

WHEREAS:

1. Section 1250 of the Revised School Code, as amended, requires the district to implement and maintain a method of compensation for its teachers and administrators that includes job performance and job accomplishments as a significant factor in determining compensation and additional compensation for district administrators and teachers
2. Merit pay shall be awarded for such non-union employees listed below, meeting the following criteria for 2023-24:
 - a. Criteria for earning merit pay:
 - i. "Effective" or "highly effective" overall evaluation rating with no sub-categories as "ineffective" in 2023-24 or for those employees evaluated every other year in 2022-23
 - ii. Employee must be employed as of October 1, 2023, and June 1, 2024
 - b. The total payout will be shared equally amongst those employees meeting the criteria, with a maximum of \$500 per person, paid out by the last pay in June 2024.
 - c. Employee classifications included are: Pupil Accounting Coordinator, Accounting Assistant, Administrative Assistant to Superintendent, Administrative Assistant to Food Service, Facilities Coordinator, Help Desk Manager, Technology Specialist (two), Administrative Assistant for State & Federal Programs, School Nurse, Director of Community Recreation and Communications, Parent Involvement Coordinators, Mental Health Professionals (five), Hall Monitor (two), Adult Ed Lead Teacher, Lead Teacher – Alternative/Virtual, Adrian Community Education Center Dean of Students, and Adult Education Teacher.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has reviewed the proposed merit pay in accordance with Section 1250 of the Revised School Code, as amended, and by the adoption of this resolution, approves the criteria and amount identified for merit pay for the 2023-24 school year.
2. All resolutions and parts of resolutions insofar as they conflict with the procedures of this resolution be, and the same are hereby rescinded.

Ayes: Members, Trustees _____

Nays: Members _____

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Adrian Public School District, Michigan, hereby certifies that the foregoing is a true and complete copy of the a resolution adopted by the Board of Education at a regular meeting held on September 11, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

EXECUTIVE SUMMARY

DATE: September 6, 2023

CONTACT PERSON: Nate Parker

PURPOSE: To approve changes to board policy 5707, School Wellness.

EXPLANATION:

This update adds a new subsection I.2. to eliminate “lunch shaming.” This update is required for schools to receive funds for student meal debt forgiveness as provided by the new section 31k of the State School Aid Act (“SSAA”). Subsection 31k (7) requires school districts to “adopt policies to prevent public identification or stigmatization of pupils who cannot pay for a school meal.” The revisions to the policy were drafted to be consistent with subsection 31k(7).

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education approve the updates to board policy 5707, School Wellness.

Series 5000: Students, Curriculum, and Academic Matters

5700 Student Health and Safety

5707 School Wellness Policy

The District is committed to providing a school environment that enhances opportunities for learning and lifelong wellness.

A. Nutrition Promotion and Education Goals

All students will receive nutrition education annually that is aligned with the Michigan Health Education Grade Level Content Expectations and the Michigan Merit Curriculum Guidelines for Health Education. Teaching healthy eating behaviors will be part of the curriculum.

The District promotes healthy food and beverage choices for students. The District will implement evidence-based healthy food promotion techniques through:

1. offering school meal programs; and
2. publicizing foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards. The District will collaborate with public and private entities to promote student wellness.

The District will make water available to students throughout the school day.

B. Physical Activity Goals

The District will offer physical education programs that are designed to equip students with the knowledge, skills, and values necessary for lifelong physical activity. Physical education instruction will be aligned with the Michigan Physical Education Grade Level Content Expectations and the Michigan Merit Curriculum Guidelines for Physical Education.

Students will have the opportunity to participate regularly in supervised physical activities, either organized or unstructured, intended to maintain physical fitness and an understanding of the benefits of a physically active and healthy lifestyle.

The District strives to provide physical activity breaks for all students, including recess for elementary students and before and after school activities, and encourages students to use active transport (e.g., walking, biking).

The District encourages parents/guardians to support their students' participation in physical activity, to be physically active role models, and to include physical activities in family events.

C. Goals for Other School-Based Activities Designed to Promote Student Wellness

The District may partner with community members or groups to implement this Policy. The District will also:

1. participate in state and federal child nutrition programs as appropriate;
 2. allow other health-related entities to use school facilities for activities such as health clinics, screenings, and wellness events consistent with Policy 3304;
 3. use evidence-based strategies to develop, structure, and support student wellness; and
 4. create environments conducive to healthy eating, physical activity, and conveying consistent health messages.
- D. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day

The District will ensure that students have access to foods and beverages that comply with applicable laws and guidelines including, but not limited to, the USDA Nutrition Standards for School Meals and the USDA Smart Snacks in School nutrition standards.

The District will offer students a variety of age-appropriate, healthy food and beverage selections including fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements to promote student health and reduce childhood obesity.

- E. Standards for All Foods and Beverages Provided, But Not Sold, to Students During the School Day

The District may provide a list of healthy food and beverage alternatives to parents/guardians, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The District discourages the use of unhealthy food and beverages as a reward or incentive for performance or behavior.

- F. Food and Beverage Marketing

Marketing and advertising is allowed on school grounds or at school activities only for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards. Food and beverage fundraising and marketing that occurs at events outside of school hours need not comply with the USDA Smart Snacks in School nutrition standards.

In-school fundraising events must comply with Policy 5501 and MDE's Non-Compliant Food Fundraiser Guidance, which permits 2 fundraisers per week, per school building that do not comply with USDA Smart Snacks in School nutrition standards. In-school fundraising events may last up to 1 day and may not be held in the food service area during meal times.

Equipment that currently displays noncompliant marketing materials (e.g., scoreboard with soft drink logo) **need** not be **immediately** removed or replaced. As the District reviews and considers new contracts and as durable equipment, like scoreboards, is replaced or updated, any food or beverages marketed and

advertised will meet or exceed the USDA Smart Snacks in School nutrition standards.

G. Wellness Committee

The District will form a Wellness Committee to establish goals for, oversee, and periodically review and update school health policies and programs. The Wellness Committee will also oversee this Policy's implementation.

The Wellness Committee will represent all school buildings and include, to the extent possible, parents/guardians, students, food service representatives, physical and health education teachers, school and community health care professionals, and community members. The Board encourages community participation in the Wellness Committee. When possible, membership will also include Supplemental Nutrition Assistance Program education coordinators.

H. Implementation and Oversight

The Superintendent or designee is responsible for ensuring that each school building complies with this Policy.

The Board will review this Policy at least every 3 years to determine compliance, progress, and the extent to which this Policy compares to model school wellness policies. Parents/guardians, students, school employees, school health professionals, Board members, and community members may provide input to the District during the Wellness Policy review process.

A copy of this Policy will be maintained in the District's administrative offices and posted on the District's website. The Superintendent or designee will maintain all legally required documentation for implementation of this Policy.

The Superintendent or designee will annually provide notice about this Policy and any updates to the community.

I. School Meal Program – Delinquent Meal Charge Debt and Bad Debt

The District is required to make reasonable efforts to collect unpaid meal charges of current students. The building principal or designee will contact households about unpaid meal charges and may establish payment plans and due dates by telephone, e-mail, or other written or oral communication. If these collection efforts are unsuccessful, the District may pursue any other methods to collect delinquent debt of current students as allowed by law. Collection efforts may continue into a new school year.

Unpaid meal charges of inactive students, such as graduated students and students no longer enrolled at the District, that are not collected by the end of the school year will be classified as bad debt. No later than December 31 of the following school year, non-federal funds will be used to reimburse the school meal program for the amount of bad debt.

Date adopted:

Date revised:

EXECUTIVE SUMMARY

DATE: September 14, 2023

CONTACT PERSON: Nate Parker

PURPOSE:

To accept a donation from RIMA Manufacturing.

EXPLANATION:

RIMA Manufacturing donated \$1,040 to the Boys Volleyball team.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education accept this donation and thank RIMA for their support.