

## ADRIAN PUBLIC SCHOOLS

*Tradition of Opportunities*  
Future of Possibilities

### Agenda

Regular Meeting  
Monday, April 25, 2022  
6:00 p.m. B100

#### **A. Call to Order**

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
  - a. Alexander Crossing Guard, Ron Barker
  - b. AHS Band and Orchestra
5. Communications
  - a. Resignation of Tracy Allen, Paraprofessional
  - b. Resignation of Rachael Krzeczkowski, Teacher
  - c. Resignation of Amanda Hunter, Paraprofessional
  - d. Resignation of Paxton Naebeck, Teacher
  - e. Resignation of Dannielys Torrez-Fernandez, Head Start
  - f. Retirement of Denise DeCatur, Administrative Assistant
  - g. Teacher Appreciation, May 2-6, 2022
  - h. Grants received by the District

#### **B. Recommended Action**

1. Consent Agenda
  - a. Approval of April 11, 2022, Regular Minutes
  - b. Approval of April 11, 2022, Closed Session Minutes, hand out
  - c. New Hires- Devin Dusseau, Teacher, Ryan Skeels, Technology Director
2. Business Requiring Board Action
  - a. Approval of new board policy 5411.01 In-District Schools of Choice
  - b. Approval of ESS Midwest Agreement for HR Staffing Services
  - c. Approval of Michener athletic complex lighting
  - d. Acceptance of Donations
4. Business Requiring Future Board Action
  - a. First reading to review the proposal to purchase new textbooks
  - b. First reading to review the purchase of playground equipment for Alexander Elementary boundless playground
  - c. First reading to review lease amendment with Boys and Girls Club
  - d. First reading to review ISD budget
  - e. First reading to review Desktop, Laptop, and Monitor replacements at Springbrook
  - f. First reading to review the quotes to purchase kitchen equipment

- g. First reading to review changes to board Policy 5407, Instructional Program and Curriculum Development
- h. First reading to review new board policy 4221.1 Teaching Controversial Issues

**C. Reports from Superintendent and Staff**

- 1. Reality Fair
- 2. Community Forum Update
- 3. Head Start Monthly Report

**D. Future Meetings and Business**

- 1. Board Committee Reports- Finance
- 2. Board Member Comments
- 3. Meeting Dates and Upcoming Events
  - AHS Musical: Newsies, May 5-7, PAC, 7:30
  - All City Orchestra, May 9, 2022, 7:00, Gym
  - BOE Meeting, May 9, 2022, 6:00 p.m.
  - Band-O-Rama, May 10, 2022, 7:00, Gym
  - HS Choir Concert, May 12, 2022, 7:30, PAC
  - MS Choir Concert May 17, 2022, 7:00, PAC
  - NHS Induction, May 23, 2022, 5:30, PAC
  - Senior Honors, May 24, 2022, 7:00, PAC
  - Adrian Community Education Graduation, May 25, 7:00, PAC
  - Senior Night, May 28, 2022, 7:00, PAC
  - AHS Graduation, May 29, 2022, 2:00 p.m., Maple Stadium

**E. Public Comment**

**F. Closed Session**

- a. AESPA negotiations
- b. IOUE Maintenance negotiations
- c. AAA negotiations

**G. Tentative Action**

- a. AESPA negotiations
- b. AAA negotiations

**H. Adjournment**

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.

# **EXECUTIVE SUMMARY**

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**DATE:** April 25, 2022

**CONTACT PERSON:** Nate Parker

## **PURPOSE:**

The resignation of Tracy Allen.

## **EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Tracy has submitted her resignation from Adrian Public Schools effective April 22, 2022.

## **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Tracy Allen effective April 22, 2022.

From: **Tracy Allen** <tallen@adrian.k12.mi.us>  
Date: Thu, Apr 14, 2022 at 4:28 PM  
Subject: Leaving  
To: Nikki Culley <nculley@adrian.k12.mi.us>  
Cc: Deb Agnew <dagnew@adrian.k12.mi.us>, Ann Lacasse <alacasse@adrian.k12.mi.us>

It is my regret to inform you that I will be leaving my job at APS to pursue opportunities working for our family owned business.

Working for Adrian Public Schools has been a fulfilling experience and I thank you for everything.

My last day of employment will be Friday, April 22, 2022.

Sincerely,

Tracy Allen  
ParaPro  
Michener Elementary School

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# **EXECUTIVE SUMMARY**

---

**DATE:** April 25, 2022

**CONTACT PERSON:** Nate Parker

## **PURPOSE:**

The resignation of Rachael Krzeczowski.

## **EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Rachael has submitted her resignation from Adrian Public Schools effective April 5, 2022.

## **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Rachael Krzeczowski effective April 5, 2022.

# **Letter of Resignation**

Rachael Krzeczowski  
7402 Clinton-Macon Road  
Clinton, MI 49236

4/5/2022

Adrian Public Schools  
785 Riverside Ave #1,  
Adrian, MI 49221

To whom it may concern,

Please accept this letter as formal notice of my resignation as First Grade Teacher at Lincoln Elementary School.

The students and staff I have worked with over the past years have had a tremendous positive impact on my life as a teacher and I am thankful for the time I had with the district. I am truly grateful for all the opportunities I had during my time in the district.

I wish you all the best as you finish out this school year. Please let me know if there is anything else I need to do before my resignation is considered final.

Sincerely yours,

Rachael Krzeczowski

# **EXECUTIVE SUMMARY**

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**DATE:** April 25, 2022

**CONTACT PERSON:** Nate Parker

## **PURPOSE:**

The resignation of Amanda Hunter.

## **EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Amanda has submitted her resignation from Adrian Public Schools effective April 29, 2022.

## **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Amanda Hunter effective April 29, 2022.



Nikki Culley <nculley@adrian.k12.mi.us>

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## Fwd: Notice of Resignation

Deb Agnew <dagnew@adrian.k12.mi.us>  
To: Nikki Culley <nculley@adrian.k12.mi.us>

Sun, Apr 10, 2022 at 7:47 PM

Sent from my iPhone

Begin forwarded message:

**From:** Carl Lewandowski <clewandowski@adrian.k12.mi.us>  
**Date:** April 10, 2022 at 7:43:23 PM EDT  
**To:** Amanda Hunter <ahunter@adrian.k12.mi.us>  
**Cc:** Deb Agnew <dagnew@adrian.k12.mi.us>  
**Subject:** Re: Notice of Resignation

Congratulations Amanda I wish you well!!

On Sun, Apr 10, 2022 at 7:07 PM Amanda Hunter <ahunter@adrian.k12.mi.us> wrote:  
Hello,

I am emailing to let you know that I have accepted another job offer closer to home and that my last day at APS will be April 29th, 2022.  
I have loved my time at Lincoln and Prairie, but I believe this is what's best for my family. I am looking forward to finishing out my remaining three weeks with Juan and helping to transition a new para into my position.  
Please let me know if there is anything else I need to do.

Thank you,

Amanda Hunter

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# **EXECUTIVE SUMMARY**

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**DATE:** April 25, 2022

**CONTACT PERSON:** Nate Paker

## **PURPOSE:**

The resignation of Paxton Naebeck

## **EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Paxton has submitted her resignation from Adrian Public Schools effective June 3, 2022.

## **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Paxton Naebeck effective June 3, 2022.

403 West Caneel Drive

Tecumseh, MI 49286

April 13, 2022

Dear Carl Lewandowski,

I am writing to inform you that I am resigning from the position of 4th grade teacher at Prairie Elementary School. I will finish out this school year but will not be returning for the 2022-23 school year.

My time at Prairie has been enjoyable, I've learned a lot and I really appreciate the opportunities I have been given here. I wish the staff and students the best of luck for the future and will be happy to do whatever I can to help with a smooth transition.

Many thanks for the opportunities you have offered me.

Sincerely,

Paxton Naebeck

# EXECUTIVE SUMMARY

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**DATE:** April 25, 2022

**CONTACT PERSON:** Nate Paker

## **PURPOSE:**

The resignation of Dannielys Torrez Fernandez.

## **EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Dannielys has submitted her resignation from Adrian Head Start effective May 13, 2022.

## **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Dannielys Torrez Fernandez effective May 13, 2022.

Dannielys Torrez Fernandez  
2180 Porter HWY Adrian, MI 49221  
April 19 2022

Mary Bruggenwirth  
Interim Program Director  
340 E Church St.  
Adrian MI 49221

Dear Mary,


I would like to resign from my position as Parent Educator with Adrian Public Schools Early Head Start, to leave on Friday May 13 of this year.

I would like to take this opportunity to say that making this decision has been difficult, as working at Adrian Public Schools has been a very positive and enriching experience. One for which I am very grateful for. I have gained much experience and growth as a professional, while working for Adrian Public Schools. I have enjoyed working with you and my other colleagues here at Adrian Public Schools Head Start.

However, I am excited about the new position I am undertaking and the new path it will open up in my professional career.

I wish everyone in leadership, and our program every success in the future and thank you for the opportunities I have been given during my time here.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Dannielys', with a stylized flourish at the end.

Dannielys Torrez Fernandez

# **EXECUTIVE SUMMARY**

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**DATE:** April 25, 2022

**CONTACT PERSON:** Nate Paker

## **PURPOSE:**

The retirement of Denise DeCatur.

## **EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Denise has submitted her retirement from Adrian Public Schools effective June 30, 2022.

## **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the retirement of Denise DeCatur effective June 30, 2022.

April 20, 2022

To Whom It May Concern:

Please accept this letter as my notification that I will be retiring from Adrian Public Schools effective June 30, 2022. I would like to take advantage of all benefits due to me per my union contract.

Thank you for the opportunity and privilege of working with the dedicated staff of APS.

Sincerely,

A handwritten signature in cursive script that reads "Denise DeCatur". The signature is written in dark ink and is positioned below the word "Sincerely,".

Denise DeCatur



## ADRIAN PUBLIC SCHOOLS

*Tradition of Opportunities*  
Future of Possibilities

Staff Members of Adrian Public Schools have worked hard this year to obtain grants that benefit the students of Adrian Public Schools. The following is a list of awards that we have received since May 2021.

Elizabeth Ruthruff Wilson Foundation, Aaron Mykeloff, \$18,955.66  
Elizabeth Ruthruff Wilson Foundation, Lorri Wittenkeller, \$2,000  
Elizabeth Ruthruff Wilson Foundation, Jacauese Miloser, \$1,072.26

Donor's Choose, Lora Wallich, \$900  
Meemic Education Foundation, Adrienne Thompson, \$100  
Kappa Kappa Epsilon Sorority, Annie Howard, \$4,000  
Global Youth Service Day, Lora Wallich, \$1,000  
Fruits and Vegetables, Shelly Miller, \$31,464  
Transportation Fund of the Greater Toledo Community, Brandy Felver, \$400  
Lenawee County Education Foundation, Jennifer Marlatt, \$850  
Lenawee County Education Foundation, Holly Sabbadini, \$658.90

These grants are were all secured by Derrick Richards, Director of Federal Programs.

GEER- Benchmark,	\$24,112.50
MDE Early Literacy Targeted Instruction Grant,	\$46,977.61
MDE First Robotics Grant,	\$5,910
LISD Focus Fund Grant,	\$51,068
LISD Career Preparation Grant,	\$48,000
LISD Project Lead the Way,	\$15,400
LISD 31N Mental Health Grant,	\$45,000
ESSER Formula Fund III	\$3,956,633
ESSER Formula Fund II	\$1,152,183
Title I Improving Basic Programs	\$922,388
Title II- Supporting Effective Instruction	\$294,562
Title III-Language Instruction for English Learner	\$33,463
Title III- Language Instruction for Immigrant Students	\$2,091
Title IV- Student Support and Academic Enrichment	\$116,679

ASEF Grants, \$83,000

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF EDUCATION, APRIL 11, 2022, ADRIAN HIGH SCHOOL CAFETERIA.

MEETING CALLED TO ORDER

The meeting of the Adrian Board of Education was called to order by President Ferguson at 6:00 p.m.

Pledge of Allegiance was recited.

PLEDGE RECITED

PRESENT: President Ferguson, Trustees: Ballard, Baucher, Buku, and Marks

ABSENT: Trustees: Henagan and Flores

Moved by Trustee Ballard, supported by Trustee Marks, that the Adrian Board of Education approve the agenda.

AGENDA APPROVED

Motion carried by a 5-0 vote.

Trustee Ballard recited the District's mission statement as a reminder of the purpose and direction of the District.

MISSION STATEMENT

Annie Howard, Adrian High School Art teacher, recognized Gwendolyn Frolich and Aubryana Tripp for being chosen to participate in the Adrian Center for the Arts Side by Side Program. Mrs. Howard explained that APS has had this opportunity for the last four years. It is a six-month program in which the students are paired with a resident artist and their art is exhibited.

GOOD NEWS REPORTS

Annie Howard also recognized Madison Holey, Natalie Ost, Jaden Peterson, Nayeli Ramirez, Kyla Rodriguez, Caitlyn Tucker, Isabelle Rodriguez, Andrea Wong, Lily Meyers, Kaizar Johnson, Mariah Clark, Ryan Leutz, and Landen Sharp. These students competed in the Michigan Art Education Association K-12 Art Exhibition.

COMMUNICATIONS

The District recognized the resignation of Kathleen Hart.

Moved by Trustee Ballard, supported by Trustee Marks, that the Adrian Board of Education approved the consent agenda.

The consent agenda included the following items:

CONSENT AGENDA

- a. Approval of Minutes from March 28, 2022, Regular Meeting
- b. Treasurer's Report ending March 31, 2022, with a balance of \$1,370,090.01
- c. Approval of Hire- Lucas Speller and Nicole Gestwite, Head Start, Bradley Pieh, Teacher, and Spring Coaches

Motion carried by a 5-0 vote.

Moved by Trustee Ballard, supported by Trustee Buku, that the Adrian Board of Education approve the request to add middle school baseball, softball, and soccer as District funded sports at Springbrook Middle School.

MIDDLE SCHOOL SPORTS

Motion carried by a 5-0 vote.



Moved by Vice President Baucher, supported by Trustee Marks, that the Adrian Board of Education approve an upgrade to the PA system at Drager Head Start for \$63,822.91 to be paid from the Capital Projects and Technology fund.

**PA SYSTEM AT  
DRAGER**

Motion carried by a 5-0 vote.

Moved by Trustee Ballard, supported by Trustee Buku, that the Adrian Board of Education accept donations from Shannon Collins-Elliott, Denise Kaufman, Kyle DeKeyser, and Love Family Dental.

**DONATIONS**

Motion carried by a 5-0 vote.

First reading of new board policy 5411.01, In District Schools of Choice, was held. Our former policies made parents aware of the selection process. When the board approved the adoption of the board policies from Thrun Law Firm they did not have one for this. Since that time a policy has been created.

**IN DISTRICT SCHOOL  
OF CHOICE POLICY**

First reading to review the ESS Midwest Agreement renewal for Human Resources Staffing Services, was held. Kathy Westfall explained that this has become an annual renewal. While the District would like to have a multi-year contract the company only offers a one-year contract. Ms. Westfall informed the board that the rates have remained the same since 2014. Graduation Coaches, substitute food service workers, and the Director of Operations are the positions covered under this contract.

**ESS MIDWEST  
RENEWAL**

First reading to review the quotes for new lights and light demolition at the Michener athletic complex, was held. Kathy Westfall told the board that the light poles are likely to be about 40 years old, and only two lights are working. The District would add four new light poles and lights at the soccer field. The additional lighting and removal of the old poles will help with safety at the complex. The District has one-time property tax funds that will help pay for the project. The Capital Projects and Technology fund will cover any remaining costs not covered by the general fund.

**LIGHTING AT  
MICHENER ATHLETIC  
COMPLEX**

Derrick Richards explained that a condition of the PLTW partnership with the LISD is reporting annually to the board. Mr. Richards shared that the LISD provides \$6,000 per year for training, \$21,000 for materials, and additional funds to cover registrations and software licenses. The middle school has Automation and Robotics and Energy and the Environment courses in their rotation. The high school will see Engineering Design and Development and Robotics courses in the 22-23 school year rotation.

**REPORTS FROM  
SUPERINTENDENT  
AND STAFF**

Mary Bruggenwirth reported that Attorney General, Dana Nessel, visited Drager Head Start and read to the students. Mrs. Bruggenwirth shared, "The students were so excited to have a visitor read to them. Ms. Nessel was so gracious and patient with our students".

Superintendent Parker shared the dates of the upcoming community forums. This is part of his 30-day entry plan. Mr. Parker updated the board on the principal search. "Today we had a committee, made up of staff, parents,

community members, and central office review applications. The hope is that we narrow the applications down to 3 to 6, and offer them an interview", shared Parker.

Trustee Buku told the board that the Curriculum Committee had met and discussed two policy updates and an update on course offerings for the fall.

**CURRICULUM  
COMMITTEE**

Moved by Trustee Buku, supported by Vice President Baucher, that the Adrian Board of Education convene in closed session at 6:32 p.m. under the Open Meetings Act 8 (1)(c) for the purpose of collective bargaining and 8(1)(e) for the purpose of pending litigation strategies.

**CLOSED SESSION**

*ROLL CALL VOTE:*

YEAS: Trustees Ballard, Baucher, Buku, Marks, and President Ferguson

NAYS: None

Motion carried by a 5-0 vote.

**ADJOURNMENT**

The board returned to open session at 6:50.

There being no further business, a motion was made by Vice President Baucher, supported by Trustee Marks, that the meeting be adjourned.

Motion carried by a 5-0 vote.

The meeting adjourned at 6:51 p.m.

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Beth Ferguson, President

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Mike Buku, Secretary

## **EXECUTIVE SUMMARY**

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**DATE:** April 25, 2022

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

To recommend the hiring of a full-time (1.0 FTE) teacher at Michener Elementary School.

### **EXPLANATION:**

Ann Lacasse and her interview team recommend Devin Dusseau-Bates as a full-time elementary teacher. Devin has twelve (12) years of teaching experience. She has a Bachelor of Arts degree in Elementary Education from Siena Heights University.

### **RECOMMENDATION:**

It is the recommendation of the Human Resources Director to hire Devin Dusseau- Bates as a full-time elementary teacher, effective for the 2022-2023 school year.

## **EXECUTIVE SUMMARY**

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**DATE:** April 25, 2022

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

To recommend the hiring of a Director of Technology.

### **EXPLANATION:**

Kathy Westfall and her interview team recommend Ryan Skeels as the Director of Technology. Ryan has fourteen (14) years of technology experience and works as a Technology Specialist for Adrian Public Schools. Ryan graduated from Jackson College with an Associates of Applied Science: Networking Specialist Degree.

### **RECOMMENDATION:**

It is the recommendation of the Human Resources Director to hire Ryan Skeels as the Director of Technology, effective May 2, 2022.

## **EXECUTIVE SUMMARY**

---

**DATE:** April 25, 2022      **CONTACT PERSON:** Nate Parker

### **PURPOSE:**

To approve new board policy 5411.01-F, In District Schools of Choice.

### **EXPLANATION:**

When the Adrian Board of Education approved the adoption of the board policies from Thrun Law Firm, Thrun did not have a policy for In District Schools of Choice. Our former policies had one. It is necessary to adopt this policy so that parents are aware of the selection process.

### **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Adrian Board of Education approve new board policy 5411.01, In District Schools of Choice.

## **Series 5000: Students, Curriculum, and Academic Matters**

### **5400 Curriculum, Instruction, and Parent/Guardian Involvement**

#### **5411.01-F *In-District Schools of Choice***

The District offers In-District Schools of Choice in accordance with the following guidelines.

1. All students will be registered in their "school attendance area" based on geographic lines.
2. Any parent interested in selecting a different school in the Adrian Public School District must complete an In-District Schools of Choice application and provide Proof of Residency. The applications are available in all school buildings and at the Administrative Offices. Applications must be returned to the Administrative Offices by the second Friday in May.
3. Transportation may be provided to those students approved for schools of choice.
4. All applications will receive consideration. Student will be assigned to their school of choice based on the following:
  - a. Available seats in the grade level in that school building.
  - b. If there are more applicants for seats in a grade level than are seats available, selection will be made based on a random lottery.
  - c. Siblings will be given priority for placement in the same school.
  - d. Students will agree to stay a minimum of one year in their chosen school, unless a change is mutually agreed upon by administrator(s) and parent/guardian.
  - e. Notification of placement in schools of choice will be provided in writing by the third Friday in June.
5. A request for an assignment to a particular school may be denied in the event it is determined that granting the assignment will adversely impact the District's commitment of seeking racial and ethnic integration and balance of schools.

Date revised:

## **EXECUTIVE SUMMARY**

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**DATE:** April 25, 2022

**CONTACT PERSON:** Kathy Westfall

### **PURPOSE**

Approve the ESS Midwest Agreement renewal for Human Resource Staffing Services.

### **EXPLANATION:**

The District contracted with PCMI (now ESS Midwest) beginning with the 2009-10 school year for custodial services. Since that time, custodial services have been deleted from the original contract, while other services have been added. The rates charged to the District have remained the same since 2014-15.

Current positions covered under the contract include: Substitute Food Service Workers, Graduation Coaches, and the Director of Operations.

### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education approve the ESS Midwest Agreement renewal for Human Resource Staffing Services.

### **ADDENDUM TO EXTEND AGREEMENT**

This is an Addendum to an Agreement between **ESS Midwest, Inc.**, (the "Company") located at 212 Kent St., Suite 12, P.O. Box 516, Portland, MI 48875 and the **Adrian Public Schools** (hereinafter referred to as "LEA" for Local Education Agency).

Whereas, the LEA and the Company entered into an Agreement whereby Company is to provide staffing to fill positions at the request of the District for a period ending June 30, 2022;

Whereas, LEA and Company are desirous of extending the term of the Agreement through June 30, 2023 with the provisions set forth below;

Now, Therefore, be it agreed between the parties, as follows:

1. The Term of the Agreement is hereby extended from July 1, 2022 through June 30, 2023;
2. This Agreement will automatically renew for additional one (1) year periods unless either party provides written notice of termination at least ninety days prior to the end of the fiscal school year.
3. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first set forth below.

**Adrian Public Schools**

**ESS Midwest, Inc.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: Executive V.P., ESS Midwest, Inc.

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## **EXECUTIVE SUMMARY**

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**DATE:** April 25, 2022

**CONTACT PERSON:** Kathy Westfall

### **PURPOSE**

To approve the quote from Brint Electric for new lighting and light pole demolition at the athletic complex at Michener Elementary.

### **EXPLANATION:**

There are currently eight light poles in the area surrounding the old baseball field located near Maple Stadium. These poles are likely 40 years old. Only two individual lights are working. These light poles need to be removed as a safety precaution.

As part of the project, the District would then add four poles and light fixtures that run through the parking lot from the soccer field to Division Street. These would consist of parking lot lighting consistent with our other locations, including double headed lights on the poles.

The final part of the project would be adding lights to the soccer field. There would be four light poles added. These lights would be consistent with those located at Maple Stadium, which includes a no touch guarantee for 25 years. The addition of lights at the soccer field will enable the District to host MHSAA tournament events, such as regionals or districts. We can also host two games back to back for districts. More importantly, this will add a level of safety for the players as the end of regular season games frequently coincides with the setting sun. With bussing issues in our District as well as opposing teams, this will also give us the ability to start games later in the afternoon/evening.

The District has one time property tax funds received that will help pay for the project, which administration will likely ask for approval to transfer to capital projects and technology fund for any work completed after June 30<sup>th</sup>. The capital projects and technology fund will cover any remaining costs not covered from general fund. This has been reviewed by the finance committee.

#### **Bids Received:**

- Airport Lighting - \$292,400
- Adrian Electrical Generator - \$295,000
- Brint Electric - \$279,750
- Laibe Electric Co. - \$419,490
- J. Ranck Electric - \$371,905

### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent that the board approve the quote from Brint Electric for new lights and light demolition at the Michener athletic complex, in the amount of \$279,750, to be paid for out of general fund and the capital projects and technology fund.

# EXECUTIVE SUMMARY

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**DATE:** April 25, 2022

**CONTACT PERSON:** Nate Parker

**PURPOSE:** To accept donations.

## **EXPLANATION:**

Dr. Ballard donated a Chromebook device with an approximate value of \$500  
Kathleen and Sean Gessendorf donated \$1,000 to the John McDaid Scholarship

## **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Adrian Board of Education accept these donations and thank them for supporting Adrian Public Schools.

## **EXECUTIVE SUMMARY**

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**DATE:** April 25, 2022

**CONTACT PERSON:** Derrick Richards

### **PURPOSE:**

Review the proposal to purchase the Essentials of Marketing Textbooks from McGraw-Hill.

### **EXPLANATION:**

This proposal is to purchase 70 Essentials of Marketing textbooks and digital resources from McGraw-Hill. The total package will include a physical textbook, a PDF version of the textbook, and online interactive resources. The purchase of these materials will replace the current textbook which was published in 2010.

Throughout the 2021-2022 school year, the Department of Curriculum and Instruction and the Secondary Business and Technology Curriculum Committee reviewed multiple textbooks and resources. In the end, the committee came to a unanimous decision to recommend moving forward with the McGraw Hill textbook.

The total cost for the materials is \$9,373.00 and is budgeted in the 2021-2022 District Curriculum budget.

### **RECOMMENDATION:**

It is the recommendation of the Superintendent and Director of Curriculum and Instruction that the Adrian Board of Education approves the purchase of McGraw-Hill Essentials of Marketing textbook package at the next scheduled board meeting.



Because learning changes everything.<sup>®</sup>

**QUOTE PREPARED FOR:**

Adrian Public Schools  
785 RIVERSIDE AVE STE 1  
ADRIAN, MI 49221-1404  
ACCOUNT NUMBER: 296968

**SUBSCRIPTION/DIGITAL CONTACT:**

**CONTACT:**

Derrick Richards  
drichards@adrian.k12.mi.us  
(517) 263-2115

**SALES REP INFORMATION:**

Scott Goddard  
scott.goddard@mheducation.com

Section Summary	Value of All Materials	Free Materials	Product Subtotal
Essentials of Marketing © 2021	\$9,373.00	\$0.00	\$9,373.00
<b>PRODUCT TOTAL*</b>	<b>\$9,373.00</b>	<b>\$0.00</b>	<b>\$9,373.00</b>
ESTIMATED S&H**			\$454.81
ESTIMATED TAX**			\$0.00
<b>GRAND TOTAL*</b>			<b>\$9,827.81</b>

\* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

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QUOTE DATE: 03/16/2022  
QUOTE NUMBER: MGARBUTT-03162022-018

ACCOUNT NAME: Adrian Public Schools  
ACCOUNT #: 296968

EXPIRATION DATE: 04/30/2022  
PAGE #: 1



Because learning changes everything.<sup>®</sup>

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>Essentials of Marketing © 2021</b>					
CUS ESSENTIALS OF MARKETING PRNT AND DGTL STUDENT BUNDLE 6YR SUBSC	978-1-26-436520-3	70	\$133.90	\$0.00	\$9,373.00
<b>Essentials of Marketing © 2021 Subtotal:</b>				<b>\$0.00</b>	<b>\$9,373.00</b>

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QUOTE DATE: 03/16/2022  
QUOTE NUMBER: MGARBUTT-03162022-018

ACCOUNT NAME: Adrian Public Schools  
ACCOUNT #: 296968

EXPIRATION DATE: 04/30/2022  
PAGE #: 2



Because learning changes everything.®

QUOTE PREPARED FOR:

Adrian Public Schools  
785 RIVERSIDE AVE STE 1  
ADRIAN, MI 49221-1404  
ACCOUNT NUMBER: 296968

CONTACT:

Derrick Richards  
drichards@adrian.k12.mi.us  
(517) 263-2115

VALUE OF ALL MATERIALS	\$9,373.00
FREE MATERIALS	\$0.00
PRODUCT TOTAL*	\$9,373.00
ESTIMATED SHIPPING & HANDLING**	\$454.81
ESTIMATED TAX**	\$0.00
GRAND TOTAL	\$9,827.81

SUBSCRIPTION/DIGITAL CONTACT:

Comments:

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\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

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School Purchase Order Number: \_\_\_\_\_

\_\_\_\_\_  
Name of School Official (Please Print)

\_\_\_\_\_  
Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: [orders\\_mhe@mheducation.com](mailto:orders_mhe@mheducation.com) | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 03/16/2022

ACCOUNT NAME: Adrian Public Schools

EXPIRATION DATE: 04/30/2022

QUOTE NUMBER: MGARBUTT-03162022-018

ACCOUNT #: 296968

PAGE #: 3

## **EXECUTIVE SUMMARY**

---

**DATE:** April 25, 2022

**CONTACT PERSON:** Shanan Henline  
Kathy Westfall

### **PURPOSE**

To review the quotes for the purchase of new playground equipment at Alexander Elementary.

### **EXPLANATION:**

Alexander Elementary has been fund raising for new playground equipment for over a year. They are close to reaching their goal, and will meet it by the time the equipment arrives. The District is purchasing two pieces of equipment in the amount of \$21,921, which has been included in budget figures.

Creative Recreational Systems, Inc. - \$215,000  
Play by Design - \$175,000  
Miracle Play Systems - \$131,696

### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education review the quotes for Alexander playground equipment, for approval at the next board meeting.

## **EXECUTIVE SUMMARY**

---

**DATE:** April 25, 2022

**CONTACT PERSON:** Kathy Westfall

### **PURPOSE**

To review the First Amendment to the Boys and Girls Club Lease.

### **EXPLANATION:**

Currently, the Boys and Girls Club lease space at Drager for \$1 per year, in exchange for renovations that they completed to the building in 2010. The current lease is a 25 year lease, with the option to renew for 10 years. The Boys and Girls Club expressed interest in renting portions of the fourth floor, which was recently vacated by Lenawee County.

The Finance Committee met and decided on an annual rate of \$6 per square foot. This equates to an annual lease amount of \$15,924. In addition, the Boys and Girls Club and Head Start are swapping rooms, which is also spelled out in the lease. This does not incur any additional cost for the Boys and Girls Club.

### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent that the board review the First Amendment to the Boys and Girls Club Lease, for approval at the next board meeting.



## FIRST AMENDMENT TO BOYS AND GIRLS CLUB LEASE

This First Amendment to the Boys and Girls Club Lease ("Amendment") is made this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between the **Adrian Public Schools**, a Michigan general powers school district (the "District"), whose address is 785 Riverside Avenue, Suite 1, Adrian, Michigan 49221-1404, and the **Boys and Girls Club of Lenawee**, a Michigan non-profit corporation (the "Boys and Girls Club"), whose address 340 E. Church Street, Suite A, Adrian, Michigan 49921-2916 (individually, a "Party" and collectively, the "Parties").

**WHEREAS**, the District is leasing certain premises at its property commonly known as the "Drager School" (formerly the "5<sup>th</sup> and 6<sup>th</sup> Building"), which is located at 340 E. Church Street, Adrian, Michigan 49921, to the Boys and Girls Club pursuant to the Lease dated May 3, 2010 (the "Lease"); and

**WHEREAS**, the Parties desire to revise the premises to be occupied by the Boys and Girls Club; and

**WHEREAS**, except as amended by this Amendment, the remaining terms and conditions contained in the Lease will remain in full force and effect.

**NOW THEREFORE**, the Parties agree to modify the terms of the Lease as follows:

1. Demised Premises. Starting June 1, 2022, Paragraph 1 of the Lease ("Definitions of Space") is amended such that the "Boys and Girls Club Space" is to consist of (a) the Fourth Floor of the Drager School as annotated "B&G" in **Exhibit 1**, (b) Rooms 315, 317, 319, and 321, as depicted in **Exhibit 2**, and (c) the Shared Space and Exterior Space as originally identified in the Lease, for the term period originally stated in the Lease (i.e., July 8, 2035). The Boys and Girls Club Space will include no other space within the Drager School. In addition, the Boys and Girls Club Space will vacate and no longer include Room 210 at that time described above. Despite the foregoing, the Lease provisions governing the Boys and Girls Club's use of the exterior and common areas are not modified or altered by this Amendment.

2. Rent. The provisions stated in Paragraph 6 of the Lease ("Lease Payment") are hereby supplemented by the following:

The Boys and Girls Club, for its use of the Fourth Floor of the Drager School, shall pay the District the annual fee of Fifteen Thousand Nine Hundred Twenty Four and 00/100 Dollars (\$15,924.00). This rental payment is calculated based on \$6 per square foot of the occupied Fourth Floor's 2,654 square feet. This annual fee shall be made in equal monthly installments of One Thousand Three Hundred Twenty-Seven and 00/100 Dollars (\$1,327.00), due on the 1<sup>st</sup> of each month starting June 1, 2022. If this Lease is terminated early for any reason, the Boys and Girls Club shall only be responsible for rent on a pro-rata basis through and until the effective date of termination.

3. Early Termination. Either Party may terminate the Lease (and this Amendment or any subsequent amendments) as to the Boys and Girls Club's use of the Fourth Floor at any time, with or without cause, upon providing ninety (90) days' written notice to the other Party at their respective address first listed above.

4. Miscellaneous. The Parties agree to the following miscellaneous provisions:

- A. Except as specifically modified above, the Lease remains unmodified and unchanged by the Parties. The Lease shall continue in full force and effect and is hereby ratified and affirmed by this Amendment.
- B. All terms that are not defined by this Amendment shall have the same meaning as the terms described in the Lease.
- C. This Amendment shall be binding upon and shall inure to the benefit of the Parties, their successors, and assigns.
- D. This Amendment shall be construed, interpreted, and enforced under the laws of the State of Michigan.
- E. This Amendment may be executed in counterparts, each of which shall be deemed an original and all of which such counterparts shall be together construed as one in the same Amendment. Facsimile and electronic signatures, if provided, shall be binding.
- F. The undersigned represents and warrants that they have the authority to enter into this Amendment on behalf of their respective Party.

**IN WITNESS WHEREOF**, the Parties have signed and delivered this First Amendment to the Boys and Girls Club Lease.

**Adrian Public Schools,  
a Michigan general powers school district**

By: \_\_\_\_\_  
Nate Parker  
Its: Superintendent  
Dated: \_\_\_\_\_

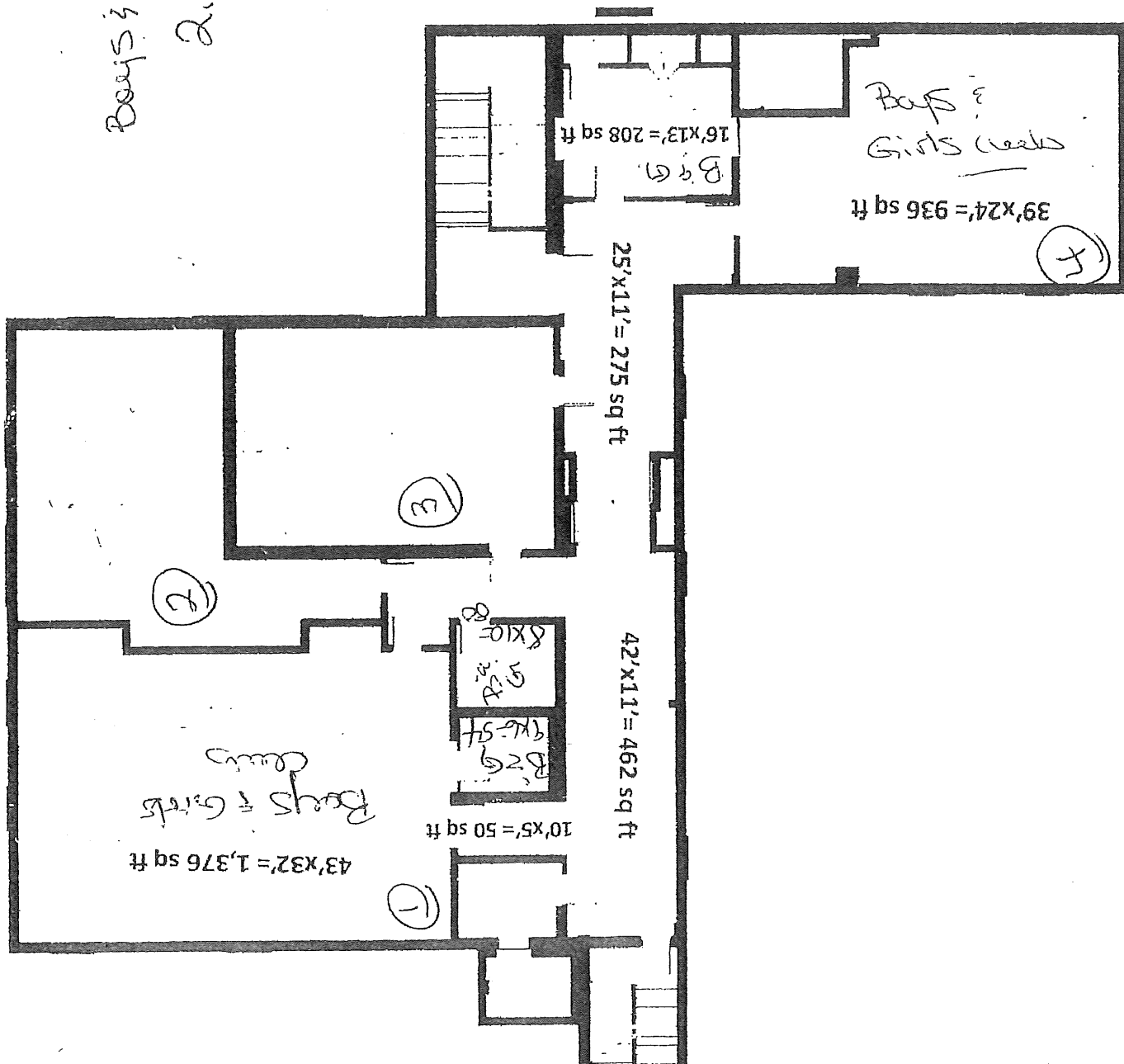
**Boys and Girls Club of Lenawee,  
a Michigan non-profit corporation**

By: \_\_\_\_\_  
Cody Waters  
Its: Chief Executive Director  
Dated: \_\_\_\_\_

## **Exhibit A**

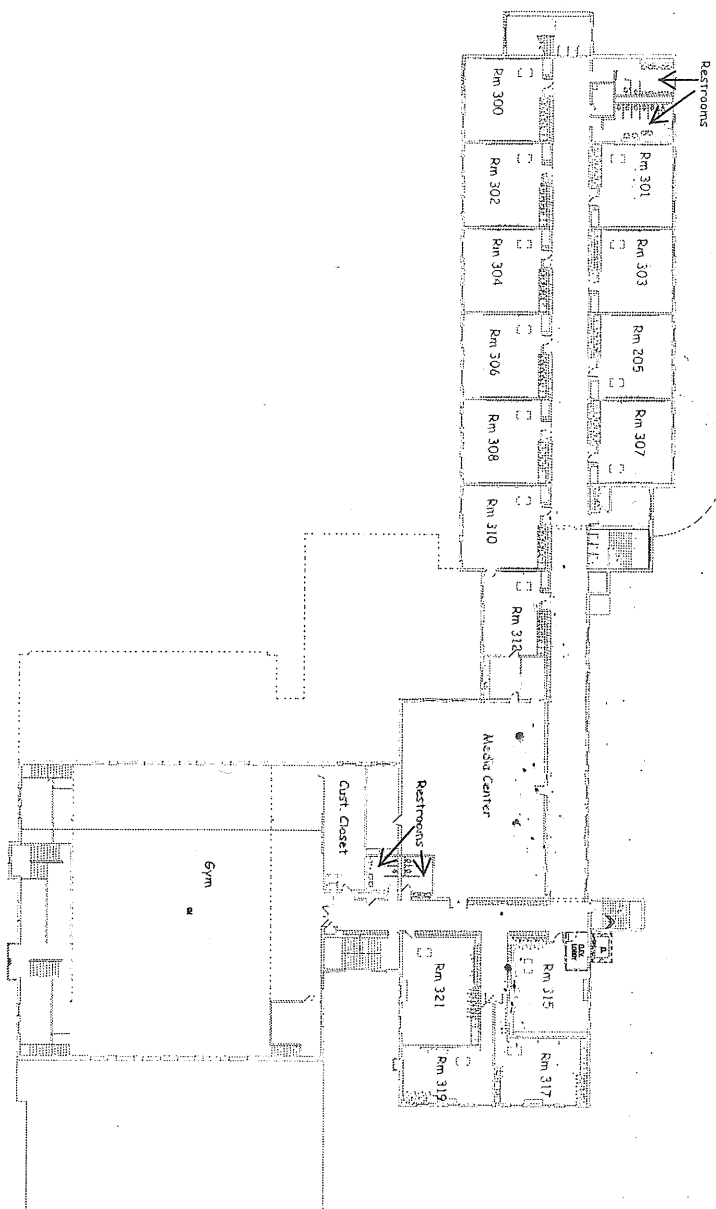
Please see attached floor plan of Fourth Floor.

Boys & Girls Club =  
 2,654 x 16.00  
 42,664 sq ft



**Exhibit B**

Please see attached floor plan of Third Floor.



Adrian Middle 5-6  
Third Level  
340 East Church Street  
Adrian, MI 49221  
(517) 265-8122  
Matt Schwartz, Principal

## **EXECUTIVE SUMMARY**

---

**DATE:** April 25, 2022

**CONTACT PERSON:** Nate Parker

### **PURPOSE**

To review the 2022-23 Lenawee Intermediate School District Budget.

### **EXPLANATION:**

As required by law, by June 1<sup>st</sup>, local school districts must review the proposed ISD budget and adopt a resolution expressing approval or disapproval of the proposed budget. If the budget is not approved, the local board must submit objections and proposed changes to the ISD board.

There were no issues or concerns with the budget as presented by the ISD.

### **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Adrian Board of Education approve the Lenawee Intermediate School District 2022-23 budget at the next board meeting.

**Support for Budget**  
**ISD BUDGET RESOLUTION**

\_\_\_\_\_ (the "District").

A \_\_\_\_\_ meeting of the board of education of the District was held in the \_\_\_\_\_ in the district, on the day of \_\_\_\_\_, 2022, at \_\_\_\_\_ o'clock \_\_.m.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district has to the budget.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The board of education has reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2022.
3. All resolutions and parts of resolutions insofar as they conflict with the procedures of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the \_\_\_\_\_ School District, Michigan, hereby certifies that the foregoing is a true and complete copy of the a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2022, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education



**Disapproval of Budget  
ISD BUDGET RESOLUTION**

\_\_\_\_\_ (the "District").

A \_\_\_\_\_ meeting of the board of education of the District was held in the \_\_\_\_\_ in the district, on the day of \_\_\_\_\_, 2022, at \_\_\_\_\_ o'clock \_\_.m.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The board of education has reviewed the proposed intermediate school district budget and has determined that it disapproves of certain portions of the proposed intermediate school district budget which objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.
2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget.
3. All resolutions insofar as they conflict with the procedures of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the \_\_\_\_\_ School District, Michigan, hereby certifies that the foregoing is a true and complete copy of the a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2022, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

# EXECUTIVE SUMMARY

---

**DATE:** April 25, 2022

**CONTACT PERSON:** Kyle Modzel  
Kathy Westfall

## **PURPOSE:**

To review the purchase of Desktops, Laptops, and Monitors.

## **EXPLANATION:**

The current staff, administrators, and PLTW computing devices at Springbrook Middle School are reaching the end of life (over five years old). It is the recommendation that we replace these devices with current generation devices. The District is planning to purchase a total of 134 devices. The purchase will be Dell Desktops, Surface Laptops, and Monitors.

- 65x Dell OptiPlex 7090 SFF (Five Year Warranty) (Staff Devices)
- 66x Dell Precision 3450 (Five Year Warranty) (PLTW Computers)
- 3x Surface Laptop 4 (Admin Laptops)
- 3x Surface Dock 2
- 131x Dell P2423 – LED Monitor – 24"

The District is purchasing the devices through REMC which is a cooperative purchasing program. Bidding is done through the cooperative, which follows board policy 3301, Purchasing and Procurement.

## **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education review the purchase of Desktops, Laptops, and Monitors not to exceed the amount of \$200,000.00 from Presidio and CDWG, to be paid from 2016 Bond Funds.

## **EXECUTIVE SUMMARY**

---

**DATE:** April 25, 2022

**CONTACT PERSON:** Kathy Westfall

### **PURPOSE**

To review the quotes for the purchase of kitchen equipment at AHS.

### **EXPLANATION:**

The food service director has been analyzing all of the equipment in our various locations throughout the District. This purchase request would bring all of the high school equipment up to date. The quotes are for replacing an oven, a retherm oven and two convection ovens. We are also replacing two old wooden prep tables.

HPS - \$93,981.15

Stafford Smith - \$68,810

Elliott - \$77,782

These purchases will be paid for out of the food service fund.

### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education review the bids for food service equipment at AHS, for approval at the next board meeting.

## **EXECUTIVE SUMMARY**

---

**DATE:** April 25, 2022

**CONTACT PERSON:** Nate Parker  
Derrick Richards

### **PURPOSE:**

Review the proposed changes to Thrun policy 5407 Instructional Program and Curriculum Development.

### **EXPLANATION:**

Thrun has provided optional language to amend Policy 5407 Instructional Program and Curriculum and Development to include a formal process to address parent/guardian complaints in regards to instructional and library materials.

The proposed language would include three levels when reviewing an instructional material complaint starting with the teacher, followed by the building principal, and concluding with a committee. In regards to the library materials, the process would include the Superintendent or designee based on the Superintendent's discretion.

Adopting the optional language will provide the District with a structured process for addressing instructional and library materials complaints.

### **RECOMMENDATION:**

It is the recommendation of the Superintendent and Director of Curriculum and Instruction that the Adrian Board of Education approve proposed changes to policy 5407 Instructional Program and Curriculum Development at the next scheduled board meeting.

## **Series 5000: Students, Curriculum, and Academic Matters**

### **5400 Curriculum, Instruction, and Parent/Guardian Involvement**

#### ***5407 Instructional Program and Curriculum Development***

The District will provide students with at least the minimum number of instructional hours and days each school year required by the state for full state aid funding. The District may deviate from this requirement only as permitted by state law.

The Board, advised by the Superintendent, will adopt a curriculum and procure textbooks and materials to support the curriculum.

The Superintendent or designee is responsible for providing and directing District-wide planning for curriculum, instruction, assessment, and staff development in accordance with Policy 2203. Committees consisting of educational professionals, including administrators, and community members, may be established to design instructional strategies and assessments to implement the curriculum.

#### **A. Parent/Guardian Rights**

**As described in Policy 5401, the District will provide a parent/guardian the opportunity to review District-approved curriculum, textbooks, and instructional materials upon request to the building principal. See Policy 5401 for appropriate procedures.**

#### **B. Complaints about Instructional Materials**

**If a parent/guardian objects to their student's instructional materials, the following procedures will apply:**

- 1. First Level – Objection to Teacher.** The parent/guardian must submit an objection and explanation in writing to the relevant classroom teacher. The teacher will review the parent's/guardian's objection and either discontinue using the material or advise the parent/guardian of the educational and pedagogical reasons for the material.
- 2. Second Level - Appeal to Building Principal.** If the parent/guardian disagrees with the teacher's response, the parent/guardian may submit a written appeal to the building principal stating the reasons why the parent/guardian objects to the materials. The building principal will confer with the relevant classroom teacher within 5 school days. The building principal will review the written objection and the materials in question to determine whether:
  - a. the stated objection outweighs the educational and pedagogical reasons;**
  - b. the materials require the student to engage in conduct or practice that violates the student's sincerely held religious belief;**

- c. the materials lack serious educational, literary, artistic, political, or scientific value for the age range of the students in question; or
- d. the materials are inappropriate or harmful for the age range of the students in question.

The building principal will provide all parties with a written response granting or denying the appeal within 10 school days after conferring with the teacher.

3.

**Third Level – Committee Review.** If the parent/guardian disagrees with the building principal's response, the parent/guardian may submit a written appeal to the Superintendent within 5 school days after receiving the building principal's response. The Superintendent will create a committee to review the appeal. The committee will review the parent's/guardian's written objection, the building principal's written response, the parent's/guardian's written appeal, the materials being challenged, and any other information the committee deems relevant. The committee will issue a written decision within 30 calendar days of receiving the appeal based on the factors described in Section 2 above. The committee's decision is final.

#### **C. Complaints about Library Materials**

If a parent/guardian objects to materials in the school library, the parent/guardian must submit an objection and explanation in writing to the Superintendent identifying:

- 1. the basis for the objection;
- 2. any recent known use of the library materials in the school; and
- 3. any other relevant information.

The Superintendent will review the written objection and the materials in question in their totality to determine whether:

- 1. the materials lack serious educational, literary, artistic, political, or scientific value for the age range of the students in question; or
- 2. the materials are inappropriate or harmful for the age range of the students in question.

The Superintendent may, in his or her sole discretion, designate review to another administrator or employee. The Superintendent or designee will endeavor to provide a written response to the parent/guardian within 30 calendar days after receiving the objection. The Superintendent or designee's decision is final.

**The District will not restrict access to the challenged material during the review process.**

Legal Authority: MCL 380.1137, 388.1706

Date adopted: September 13, 2021

Date revised:

## **EXECUTIVE SUMMARY**

---

**DATE:** April 25, 2022

**CONTACT PERSON:** Nate Parker  
Derrick Richards

### **PURPOSE:**

Review the proposed Thrun policy 4221-1 Teaching Controversial Issues.

### **EXPLANATION:**

This policy provides teachers with further guidance in regards to policy 4221 particularly Subsection A: Curriculum, Instruction, and Controversial Topics. The proposed policy closely represents the intentions and language of the previously adopted District policy on Teaching Controversial Topics. The previous policy was also written in partnership between the District and Thrun.

This policy is not included in the initial policy package from Thrun but rather is an optional policy.

### **RECOMMENDATION:**

It is the recommendation of the Superintendent and Director of Curriculum and Instruction that the Adrian Board of Education approve the policy 4221-1 Teaching Controversial Issues at the next scheduled board meeting.



## **Series 4000: District Employment**

### **4200 Employee Conduct and Ethics**

#### **4221.1 Teaching Controversial Issues**

The ability to discuss, listen, and dissent are essential elements of responsible citizenship. The District encourages students to develop skills in critical thinking, respecting other opinions, distinguishing between fact and opinion, engaging in respectful and civil discourse, and considering relevant factors in reaching decisions.

A “controversial issue” is a political, social, cultural, or other issue that is likely to result in opposing viewpoints in the community.

Teachers, Non-Teaching Professionals, Administrators, other employees, or classroom visitors or speakers may introduce (either directly or indirectly) controversial issues into a class, assignment, or other school-related activity if they comply with the following criteria:

- A. The issues introduced must be directly relevant to the District’s approved curriculum, part of a planned educational program, and consistent with any related state curriculum standards.
- B. The topic and materials used must be within the range, knowledge, maturity, and competence of the students. Before introducing a controversial issue, the employee should consider whether discussing the issue is appropriate for the students.
- C. Students must have access to appropriate materials and information for analysis and evaluation of the issues.
- D. Students are not required to participate in the discussion of controversial issues, to support any particular viewpoint, to disclose their personal opinion, or provide personal information. Students will not be subject to discipline, a lower grade, loss of credit, or retaliation based on their refusal to participate in a discussion on controversial issues.
- E. Student conduct that substantially disrupts school activities or where the administration may reasonably forecast a substantial disruption to school activities is subject to discipline.
- F. Students are provided a variety of viewpoints for consideration and discussion.
- G. Employees must receive approval from the building principal before introducing controversial issues in a class, assignment, or other school-related activity that is not part of the District-approved curriculum or activity. If the employee disagrees with the building principal as to whether a controversial issue should be introduced, the matter will be referred to the Superintendent or designee, who will make a final determination on the matter. Pending the Superintendent or designee’s determination, the controversial issue shall not be introduced.

- H. For a building principal, the principal must inform the Superintendent before introducing controversial issues in a class, assignment, or other school-related activity that is not part of the District-approved curriculum or activity. The Superintendent or designee will determine whether the issue should be introduced. Pending the Superintendent or designee's determination, the controversial issue shall not be introduced.
- I. The employee must keep detailed, documentary evidence to prove that both sides and all facts available were presented to students.
- J. Employees must refrain from advocating or endorsing partisan causes, political candidates, or sectarian religious views. An employee may express a personal opinion on issues relevant to the curriculum or planned educational program if the student is encouraged to reach the student's own decision independently.
- K. If a student requests to lead a classroom discussion on a controversial issue, the employee should ensure that the issue relates to the curriculum or planned educational program, is appropriate for the class or grade level, student age, and maturity, and does not disrupt the classroom.
- L. Class discussions or assignments concerning or pertaining to sexual activity, abortion, contraceptives, or other areas of sex education are restricted to classes authorized by the administration to address that subject matter.

If a parent files a complaint regarding a controversial issue raised in class, in a class assignment, or at a school-sponsored event, the complaint shall be promptly reported to the building principal, and the Superintendent or designee will discuss the parent's complaint and potential remedies with the parent and the impacted employee(s).

An employee who violates this Policy may be subject to discipline, up to and including discharge.

Legal Authority: MCL 380.11a

Date adopted:

Date revised: