



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities
Future of Possibilities

Agenda

Regular Meeting
Monday, April 8, 2024
AHS, 6:00 p.m.

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
 - a. Outstanding Citizen
 - b. Tracy Pickle- Adrian Women's Club Teacher of the Year
5. Communications
 - a. Resignation of Jennifer Marlatt, Teacher
 - b. Resignation of Alisha Bates, Head Start
 - c. Retirement of Doug Ruesink, Teacher

B. Recommended Action

1. Consent Agenda
 - a. Approval of March 11, 2024, Regular Minutes
 - b. Treasurer's Report ending March 31, 2024
 - c. New Hires
 1. Riley Brown- Head Start
 2. Arianna Callahan- Head Start
 3. Karlee Coats- Head Start
 4. Ashley Swank- Head Start
 5. Jaleel Brown- Strength and Conditioning Coach
 6. Spring Coaches
2. Business Requiring Board Action
 - a. Approval to nominate a representative to the LISD annual budget meeting
 - b. Approval of virtual servers
 - c. Approval for leave of absence extension
 - d. Acceptance of Donations
3. Business Requiring Future Board Action
 - a. First reading for ESS contract renewal
 - b. First reading for First student contract renewal
 - c. First reading K-1 touch screens

C. Reports from Superintendent and Staff

- a. Kindergarten Roundup
- b. Winter Sports recap

D. Future Meetings and Business

1. Board Committee Reports, Curriculum, Finance, Personnel
2. Board Member Comments
3. Meeting Dates and Upcoming Events
 - April 13, 2024, Mattress Sales
 - April 18, 2024, Foundation Opening Night Reception, 6:30
 - April 18, 2024, The Addams Family, HS Musical
 - April 22, 2024, BOE Meeting, Michener, 6:00

E. Public Comment ('Request to Participate Form' must be filled out and given to Angie Schaffer before Section D (Future Meetings and Business) on the agenda

F. Closed Session

1. AEA Negotiations

G. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Jennifer Marlatt.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Jennifer has submitted her resignation from Adrian Public Schools. Jennifer went to the board on March 11th with a resignation date of June. She has moved the date to effective immediately.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Jennifer Marlatt.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Alisha Bates.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Alisha has submitted her resignation from Adrian Public Schools Head Start.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education approve Alisha Bates's resignation effective March 5, 2024.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nate Parker

PURPOSE:

The retirement of Doug Ruesink.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Doug has submitted his retirement from Adrian Public Schools Head Start.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education approve Doug Ruesink's retirement effective June 30, 2024.

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF
EDUCATION, MARCH 11, 2024, ADRIAN HIGH SCHOOL, B100

**MEETING CALLED TO
ORDER**

President Ferguson called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.

PLEDGE RECITED

PRESENT: Trustees: Ballard, Buku, Henagan, Solis-Gautz, and President
Ferguson

ABSENT: Baucher and Marks

Moved by Ballard, supported by Buku, that the Adrian Board of Education
approve the agenda.

AGENDA APPROVED

Motion carried.

Trustee Buku recited the District's mission statement as a reminder of its
purpose and direction.

**MISSION
STATEMENT**

Superintendent Parker recognized Lora Wallich as the MiSTEM Region 2
Lifetime Achievement Award recipient. This award acknowledges her
outstanding contributions to education within her school community and the
broader field of STEM education. Planewave Industries nominated Ms.
Wallich. She has inspired countless students to explore the wonders of
science, technology, engineering, and mathematics.

**GOOD NEWS
REPORT**

Superintendent Parker recognized the Outstanding Citizens for March. The
trait was Excellence. They were Lennex McKinney from Alexander, Sage
Skinner from Michener, Jax Nichols from Lincoln, John Dillard from Prairie,
Elivia Elliott from Springbrook, and Alexis Collins from the high school.

The District recognized the resignations of Jennifer Marlatt, Chelsea Flores,
and Esteban Moreno and the retirements of Kathleen Cremenias, Maria
Arellano, Barb Schenck, and Sarah Schuler.

COMMUNICATIONS

Moved by Ballard, supported by Henagan, that the Adrian Board of Education
approve the consent agenda.

The consent agenda included the following items:

CONSENT AGENDA

- a. Approval of February 26, 2024, Regular Minutes
- b. Treasurer's Report ending February 29, 2024, with a
balance of \$1,397,876.87
- c. New Hires- Andrew Jackson, High School Media
Paraprofessional

Motion carried.

Moved by Buku, supported by Solis-Gautz, that the board approve the Early
Head Start and Head Start grant application for the 2024-25 program year.
Mary informed the board that Adrian is in the fourth year of the five-year grant
cycle. Head Start can enroll 185 children. This would have class sizes between

**GRANT
APPLICATION**

16-18 children in each class. The Early Head Start program can enroll 64 children. This would have an enrollment of 8 students in each class.

Motion carried.

SELF ASSESSMENT REPORT

Moved by Solis-Gautz, supported by Ballard, that the board approve the Head Start 2022-23 Self-Assessment Report.

Motion carried.

SELF ASSESSMENT PLAN

Moved by Ballard, supported by Buku, that the board approve the Head Start 2023-24 Self Assessment Plan.

Motion carried.

Moved by Ballard, supported by Solis-Gautz, that the board approve the Head Start Early Childhood Program's Cost Allocation Plan.

COST ALLOCATION PLAN

Motion carried.

Moved by Henagan, supported by Buku, that the board approve the amended budget as presented and adopt the resolution. The amendment shows that the District will end with a 17.7% fund balance, but that does not meet the auditor's recommendation of three months of operating expenses. The District has experienced increases of \$1529,100 in state categorical funding revenue since the November amendment. Of this total, \$900,515 is one-time categorical funding. The District is addressing pressing facility needs through this amendment.

BUDGET AMENDMENTS

Motion carried.

EMPLOYEE TERMINATION

Moved by Buku, supported by Solis-Gautz, that the board approve the termination of Elijah Terrill.

Motion carried.

LEAVE OF ABSENCE

Moved by Ballard, supported by Solis-Gautz, that the board approve a Child Care Leave for Stephanie Mullinex.

Motion carried.

BASEBALL FIELD NAME

Moved by Solis-Gautz, supported by Ballard, that the board approve the Baseball field renaming from Cliff Nelson Field to Nelson Field.

Motion carried.

DONATIONS

Moved by Solis-Gautz, supported by Henagan, that the board accept donations from an anonymous donor and the Farver Foundation.

Motion carried.

SHARED SERVICES

The board reviewed the Shared Services Agreement between Adrian Public Schools and School Financial Solutions-East LLC. Superintendent Parker shared that the administration has met with one private school to explore the possibilities. The partnership would significantly grow student FTEs and provide the District with an increase in state per-pupil revenue.

**LIDF SNNUSL
BUDGET MEETING
REVIEW**

The board discussed who would represent them at the LISD Budget review meeting. Trustee Buku volunteered, and President Ferguson thanked him. The board must also vote on an alternate at the next board meeting.

VIRTUAL SERVERS

The board reviewed the purchase of an updated Dell PowerStore and PowerEdge Array to replace the current Dell Unity and Hypervisor Array. Technology Director Ryan Skeels told the board that the current system needs to be replaced because it can no longer update the operating systems. The Array houses all of our virtual servers. Trustee Ballard asked, "What is the End of Life with this new Array?" Mr. Skeels said we have five years of service and 24-hour mission-critical support.

**SUPERINTENDENT
AND STAFF REPORTS**

Superintendent Parker provided an update on the "Lesson Plan". He reviewed the work that the committee has been doing. The key questions they are working on answering are: 1. What will we teach? How are we going to teach it? What are we going to do when they don't get it? How do we make school amazing for students?

Derrick Richards gave a recap of the partnership with LISD for PLTW. The LISD provides funding for training, materials, and additional fees such as registrations and software licenses. At Springbrook, students in grades 6-8 have a rotation of Automation and Robotics or Flight and Space Course. At the high school, PTLW class choices were Engineering Design and Development, Introduction to Computer Science, and Robotics.

**FINANCE
COMMITTEE**

Trustee Buku reported that the Finance Committee had met to discuss the budget amendments, virtual servers, and shared services. He thanked Dan Peña and his team for preparing the budget amendments in a timely manner. Mr. Buku recognized that the Finance Committee asked for the information quicker than usual.

**BOARD MEMBER
COMMENT**

Dr. Ballard noted that Superintendent Parker's work anniversary was approaching. "He has identified areas for growth and places we have been doing well. I am proud of the board's choice when we hired Nate," said Ballard.

Darci Francour, the grandmother of Caden Robison, spoke to the board about why students at Adrian Community Education Center are not allowed to participate in band. "Caden would like to continue to play music. We were told that Mr. Skeels would look into allowing him to be in the band. Telling a student that they can not participate sounds so punitive. He is not asking for a grade in the class, just the opportunity to participate. The band is like a family. Caden knows that he made a mistake, so he is at ACEC. But we don't understand why Mr. Skeels has changed his mind and said they would look at this concern, but changing the past practice would not start with Caden," explained Francour.

PUBLIC COMMENT

Moved by Solis-Gautz, supported by Henagan, that the meeting be adjourned at 7:03 p.m.

ADJOURNMENT

Motion carried.

Beth Ferguson, President

Mike Buku, Secretary

**ADRIAN PUBLIC SCHOOLS
FINANCIAL REPORT
FOR THE YEAR TO DATE PERIOD
MARCH 31, 2024
STATEMENT OF REVENUES, EXPENDITURES AND
CURRENT BUDGET POSITION**

REVENUES		BUDGET ADOPTED 3/11/2024	Y.T.D. ACTUAL	CURRENT BUDGET POSITION
100	Local Sources	\$ 5,854,565	\$ 5,131,302	\$ 5,854,565
300	State Sources	32,004,452	18,477,759	32,004,452
400	Federal Sources	7,180,640	3,216,618	7,180,640
500	Incoming Transfers	1,993,262	1,610,783	1,993,262
	TOTAL	\$ 47,032,919	\$ 28,436,461	\$ 47,032,919
EXPENDITURES				
INSTRUCTION				
110	Basic Program	\$ 18,070,636	\$ 10,789,269	\$ 18,070,636
120	Added Needs	7,860,031	3,786,940	7,860,031
130	Adult & Continuing Education	193,766	95,617	193,766
SUPPORT SERVICES				
210	Pupil	3,485,177	2,179,394	3,485,177
220	Instructional Staff	3,000,700	1,610,290	3,000,700
230	General Administration	582,473	444,096	582,473
240	School Administration	2,433,901	1,773,411	2,433,901
250	Business	1,092,483	640,557	1,092,483
260	Plant & Operations	4,837,210	3,071,363	4,837,210
270	Pupil Transportation	1,495,696	1,071,618	1,495,696
280	Central Services	1,330,651	855,595	1,330,651
290	Other	1,339,006	24,904	1,339,006
300	Community Services	363,725	81,510	363,725
450	Prior Year Adj/Facilities Improvements	388,565	535,873	388,565
510	Debt Services	49,113	33,335	49,113
600	Outgoing Transfers	400,000	0	400,000
	TOTAL	\$ 46,923,133	\$ 26,993,771	\$ 46,923,133
	Excess Revenues over Expenditures	<u>\$ 109,786</u>	1,442,690	<u>\$ 109,786</u>
	Beginning Fund Balance		8,228,910	
	Ending Fund Balance		<u>\$ 9,671,600</u>	

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE

To recommend the hiring of a Teacher's Assistant for Head Start.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Riley Brown as a Head Start Teacher's Assistant. Riley has four (4) years of experience working in customer service.

RECOMMENDATION:

The HR Director recommends hiring Riley Brown as a full-time Teacher's Assistant for Head Start, effective April 2, 2024.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE

To recommend the hiring of a Teacher's Assistant for Head Start.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Arianna Callahan as a Head Start Teacher's Assistant. Arianna has four (4) years of experience working with children.

RECOMMENDATION:

The HR Director recommends that Arianna Callahan be hired as a full-time Teacher's Assistant for Head Start, effective April 2, 2024.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE

To recommend the hiring of a Teacher's Assistant for Head Start.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Karlee Coats as a Head Start Teacher's Assistant. Karlee has a year of experience working in customer service.

RECOMMENDATION:

The HR Director recommends hiring Karlee Coats as a full-time Teacher's Assistant for Head Start, effective April 4, 2024.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE

To recommend the hiring of a Teacher's Assistant for Head Start.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Ashley Swank as a Head Start Teacher's Assistant. Ashley has ten (10) years of experience working in early childhood.

RECOMMENDATION:

The HR Director recommends hiring Ashely Swank as a full-time Teacher's Assistant for Head Start, effective April 4, 2024.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend the hiring of a Strength and Conditioning Coach

EXPLANATION:

Chad O'Brien and his interview team recommend Jaleel Brown as a Strength and Conditioning coach for Adrian Public Schools. Jaleel works as a graduation coach and a football coach for Adrian Public Schools.

RECOMMENDATION:

The HR Director recommends that Jaleel Brown be hired as a Strength and Conditioning Coach for the spring season for the 2023-2024 school year.



MAPLE PRIDE

Tradition of Opportunities
Future of Possibilities

2023-2024 Spring Coaching Recommendations

Adrian High School

Baseball Head Boys Coach
Baseball Assistant Varsity Boys Coach
Baseball JV Coach
Baseball Freshman
Golf Head Boys Coach
Track Head Boys Coach
Track Assistant Boys Coach
Track Assistant Boys Coach
Tennis Head Girls Coach - Interim
Tennis JV Girls Coach
Softball Head Girls Coach
Softball Assistant Varsity Girls Coach (split)
Softball Assistant Varsity Girls Coach (split)
Softball JV Girls Coach
Track Head Girls Coach
Track Assistant Varsity Girls Coach
Track Assistant Varsity Girls Coach
Soccer Head Girls Coach
Soccer JV Girls Coach

Kyle Johnson
Phil Cappelletty
Andrew Mort
N/A
Jordan Kelly
Tammy Francis
Chad Perry
Ralph Padilla
Tom McNaughton
David Rausch
Toby Ernst
Rebekah Engle
Tim Gunn
Susan Fronce
Tammy Francis
Jim Miller
Erin Gilmore
Rangariro Mutatu
Hayden Seegert

Springbrook Middle School

Track Boys Coach
Track Boys Coach
Track Girls Coach
Track Girls Coach
Track 6th Grade
Softball 6th/7th
Softball 8th
Baseball 8th
Baseball 7th
Soccer
Soccer

Rebecca Jones
Eric Emmendorfer
Sally Skeels
Shown Koebel
Jay Roback
Alexcis Baughey
Adam Wilson
Nick Evans
Dennis Vore
Ted Hanosh
Phil Andre

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nate Parker

PURPOSE:

To appoint a Board member and alternate representing the District at the LISD Budget Meeting.

EXPLANATION:

As part of their budgeting process, the LISD had the county superintendents fill out a survey and then meet with them individually regarding the budget. The April budget meeting is scheduled for Thursday, April 18, 2024, at 6:00 p.m.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education approve a representative and an alternate to the LISD Budget review meeting.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Ryan Skeels
Dan Pena

PURPOSE:

To approve the purchase of an updated Dell PowerStore and PowerEdge Array to replace the current Dell Unity and Hypervisor Array.

EXPLANATION:

Our current Dell Unity and HyperVisor Array need replacement due to their inability to update the Operating Systems necessary to support technological needs. A new PowerStore and PowerEdge Array will provide reliable technological operations for all buildings and departments across the District.

The District's virtual environment is where most servers operating the functions, including active directory, printing, and phone systems, are housed.

The District plans to purchase these devices through MHEC, a cooperative purchasing program. Bidding is completed via the Cooperative, which follows Board Policy 3301-C (1)(d)-Purchasing and Procurement.

RECOMMENDATION:

The Technology Director and the Business Manager recommend that the Adrian Board of Education approve the purchase of Dell PowerStore and PowerEdge Array from Presidio.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE:

Approval of a leave of absence extension for the 2024-2025 school year.

EXPLANATION:

Kate Steele has requested a leave of absence extension for the 2024-2025 school year.

RECOMMENDATION:

The HR Director recommends approving the leave of absence extension request for the 2024-2025 school year.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nate Parker

PURPOSE:

To accept donations from Community Members.

EXPLANATION:

Kiwanis Club of Adrian donated \$1,500 to March is Reading Month at Michener, Lincoln, and Alexander.

TLC donated \$300 to March is Reading Month at Michener, Lincoln, and Alexander.

Maple Fans Club donated \$4,975 for track equipment.

American Heart Association donated \$200 to Alexander's Kids Heart Challenge.

Jeff Ing donated \$250 to the Volleyball program.

Jeremiah Davies donated \$250 to the Volleyball program.

Dr. Ballard donated Women in Science Books to each building for \$267.

Jeff Cochran donated \$500 to the baseball/softball seating project.

Sam and Sally Skeels donated \$200 to the baseball/softball seating project.

Holy Family Women's Guild donated 25 Easter bags to Students in Transition. The bags contained gift cards and personal hygiene items valued at approximately \$1,000.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education accept these donations and thank them for their support.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE:

To review the ESS Midwest Agreement renewal for Human Resource Staffing Services.

EXPLANATION:

The District contracted with PCMI (now ESS Midwest) beginning with the 2009-10 school year for custodial services. Since then, custodial services have been deleted from the original contract, while other services have been added. The rates charged to the District have remained the same from 2014-15 through 2023-2024. For the 2024-2025 fiscal year, the District will keep the same pricing as the previous year.

Current positions covered under the contract include Substitute Food Service Workers and Noon Hour Paraprofessionals.

RECOMMENDATION:

The HR Director recommends that the Adrian Board of Education review the ESS Midwest Agreement renewal for Human Resource Staffing Services for approval at the next Board of Education meeting.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSON: Dan Peña

PURPOSE:

To review the proposed contract extension with First Student for transportation.

EXPLANATION:

The District contracted with First Student in July of 2009, after obtaining bids for privatizing transportation. The first year of the renewal represents a 22% increase for route charges, monitors, and trips. Years two and three will see no increase. New rates for years four and five will be negotiated in year three. The increase is due to increases in bus driver wages and insurance costs for First Student.

This agreement includes replacement of six buses over the five year agreement.

The Finance Committee has discussed the renewal rates.

RECOMMENDATION:

It is the recommendation of the Business Manager that the Adrian Board of Education review the proposed contract extension with First Student for approval at the next scheduled Board meeting.

EXECUTIVE SUMMARY

DATE: April 8, 2024

CONTACT PERSONS: Dan Peña
Ryan Skeels

PURPOSE:

To review the quote for the K-1 Chromebook Touchscreen purchase.

EXPLANATION:

As part of the ongoing technology upgrade plan, the District seeks approval to acquire touchscreen Chromebooks to replace the currently used aging iPads. This decision has been made following consultations with the Department of Curriculum and Instruction, the Technology Department, teacher committees, and through surveys. The transition offers several advantages, including unifying all student devices onto a single technology platform from kindergarten to 12th grade, eliminating the need for an Apple Management System, and providing K-1 students with earlier access to keyboards while maintaining the touch screen capabilities.

The Director of Technology has obtained three quotes, with the low quote coming from People Driven Technology.

This purchase is for the following items:

- Dell Chromebooks 3110 Touch 8/64
- Google Chrome Licenses

The total cost of purchasing Chromebooks will be \$176,499.26, fully covered by the American Rescue Act (ESSER III) District funds.

RECOMMENDATION:

The Business Manager and the Technology Director recommend that the Adrian Board of Education review the purchase of Dell Chromebooks and Google Chrome Licenses totaling \$176,499.26 from People Driven Technology for approval at the next board meeting.