



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities
Future of Possibilities

Agenda

Regular Meeting

Monday, December 11, 2023

6:00 pm.

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
 - a. Outstanding Citizens
5. Communications
 - a. Resignation of Mary Stark, Food Service
 - b. Resignation of Alexandria Winters, Head Start
 - c. Retirement of David Bull, Head Start
 - d. Retirement of Kathy Westfall, Central Office
 - e. Retirement of Carl Lewandowski, Principal

B. Recommended Action

1. Consent Agenda
 - a. Approval of November 27, 2023, Regular Minutes
 - b. Approval of Closed Session Minutes, November 27, 2023 (handout)
 - c. Approval of Special Meeting Minutes, November 27, 2023
 - d. New Hires-
 - i. Morgan Lolley, Paraprofessional
 - ii. Erin Farley, Head Start
 - iii. Ashley Williams, Paraprofessional
 - iv. Winter Coaches
- Business Requiring Board Action
 - a. Approval of employee termination
 - b. Acceptance of Donations
2. Business Requiring Future Board Action
 - a. First reading to review a resolution calling for a special school election

C. Reports from Superintendent and Staff

- a. Safety Grant Update
- b. High Impact Leadership Project

D. Future Meetings and Business

1. Board Committee Reports
2. Board Member Comments
3. Meeting Dates and Upcoming Events
 - December 13, HS Choir Concert, 7:30 pm, PAC
 - December 14, The Lesson Plan, 5:30, B100
 - December 14, HS Band and Orchestra Concert, 7:30, PAC
 - December 18, 7th & 8th grade Band/Orchestra Concert, 7:00 pm
 - December 19, Parent Information Series, 5:30
 - December 30-January 3rd, Winter Break
 - January 8, BOE Organizational Meeting and Regular Meeting, 6:00 pm

E. Public Comment ('Request to Participate Form' must be filled out and given to Angie Schaffer before Section D (Future Meetings and Business) on the agenda

F. Closed Session

1. AESPA Negotiations

G. Tentative Action

H. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.

EXECUTIVE SUMMARY

DATE: December 11, 2023

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Mary Stark.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Mary has submitted her resignation from Adrian Public Schools.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Mary Stark effective December 15, 2023.

EXECUTIVE SUMMARY

DATE: December 11, 2023

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Alexandria Winters.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Alexandria has submitted her resignation from Adrian Public Schools.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Alexandria Winters effective December 8, 2023.

EXECUTIVE SUMMARY

DATE: December 11, 2023

CONTACT PERSON: Nate Parker

PURPOSE:

The retirement of David Bull.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. David has submitted his retirement from Adrian Public Schools.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge the retirement of David Bull effective December 31, 2023.

EXECUTIVE SUMMARY

DATE: December 11, 2023

CONTACT PERSON: Nate Parker

PURPOSE:

The retirement of Kathy Westfall.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Kathy has submitted her retirement from Adrian Public Schools.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge the retirement of Kathy Westfall effective December 31, 2023.

EXECUTIVE SUMMARY

DATE: December 11, 2023

CONTACT PERSON: Nate Parker

PURPOSE:

The retirement of Carl Lewandowski.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Carl has submitted his retirement from Adrian Public Schools.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge the retirement of Carl Lewandowski effective June 3, 2024.

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF
EDUCATION, NOVEMBER 27, 2023, LINCOLN ELEMENTARY, MEDIA
CENTER

**MEETING CALLED TO
ORDER**

President Ferguson called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.

PLEDGE RECITED

PRESENT: Trustees: Ballard, Baucher, Buku, Henagan, Marks, Solis-Gautz,
and President Ferguson

ABSENT: None

Moved by Buku, supported by Baucher, that the Adrian Board of Education
approve the agenda.

AGENDA APPROVED

Motion carried.

**MISSION
STATEMENT**

Trustee Ballard recited the District's mission statement as a reminder of the
purpose and direction of the District.

Danas Noel, High School Counselor, presented Ella Andre with the Silent
Servant award. Ella was nominated for her willingness and abundance of
community service she has demonstrated over the years. Ella donates her
time to all areas of the community. She assists her church family, extends her
sweet personality and friendly smile to the community theater, and organizes
and plans our annual National Honor Society Trunk or Treat event. She
participates in 4-H and Waverunners, where she served as Leadership
Advisor and swim coach for younger swimmers. Ella is an amazing young lady.
She is very involved in the community and in her school environment. She is
a positive role model for her peers and younger students. Ella has a strong
work ethic, is driven, and is a dependable, honest, and reliable person.

**GOOD NEWS
REPORT**

Tiffany Yatzek, Kristen Horky, and Robin Perez gave a presentation about
Lincoln Elementary. Lincoln has four focus goals for the year. They are to
improve student attendance through targeted practices and activities, improve
climate and culture by linking SEL, PBIS, and Mental Health Supports,
reinforce the implementation of ELA Fountas & Pinnell materials with fidelity,
and reinforce the implementation of Strategic Math Intervention Solutions to
increase math performance. Examples of each of the four areas were
provided.

COMMUNICATIONS

Moved by Baucher, supported by Buku, that the Adrian Board of Education
approve the consent agenda.

CONSENT AGENDA

The consent agenda included the following items:

- a. Approval of November 13, 2023, Regular Minutes
- b. Treasurer's Reporting ending October 31, 2023, with a
balance of \$1,362,419.45
- c. New Hires-
 - i. Alicia Bates, Head Start

Motion carried.

Moved by Solis-Gautz, supported by Buku, that the board approve the Family Medical Center School-Based Health Center lease agreement.

**FAMILY MEDICAL
CENTER**

Motion carried.

Moved by Marks, supported by Baucher, that the board approve the presented amended budget and adopt the resolutions. The District is at a 17.7% fund balance, but the auditors have advised the District to have three to four months of operating expenditure in the fund balance. The District lost 94 students this year. This and the District's increased retirement costs have significantly impacted the budget.

**BUDGET
AMENDMENTS**

Motion carried.

Moved by Ballard, supported by Henagan, that the board accepts donations from The Maple Fans Club, The Eileen Vuillemin Foundation, Don Cappelletty, Sharronn and Danny Etter, Patricia Church, Lenco Credit Union, Adrian Steel, Kay and James Crone, Copper & Bender, P.C., and AvidXchange.

DONATIONS

Motion carried.

The board reviewed a request to purchase a new food service delivery vehicle. Three bids were solicited, but the District only received one.

**FOODSERVICE
VEHICLE**

The Head Start monthly report was reviewed.

**REPORTS FROM
SUPERINTENDENT
AND STAFF**

Vice President Baucher reported that the Finance Committee had met and discussed the budget amendments, the decline in enrollment, the increase in retirement costs, and the food service purchase.

**FINANCE
COMMITTEE**

Trustee Buku reported that the Personnel Committee had met and discussed enrollment numbers, the budget, and the nurse vacancy.

**PERSONNEL
COMMITTEE**

Moved by Baucher, supported by Marks, that the meeting be adjourned at 6:37 p.m.

ADJOURNMENT

Motion carried.

Beth Ferguson, President

Mike Buku, Secretary

MINUTES OF THE SPECIAL MEETING OF THE ADRIAN BOARD OF EDUCATION,
NOVEMBER 27, 2023, LINCOLN ELEMENTARY, MEDIA CENTER

**MEETING
CALLED TO
ORDER**

President Ferguson called the meeting to order at 6:45 p.m.

The Pledge of Allegiance was recited.

**PLEDGE
RECITED**

PRESENT: Trustees: Ballard, Baucher, Buku, Henagan, Marks, Solis-Gautz, and President Ferguson

ABSENT: None

Moved by Ballard, supported by Henagan, that the Adrian Board of Education approve the agenda.

**AGENDA
APPROVED**

Motion carried.

President Ferguson recited the District's mission statement as a reminder of the purpose and direction of the District.

**MISSION
STATEMENT**

Moved by Baucher, supported by Marks, that the board approve the request to purchase a new food service delivery vehicle.

**FOOD SERVICE
VEHICLE**

Motion carried.

Moved by Buku, supported by Ballard, that the Adrian Board of Education convene to a closed session at 6:48 p.m. under the Open Meetings Act 8 (1) (b) student discipline.

**CLOSED
SESSION**

ROLL CALL VOTE:

Yeas: Ballard, Baucher, Buku, Henagan, Marks, Solis-Gautz, and Ferguson
Nays: none

Motion carried.

President Ferguson declared the meeting back in open session at 8:23 p.m.

OPEN SESSION

Moved by Baucher, supported by Buku, that the Adrian Board of Education approve the resolution that reads a preponderance of the evidence does establish that the Student did violate Section IV, Gross Misconduct and Threats of the Student Code of Conduct.

**STUDENT
DISCIPLINE
RESOLUTION**

ROLL CALL VOTE:

Yeas: Ballard, Baucher, Buku, Marks, Solis-Gautz, and Ferguson
Nays: Henagan

Motion carried.

Moved by Baucher, supported by Marks, that the meeting be adjourned at 8:34 p.m.

ADJOURNMENT

Motion carried.

EXECUTIVE SUMMARY

DATE: December 11, 2023

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend hiring a paraprofessional for Prairie Elementary School.

EXPLANATION:

Deb Agnew and her interview team recommend Morgan Lolley as a special education paraprofessional for Prairie Elementary School. Morgan has several years of experience working with kids.

RECOMMENDATION:

The HR Director recommends that Morgan Lolley be hired as a paraprofessional at Prairie Elementary School, effective December 5, 2023.

EXECUTIVE SUMMARY

DATE: December 11, 2023

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend the hiring of a Teacher's Assistant for Drager Early Education Center.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Erin Farley as a Head Start Teacher's Assistant. Erin has over ten (10) years of customer service experience.

RECOMMENDATION:

The HR Director recommends hiring Erin Farley as a Teacher's Assistant for Drager Early Education Center, effective December 07, 2023.

EXECUTIVE SUMMARY

DATE: December 11, 2023

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend hiring a paraprofessional for Alexander Elementary School.

EXPLANATION:

Deb Agnew and her interview team recommend Ashley Williams as a special education paraprofessional for Alexander Elementary School. Ashley has over five (5) years of customer service experience.

RECOMMENDATION:

The HR Director recommends hiring Ashely Williams as a paraprofessional at Alexander Elementary School, effective December 11, 2023.



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities

Future of Possibilities

2023-2024 Winter Coaching Recommendations

Adrian High School

Head Boys Basketball
Varsity Asst. Boys Basketball
JV Boys Basketball
Frosh Boys Basketball
Head Girls Basketball
JV Girls Basketball
Frosh Girls Basketball
Head Boys Swim
Asst. Boys Swim
Asst Boys Swim/Dive
Head Wrestling
JV Wrestling
Head Girls Gymnastics
Asst. Girls Gymnastics
Competitive Head Cheerleading
Winter Asst. Cheerleading
Varsity Boys Bowling
Varsity Girls Bowling
Powerlifting Boys
Powerlifting Girls

Jordan Kelly
Joe Francis
Mike Sarabia
Todd Barrus
Steve Moore
Hayden Seegert
Caylie Bohemer
Robert Petkus
Jacob McKenzie
Joshina Betz
Nick Conklin
Kevin Connors
Ashton Azelton
Mindy Fetzter
Stephanie Gordon
Matelyn Yarbrough
Frank Kirkendall
Dale Phillips
Jaleel Brown
Vacant

Springbrook Middle School

Girls Basketball – 8
Girls Basketball – 7
Boys Basketball – 8
Boys Basketball – 7
Wrestling
Wrestling
Swimming
Swimming
Swimming/Dive

Aaron Benard
Laura Metdepenningen
Josh Smith
Jay Roback
Brandon Frederick – Reed
Josh Marcum
Ashlyn Clewis
Jacob McKenzie
Joshina Betz

EXECUTIVE SUMMARY

DATE: December 11, 2023

CONTACT PERSON: Nikki Culley

PURPOSE:

To approve the termination of Tisha Smith.

EXPLANATION:

Per the Adrian Educational Support Personnel Association (AESPA) collective bargaining agreement, if at any time during the employee's probationary period, the employee's work performance is unsatisfactory, the employee may be dismissed by the Board without appeal/cause. Due to excessive absences and no communication to Human Resources, we are requesting termination for Tisha Smith.

RECOMMENDATION:

The HR Director recommends that the Adrian Board of Education approve the termination of Tisha Smith.

EXECUTIVE SUMMARY

DATE: December 11, 2023

CONTACT PERSON: Nate Parker

PURPOSE:

To accept donations from Community Members.

EXPLANATION:

BlueBotics 6150 received a donation of \$800 from Plastic Omnium.
APS received a donation of \$10,000 from the Kiwanis Club of Adrian.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education accept these donations and thank them for their support.

EXECUTIVE SUMMARY

DATE: December 11, 2023

CONTACT PERSON: Dan Peña
Nate Parker

PURPOSE:

To review the resolution calling a special school election on Tuesday, May 7, 2024, for the operating millage renewal proposal.

EXPLANATION:

The current 18 mills operating millage expires after the 2024 tax year. The resolution authorizes the District to hold a special election on May 7, 2024, to ask the voters to approve the renewal of the operating millage. Exhibit A contains the ballot language which will be provided to the Election Coordinator.

The 18 mill levy is on all property, except principal residence and other exempt property. This levy allows the school to receive the full per pupil foundation allowance from the State of Michigan.

RECOMMENDATION:

It is the recommendation of the Business Manager that the Adrian Board of Education review the resolution and ballot language for the operating millage renewal proposal, for approval at the next scheduled Board meeting.

Adrian Public Schools, Lenawee County, Michigan (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the _____, within the boundaries of the District, on the 8th day of January, 2024, at _____ o'clock in the ____m. (the "Meeting").

The Meeting was called to order by _____.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. This Board intends to submit a proposition at a special election to be held on Tuesday, May 7, 2024.
2. On or before 4:00 p.m. on Tuesday, February 13, 2024, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the school electors of the District be called and held on Tuesday, May 7, 2024.
2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.
3. The Election Coordinator is requested to:
 - a. Utilize _____, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.
 - b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.
 - c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.
4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 13, 2024.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Adrian Public Schools, Lenawee County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

MDG/ssw

EXHIBIT A

ADRIAN PUBLIC SCHOOLS OPERATING MILLAGE RENEWAL PROPOSAL

This proposal will allow the school district to continue to levy the statutory rate of not to exceed 18 mills on all property, except principal residence and other property exempted by law, required for the school district to receive its full revenue per pupil foundation allowance and renews millage that will expire with the 2024 tax levy.

Shall the currently authorized millage rate limitation of 18.2517 mills (\$18.2517 on each \$1,000 of taxable valuation) on the amount of taxes which may be assessed against all property, except principal residence and other property exempted by law, in Adrian Public Schools, Lenawee County, Michigan, be renewed for a period of 10 years, 2025 to 2034, inclusive, to provide funds for operating purposes; the estimate of the revenue the school district will collect if the millage is approved and 18 mills are levied in 2025 is approximately \$4,715,596 (this is a renewal of millage that will expire with the 2024 tax levy)?

EXHIBIT B

**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE
NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:**

ADRIAN PUBLIC SCHOOLS
OPERATING MILLAGE RENEWAL PROPOSAL
EXEMPTING PRINCIPAL RESIDENCE
AND OTHER PROPERTY EXEMPTED BY LAW
18.2517 MILLS FOR 10 YEARS

Full text of the ballot proposition may be obtained at the administrative offices of Adrian Public Schools, 785 Riverside Avenue, Suite 1, Adrian, Michigan 49221-1467, telephone: (517) 264-6640.