



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities
Future of Possibilities

Agenda

Regular Meeting
Monday, February 28, 2022
6:00 p.m.

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
 - a. Springbrook Middle School State Swim/Dive team
 - b. A.L.I.C.E. training- Derrick Richards and Jason Skeels
 - c. Outstanding Citizens
5. Communications
 - a. Resignation of Rowan Celestino, Paraprofessional
 - b. Resignation of Nicole Lennard, Paraprofessional
 - a. Retirement of Jackie Torres, Paraprofessional

B. Recommended Action

1. Consent Agenda
 - a. Approval of February 7, 2022, Minutes
 - b. Approval of February 7, 2022, Closed Session Minutes (hand out)
 - c. Treasurer's Report ending January 2021
 - d. Approval of Hire-Reagan Schultz
2. Business Requiring Board Action
 - a. Approval of candidate for MASB Board of Directors
 - b. Acceptance of Donation
3. Business Requiring Future Board Action
 - a. First reading for removal of asbestos
 - b. First reading for food service equipment purchase
 - c. First reading for Athletic building carpentry and roofing repairs

C. Reports from Superintendent and Staff

1. Benchmark Assessment Reporting
2. Listen and Lead Plan Update

D. Future Meetings and Business

1. Board Committee Reports
2. Board Member Comments
3. Meeting Dates and Upcoming Events
 - Balladier Winter Showcase, March 11-12, 7:30, PAC
 - Superintendent Evaluation, March 14, 5:15 p.m.
 - BOE Meeting, March 14, 6:00 p.m.
 - Lincoln Drama Club Show, March 18-19, 3:00, PAC
 - Springbrook Musical, *The Music Man Jr.*, March 24-26, 5:30, PAC
 - BOE Meeting March 28, 2022, 6:00 p.m.
 - Reality Camp, March 29, 2022, 11:30 a.m. PAC

E. Public Comment

F. Closed Session

G. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.

EXECUTIVE SUMMARY

DATE: February 28, 2022

CONTACT PERSON: Bob Behnke

PURPOSE:

The resignation of Rowan Celestino.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Rowan has submitted his resignation from Adrian Public Schools effective March 7, 2022.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Rowan Celestino effective March 7, 2022.

EXECUTIVE SUMMARY

DATE: February 28, 2022

CONTACT PERSON: Bob Behnke

PURPOSE:

The resignation of Nicole Lennard.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Nicole has submitted her resignation from Adrian Public Schools effective February 18, 2022.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Nicole Lennard effective February 18, 2022.

EXECUTIVE SUMMARY

DATE: February 28, 2022

CONTACT PERSON: Bob Behnke

PURPOSE:

The retirement of Jackie Torres.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Jackie has submitted her retirement from Adrian Public Schools effective June 3, 2022.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Jackie Torres. effective June 3, 2022.

MINUTES OF THE SPECIAL MEETING OF THE ADRIAN BOARD OF EDUCATION, FEBRUARY 7, 2022, ADRIAN HIGH SCHOOL B100.	MEETING CALLED TO ORDER
The meeting of the Adrian Board of Education was called to order by President Ferguson at 6:00 p.m.	
Pledge of Allegiance was recited.	PLEDGE RECITED
PRESENT: President Ferguson, Trustees: Baucher, Ballard, Buku, Flores, and Henagan	
ABSENT: Marks	
Moved by Trustee Flores, supported by Trustee Buku, that the Adrian Board of Education approve the agenda.	AGENDA APPROVED
Motion carried by a 6-0 vote.	
Trustee Flores recited the District's mission statement as a reminder of the purpose and direction of the District.	MISSION STATEMENT
The District recognized the resignations of Tami Pifer and the retirements of Linda Ballard, Mary Kemerer, and Jill Walsh.	COMMUNICATIONS
Moved by Trustee Ballard, supported by Vice President Baucher, that the Adrian Board of Education approved the consent agenda.	CONSENT AGENDA
The consent agenda included the following items: <ul style="list-style-type: none"> a. Approval of Minutes from January 24, 2022, Regular Meeting b. Approval of Minutes from January 24, 2022, Closed Session (hand out) c. Approval of leave for Stephanie Forche 	
Motion carried by a 6-0 vote.	
Moved by Trustee Ballard, supported by Trustee Buku, that the Adrian Board of Education approve the hire of Nathan Parker as the District Superintendent effective March 1, 2022.	APPROVAL TO HIRE NATHAN PARKER
Mr. Parker thanked the board for their months of hard work during the Superintendent's search. Mr. Parker introduced his family to those in attendance.	
Motion carried by a 6-0 vote.	
Moved by Trustee Ballard, supported by Trustee Buku, that the Adrian Board of Education approve the revisions to board policies and the addition of two new board policies.	APPROVAL OF BOARD POLICY REVISIONS
Motion carried by a 6-0 vote.	
Moved by Vice President Baucher, supported by Trustee Ballard, that the Adrian Board of Education approve the termination of Lily Wilson. Kathy Westfall explained that the employee is considered to have abandoned the job.	APPROVAL OF EMPLOYEE TERMINATION
Motion carried by a 6-0 vote.	

First reading to review nominations for a member of the Board of Directors for MASB, was held. The candidates are Guillermo Lopez, from Lansing School District, Susan Marlin-Zeilser, from Monroe Public Schools, and Michael McVey from Saline Area Schools. Superintendent Behnke mentioned that the only candidate he knew was Mr. Lopez. President Ferguson mentioned that she has received an email from Mr. McVey and asked if any of the other board members had received an email.

**FIRST READING OF
MASB
NOMINATIONS**

Superintendent Behnke explained the transition process from himself to Nate Parker. He informed the board that Mr. Parker was already attending the weekly administrative team meetings on Mondays. He has been invited to attend conversations about the potential new career cruising app. Mr. Parker is having an introductory meeting with community members. Beginning at the March 14th board meeting, Mr. Parker will sit at the table with the board members and Superintendent Behnke will be in the audience.

**REPORTS FROM
SUPERINTENDENT
AND STAFF**

Superintendent Behnke told the board that budget proposals from the state show a potential for a 5% increase in the foundation allowance.

Trustee Buku commented that the Curriculum Department had met and discussed the new superintendent contract and realigning of some District responsibilities.

**COMMITTEE
REPORTS**

Trustee Flores commented that the Personnel Committee had met on January 31st and discussed an employee's request for leave, a termination of an employee, and the new superintendent contract. They also met on February 7th and discussed revisions to the superintendent contract.

Vice President Baucher commented that the Finance Committee had met on January 31st and discussed future projects and the superintendent contract. They met again on February 7th and discussed revisions to the superintendent contract.

Trustee Buku reminded the board that the Maple Blues Blast will be on February 26th. If you still need tickets please reach out to him.

**BOARD MEMBER
COMMENTS**

Judith Hammerle asked how the public can get more involved in public education.

PUBLIC COMMENT

Moved by Trustee Buku, supported by Vice President Baucher, that the Adrian Board of Education convene to closed session at 6:18 p.m. under the Open Meetings Act 8(e) for the purpose of litigation strategies. President Ferguson invited Nate Parker and Nikki Culley to join the closed session.

CLOSED SESSION

ROLL CALL VOTE:

Yeas: Ballard, Baucher, Buku, Flores, Henagan, and Ferguson
Nays: none

Motion carried by a 6-0 vote.

Moved by Trustee Buku, supported by Trustee Ballard, that the Adrian Board of Education return to open session at 6:26 p.m.

OPEN SESSION

ROLL CALL VOTE:

Yeas: Ballard, Baucher, Buku, Flores, Henagan, and Ferguson
Nays: none

Motion carried by a 6-0 vote.

There being no further business, a motion was made by Trustee Henagan, supported by Vice President Baucher, that the meeting be adjourned.

Motion carried by a 6-0 vote.

The meeting adjourned at 6:27 p.m.

ADJOURNMENT

Beth Ferguson, President

Mike Buku, Secretary

**ADRIAN PUBLIC SCHOOLS
FINANCIAL REPORT
FOR THE YEAR TO DATE PERIOD
JANUARY 31, 2022
STATEMENT OF REVENUES, EXPENDITURES AND
CURRENT BUDGET POSITION**

REVENUES		BUDGET ADOPTED 12/13/2021	Y.T.D. ACTUAL	CURRENT BUDGET POSITION
100	Local Sources	\$ 5,133,349	\$ 3,445,571	\$ 5,133,349
300	State Sources	25,300,155	9,436,157	25,300,155
400	Federal Sources	7,881,428	1,604,461	7,881,428
500	Incoming Transfers	1,921,900	1,609,055	1,921,900
TOTAL		\$ 40,236,832	\$ 16,095,245	\$ 40,236,832
EXPENDITURES				
INSTRUCTION				
110	Basic Program	\$ 17,896,028	\$ 7,470,084	\$ 17,896,028
120	Added Needs	5,499,800	2,277,998	5,499,800
130	Adult & Continuing Education	146,895	50,514	146,895
SUPPORT SERVICES				
210	Pupil	2,948,213	1,466,833	2,948,213
220	Instructional Staff	2,132,919	967,374	2,132,919
230	General Administration	850,494	504,661	850,494
240	School Administration	2,260,274	1,264,604	2,260,274
250	Business	1,019,493	467,862	1,019,493
260	Plant & Operations	3,099,382	1,724,569	3,099,382
270	Pupil Transportation	1,273,918	545,564	1,273,918
280	Central Services	674,265	384,027	674,265
290	Other	1,109,909	281,482	1,109,909
300	Community Services	371,651	161,263	371,651
450	Facilities Acquisition	586,315	582,120	586,315
490	Prior Year Adjustments	0	10,739	0
600	Outgoing Transfers	200,000	200,000	200,000
TOTAL		\$ 40,069,556	\$ 18,359,694	\$ 40,069,556
Excess Revenues over Expenditures		\$ 167,276	-2,264,450	\$ 167,276
Beginning Fund Balance			7,570,055	
Ending Fund Balance			\$ 5,305,605	

EXECUTIVE SUMMARY

DATE: February 28, 2022

CONTACT PERSON: Bob Behnke

PURPOSE:

To recommend the hiring of a Head Start Teacher at Drager Early Education Center.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Reagan Schultz as a Head Start Teacher at Drager Early Education Center. Reagan has two (2) years' experience working with preschool students.

RECOMMENDATION:

It is the recommendation of the Superintendent that Reagan Schultz be hired as a Head Start Teacher at Drager Early Education Center, effective March 7, 2022.

EXECUTIVE SUMMARY

DATE: February 28, 2022

CONTACT PERSON: Bob Behnke

PURPOSE:

To approve a nomination for a member of the Board of Directors for the Michigan Association of School Boards.

EXPLANATION:

The voting is now open for the MASB Region 7 Board of Directors. The board needs to vote for one candidate. The candidates are Guillermo Lopez, from Lansing School District, Susan Marlin-Zeilser, from Monroe Public Schools, and Michael McVey from Saline Area Schools.

RECOMMENDATION:

It is the recommendation of the President of the Adrian Board of Education to accept a motion and support to nominate a candidate for the MASB Board of Directors.

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Note: Incumbents are **bolded**

Board of Directors' Elections—Candidate Information and Email Voting Procedures

This year, five seats on the MASB Board of Directors are up for election.

The MASB Board of Directors is comprised of 22 members, including three at-large directors. Sixteen directors shall be elected from the eight regions, with two elected from each region; and one director per group shall be elected from Groups V, VI and VII. Directors are elected by active member school boards and, each year, several seats are up for election. The MASB President will nominate a member to serve as an at-large director, subject to Board approval.

Board Limitations:

Article VIII, Section 6 of the MASB Bylaws permits only one director to be elected or appointed from any one local or intermediate school district board.

According to MASB Bylaws Article VIII, Section 8, if any nomination for the Board of Directors is unopposed, the Board of Directors shall declare the unopposed candidate elected without conducting an election for the uncontested group or region.

This year, the following seats on the MASB Board are up for election (one seat each, three-year terms unless otherwise noted): Regions 3, 4, 7, 8 and Group VI. If you're unsure of your district's region or group, please see the list on page 2.

Region 3 will continue to be represented by John Siemion, Ottawa Area ISD, (unopposed, no ballots will be sent)

- **Group VI will be represented by Marc Slegler, Walled Lake Consolidated Schools, (unopposed, no ballots will be sent)**

Voting in Regions 4, 7, and 8 will take place via an online ballot. No local district/ISD funds can be used to campaign for anyone running for a seat. To help your board make an informed decision, the following pages contain background information and statements from each of the candidates.

Each district received ONE ballot, which was emailed to the superintendent secretary on record with MASB on Jan. 28, 2022. These ballots **CANNOT** be forwarded to anyone else. Once your board makes a decision on which candidate it wishes to vote for, please convey this information to your superintendent secretary.

Completed ballots must be submitted and confirmed by the superintendent secretary by **1 p.m. on Wednesday, March 2, 2022.**

Electronic voting is a two-step process:

Step 1 = Submit ballot.

Step 2 = Confirm ballot has been submitted.

Unofficial election results will be available on the voicemail recording at 517.327.5915 as soon as possible, but generally after 2 p.m. on the deadline date. They will also be sent out via email that afternoon. Official results will be approved at the March 18, 2022 Board of Directors' meeting, which newly elected directors should plan to attend.

To summarize:

- Ballot deadline is **1 p.m. on Wednesday, March 2, 2022.**
- MASB would like to remind all candidates for the MASB Board of Directors that no school district funds can be used for campaigning during the election. This rule prohibits a candidate from using their school district email account to send messages to other school board members. Therefore, a personal email account must be used for campaigning purposes when running for the MASB Board of Directors. If you have any questions about what may or may not constitute an expenditure of school district funds, please contact MASB's Legal Counsel Brad Banasik, J.D. at bbanasik@masb.org or 517.327.5929.
- Have questions? Contact Cheryl Huffman at 517.327.5915 or chuffman@masb.org.

Region 7 (Three-Year Term)

INCUMBENT

Guillermo Lopez

Lansing School District, Ingham County



Time served on this board: 22 years

Offices held: President and Treasurer

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Election Statement:

The most important issue facing school districts is the COVID Pandemic. As a member of the MASB board of directors I will work with leadership to find ways to assist our districts in responding to the many issues associated with this pandemic. I will also continue to support the work MASB has done in the area of Diversity, Equity, and Inclusion (DEI). Much support and assistance is needed by our school districts. Additionally supporting districts who need training but are not in a position to cover the costs is a service that I will continue to support and to look for ways to expand it. As a retired teacher, I am able to spend the time and energy on what I love best...education.

Region 7 (Three-Year Term)

Susan Marlin-Zeilser

Monroe Public Schools, Monroe County



Time served on this board: One year

Offices held:

MASB Certification:

Certified Boardmember Award

Award of Merit

Election Statement:

As a teacher of almost 7 years, as well as a former foster parent and a permanent parent to three children, my primary concerns in education, are the crisis in staffing shortages; legislative decisions that undermine the robustness of community school districts; and adequate mental health, behavioral support, and special education funding and services for students in every school. COVID has accelerated and worsened the issues such as school staffing shortages and student mental health, and we need to be active in responding to these challenges in a way that supports and reinforces the important democratic role that public schools play in educating our youngest citizens. In addition to the work I am doing on the board of Monroe Public Schools in pushing for increased and improved mental health services for students and developing an engaging forest school option for our youngest learners, I have also been serving as a member of the MASB Government Relations Committee. Most recently, I have joined the Special Education Parent Action Committee of Monroe County ISD, and for fiscal year 2022, I was elected by my board colleagues to the position of School Board Liaison to the Monroe County ISD, an office that will allow me to continue working toward improving the provision of special education to our school district. I wish to serve on the MASB Board of Directors in order to network on a state level with other leaders and changemakers in education and to help support and continue to move policy work and legislative work in the direction of improving education for all stakeholders across the state. My life is education, and a passion for improvement in the current state of the system is what drives me and my work every day, and I look forward to an opportunity to put that passion and drive to use in service on the MASB Board of Directors.

Region 7 (Three-Year Term)

Michael McVey

Saline Area Schools, Washtenaw County



Time served on this board: Five years

Offices held: Vice President and Secretary

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Master Diamond Award

Master Platinum Award

Election Statement:

I have spent more than 40 years in the service of students, teachers, schools, and educational organizations. I have gained a wealth of experience and have been putting it to use through my service as a trustee.

I began my career as an English and Special Education teacher as well as an ESL teacher (in Japan). After authoring a book for teachers and parents, "Meeting the Internet Challenge," I shifted gears to teach in Higher Education (University of Arizona). I earned a doctorate in Education and was trained for roles in school administration.

That career path was altered when I became a professor of Teacher Education at Eastern Michigan University. In that role, I believe I have earned a reputation for my ability to clearly explain policy issues, plan strategically, and represent the needs of faculty and students in the face of many recent challenges.

Five years ago, I sought a seat on our local school board because I knew the importance of being part of an engaged board focused on the varied needs of our students and the community. I was pleased to discover we had the solid expertise of MASB to assist us as we worked through a variety of challenges to our district.

Since being elected Trustee in Saline Area Schools, I have served as Secretary and Vice President. I also stepped up to serve as President of the Washtenaw Association of School Boards (WASB).

From my first day as a Trustee, I embraced MASB's CBA program (I am a Master Platinum recipient) and have actively used (or reviewed) many of the services MASB offers.

I was proud to watch MASB take principled stances on current educational issues and provide much-needed guidance about legislative initiatives. I am proud also of their encouragement and support of advocacy by its members. I believe MASB has offered clear guidance, excellent legal support, and superb trustee development. For those (and other) reasons, I am proud to run for a seat on its Board of Directors and to represent Region Seven.

Service on the Board of Directors would provide me an excellent opportunity to help MASB stay the course and continue to provide such excellent support to trustees, both the newly elected and the long-serving.

EXECUTIVE SUMMARY

DATE: February 28, 2022

CONTACT PERSON: Bob Behnke

PURPOSE: To accept donation.

EXPLANATION:

Vincent Butts donated 20 uniforms to the Adrian Middle School Wrestling Program with an approximate value of \$1,500.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education accept the donation from Mr. Butts and thank him for supporting the Adrian Middle School Wrestling Program.

Share your **GOOD NEWS REPORT**

Recognition will be given for any student(s), employee(s), school group or organization (students or parents), program or site that has achieved a notable accomplishment or made an outstanding contribution to the district.

- ❖ *Good News Report will be given at Board of Education Meetings. Board Meetings are held on the second and fourth Monday of each month.*
- ❖ *Certificates will be given when appropriate.*

School/Site: Adrian Middle School

Describe the accomplishment to be recognized including...

• Who • What • When • Where

After a successful wrestling season, the Adrian Wrestling Program would like to thank Vincent Butts for his donation of uniforms to the Adrian Middle School Wrestling Team. It is donations such as this that make it possible to compete at our highest level. Once again, thank you Vince for all you have done for our program.

-Coach Conklin

Contact Person: Nick Conklin 608-449-0011

or Vincent Butts 517-918-3195

EXECUTIVE SUMMARY

DATE: February 28, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

To review the bids for asbestos abatement at Alexander Elementary and AHS.

EXPLANATION:

The District received three bids for the asbestos abatement for the summer work taking place at Alexander Elementary and AHS. The low bidder, Midwest Environmental, Inc., is the contractor that performed the work at McKinley School and Garfield School, as well as other projects around the District.

The asbestos contractor is scheduled to begin on June 6, 2022. The prices below are for the known work. There will be unknown work, where a unit rate will be used. This is for work that is not visible until the demo starts, such as hidden fittings in the ceilings. So while the prices are below the state purchasing threshold, it is anticipated that the added costs could push the total above the amount required for board approval. This is standard when we are doing asbestos abatement.

- Midwest Environmental - \$16,500
- Global Green - \$34,700
- Total Environmental - \$18,950

This project will be paid for out of bond funds.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the bid from Midwest Environmental be approved in the amount of \$16,500, plus any extra work that is necessary, to be paid from bond funds, at the next board meeting.

EXECUTIVE SUMMARY

DATE: February 28, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

To review the quotes for the purchase of kitchen equipment at Drager and AHS.

EXPLANATION:

The District has two base kitchens that prepare all of the food for the buildings, Drager and AHS. Both need some equipment updates. Drager needs a new steamer and the high school needs both a steamer and an oven. These purchases will be paid for out of the Food Service Fund. The Food Service Director obtained three quotes for each project, as detailed below:

Drager:

HPS - \$36,232.43
Stafford Smith - \$35,884
Elliott - \$35,605

AHS:

HPS - \$58,676.63
Stafford Smith - \$53,226
Elliott - \$55,502.99

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education review the bids for food service equipment, for approval at the next board meeting.

EXECUTIVE SUMMARY

DATE: February 28, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

To review the quotes for athletic building repairs District-wide.

EXPLANATION:

The District has numerous outdoor athletic buildings on the main campus and the soccer field located at Michener Elementary. Many need carpentry and general repairs as well as roof replacements. These buildings include soccer field concession stand, soccer field press box, soccer field dugouts, track press box, two buildings at the track, and the baseball press box. Three companies were contacted to bid. One stated they would not bid and the others are listed below:

James Hunt - \$37,873.70

MBS - \$32,774.00

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education review the bids for athletic building repairs and roof replacements, for approval at the next board meeting.