

ADRIAN PUBLIC SCHOOLS
AGENDA AND PROCEDURE
FOR THE ANNUAL ORGANIZATIONAL MEETING
January 2024

1. Meeting called to order by Superintendent or Designee
2. Pledge of Allegiance

3. **NOMINATIONS FOR PRESIDENT** -

_____ by _____ (No support required)
_____ by _____ (No support required)

If only one nomination: It is the recommendation that nominations be closed and that a unanimous ballot for Trustee _____ to act as President of the Board for 2024 be approved. **(Ask for motion and support after reading)**
Discussion, Vote

If more than one nomination: It is the recommendation that nominations be closed. **(Ask for a motion and support after reading and Roll call vote is taken on the candidates in the order they were nominated**). **(Board majority required)**
Discussion, Vote

President _____ assumes the Chair at this point.

4. **NOMINATIONS FOR VICE PRESIDENT** -

_____ by _____ (No support required)
_____ by _____ (No support required)

If only one nomination: It is the recommendation that nominations be closed and that a unanimous ballot for Trustee _____, to act as Vice President of the Board for 2024 be approved. **(Ask for a motion and support after reading)**
Discussion, Vote

If more than one nomination: It is the recommendation that nominations be closed. **(Ask for a motion and support after reading and Roll call vote is taken on the candidates in the**

order they were nominated). (Board majority required)
Discussion, Vote

Trustee _____ appointed Vice President for 2024.

5. **NOMINATIONS FOR SECRETARY**

_____ by _____ (No support required)
_____ by _____ (No support required)

If only one nomination: It is the recommendation that nominations be closed and a unanimous ballot for Trustee _____ to act as Secretary of the Board for 2024 be approved. **(Ask for a motion and support after reading)**
Discussion, Vote

If more than one nomination: Recommendation that nominations be closed. **(Ask for a motion and support after reading and Roll call vote is taken on the candidates in the order they were nominated). (Board majority required).**
Discussion, Vote

Trustee _____ appointed Secretary for 2024.

6. **Ask for a motion and support to name a Trustee to act as Temporary Secretary in the absence of the secretary for 2024.**
Discussion, Vote

7. It is the recommendation of the Business Manager that the Superintendent or designee be authorized to enter into contracts on behalf of the District up to the State of Michigan's competitive bid threshold.

8. It is the recommendation of the Business Manager that the Board of Education adopt the following resolution: contracts

"WHEREAS, school boards are required by Sections 1221, 1222 and 1223 of the School Code of 1976, as amended, the School Board of Adrian Public Schools, Lenawee County, Michigan, does hereby designate **Huntington Bank, Premier Bank, The Michigan Class Pool, and Michigan Liquid Asset Fund Plus** as the depositories for all public monies, including taxes collected, subject to the provisions of law. The Board of Education directs its Treasurer, also known as the "Investment

Officer,” to deposit all public monies as determined at the Annual Organizational Meeting or as modified at a subsequent meeting. **(Ask for a motion and support after reading) Discussion, Vote**

9. It is the recommendation of the Business Manager that the Board of Education approve the attached listed accounts to be established for the 2024 calendar year, that those named be authorized to sign the checks for the accounts indicated, and that The Michigan Class Pool, Huntington Bank, Premier Bank, and Michigan Liquid Asset Fund Plus be named depositories for all district money. **(Ask for a motion and support after reading) Discussion, Vote**
10. It is the recommendation of the Administration that the Assistant Superintendent of Curriculum and Instruction and/or the Superintendent be authorized to apply for grants on behalf of the district. **(Ask for a motion and support after reading) Discussion, Vote**
11. It is the recommendation that the Superintendent and/or the Assistant Superintendent of Curriculum and Instruction be authorized to sign Federal Project Applications and reports. **(Ask for a motion and support after reading) Discussion, Vote**
12. It is the recommendation of the Administration that the Thrun Law Firm of East Lansing, Michigan, be retained as legal counsel for the 2024 calendar year and that a retainer fee be paid. **(Ask for a motion and support after reading) Discussion, Vote**
13. It is the recommendation that the regular meetings of the Board of Education of Adrian Public Schools, Lenawee County, Michigan, be held on the second and fourth Monday of each month, with dates for 2024 as attached. No further formal notice of such meetings shall be required to be given to the members of said Board.

Regular meetings shall be held at 785 Riverside Avenue, Room B-100, Adrian, Michigan, at 6:00 p.m. or such time or place as designated by the President of the Board of Education. **(Ask for a motion and support after reading) Discussion, Vote**

14. I, **President** _____ make the following appointments to Standing Board Committees in accordance with Board Policy 2505:

Finance Committee

Trustee _____
Trustee _____

Curriculum Committee

Trustee _____
Trustee _____

Personnel Committee

Trustee _____
Trustee _____

It is the recommendation of the Board President that the Board of Education approve the Standing Board Committees as recommended. **(Ask for a motion and support after reading)**
Discussion, Vote

15. I, **President** _____ make the following appointments to Lenawee County Association of School Boards

Trustee _____

Head Start Policy Council

Trustee _____ or rotation

It is the recommendation of the Board President that the Board of Education approve the special committee appointments as recommended. **(Ask for a motion and support after reading)**
Discussion, Vote

16. It is the recommendation that the Board of Education direct its secretary to publish the resolution establishing the date, time,

and place of regular monthly Board meetings and the Board of Education telephone number. **(Ask for a motion and support after reading)** Discussion, Vote

17. Adjournment (**Ask for a motion and support**) Discussion, Vote

Michigan Class Pool

Withdrawals, Transfers (wire)	Nathan Parker, Dan Pena
Commercial Paper and Checks	

Huntington Bank

Withdrawals, Transfers (wire)	Nathan Parker, Dan Pena
Commercial Paper and Checks	

Premier

Withdrawals, Transfers (wire)	Nathan Parker, Dan Pena
Commercial Paper and Checks	

Adrian Public Schools Funds Account- checking	Nathan Parker, Dan Pena
High School Activity Account- checking	Nathan Parker, Dan Pena

Michigan Liquid Asset Fund Plus

Withdrawals, Transfer (wire)	Nathan Parker, Dan Pena
Commercial Paper and Checks	



2024 Board of Education Meeting Dates

Meetings are proposed to be held in Room B100 at Adrian High School at 6:00 p.m. unless otherwise indicated. Meetings would be the second and fourth Mondays of the month. 517-264-6640

January 8, 2024

January 22, 2024, Head Start

February 12, 2024

February 26, 2024, Prairie

March 11, 2024

April 8, 2024

April 22, 2024, Michener

May 13, 2024, AHS

June 10, 2024

June 24, 2024

July 22, 2024

August 12, 2024

August 26, 2024

September 9, 2024, SMS

October 14, 2024

October 28, 2024, Alexander

November 11, 2024

November 25, 2024, Lincoln

December 9, 2024



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities
Future of Possibilities

Agenda

Regular Meeting

Monday, January 8, 2024

Immediately following the Organizational Meeting

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
 - a. Career Fairs
5. Communications
 - a. Resignation of Elissa Mihm, Teacher

B. Recommended Action

1. Consent Agenda
 - a. Approval of December 11, 2023, Regular Minutes
 - b. Approval of Closed Session Minutes, December 8, 2023 (handout)
 - c. Treasurer's Report ending November 30, 2023
 - d. New Hires
 - i. Luke Kenney- Assistant Director Community Rec.
 - ii. Mercedes Swisher- Head Start
 - iii. Elijah Terrill- Food Service
 - iv. Megan Boring- Head Start
 - v. Rosemary Orozco- Head Start

Business Requiring Board Action

- a. Approval of a resolution calling for a special school election

2. Business Requiring Future Board Action
 - a. First reading for baseball field name update

C. Reports from Superintendent and Staff

- a. Facilities assessment update
- b. Parent Information Series

D. Future Meetings and Business

1. Board Committee Reports
2. Board Member Comments
3. Meeting Dates and Upcoming Events
 - PTC, January 10 & 11, 2024
 - MLK Dinner, January 15, 2024
 - BOE Meeting, January 22, 2024, Head Start, 6:00 p.m.
 - Lesson Plan, January 31, 2024, 5:30 p.m.
 - Parent Information Series, Jan. 30th and Feb. 28th
 - Cultural Awareness Session, February 17th & 24th

E. Public Comment ('Request to Participate Form' must be filled out and given to Angie Schaffer before Section D (Future Meetings and Business) on the agenda

F. Closed Session

G. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.

EXECUTIVE SUMMARY

DATE: January 8, 2024

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Elissa Mihm.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Elissa has submitted her resignation from Adrian Public Schools.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Elissa Mihm effective December 20, 2023.

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF
EDUCATION, DECEMBER 11, 2023, ADRIAN HIGH SCHOOL, B100

**MEETING CALLED TO
ORDER**

President Ferguson called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.

PLEDGE RECITED

PRESENT: Trustees: Ballard, Baucher, Buku, Henagan, Solis-Gautz, and
President Ferguson

ABSENT: Marks

Moved by Ballard, supported by Buku, that the Adrian Board of Education
approve the agenda.

AGENDA APPROVED

Motion carried.

Trustee Buku recited the District's mission statement as a reminder of the
purpose and direction of the District.

**MISSION
STATEMENT**

Superintendent Parker recognized the Outstanding Citizens for December.
The trait was Integrity. They were Rylee Brownfield from Alexander, Giovanni
Sanchez from Michener, Aria Benschoter from Lincoln, Mateo Trejo from
Prairie, Lily Iott from Springbrook, and Madelyn Bowman from the high school.

**GOOD NEWS
REPORT**

The District recognized the resignations of Mary Stark, Alexandria Winters
and the retirement of David Bull, Kathy Westfall, and Carl Lewandowski.

COMMUNICATIONS

Moved by Baucher, supported by Solis-Gautz, that the Adrian Board of
Education approve the consent agenda.

The consent agenda included the following items:

CONSENT AGENDA

- a. Approval of November 27, 2023, Regular Minutes
- b. Approval of November 27, 2023, Closed Session (hand out)
- c. Approval of Special Meeting Minutes, November 27, 2023
- d. New Hires-
 - i. Morgan Lolley, Paraprofessional
 - ii. Erin Farley, Head Start
 - iii. Ashley Williams, Paraprofessional
 - iv. Winter Coaches

Motion carried.

Moved by Buku, supported by Ballard, that the board approve the termination
of Tisha Smith.

**EMPLOYEE
TERMINATION**

Motion carried.

Moved by Ballard, supported by Buku, that the board accept donations from
Plastic Omnium and Kiwanis.

DONATIONS

Motion carried.

There was a recommendation by the Business Manager to review the resolution and ballot language for the operating millage renewal. The current 18 mills operating MILLAGE expires after the 2024 tax year. The resolution authorizes the District to hold a special election on May 7, 2024, to ask the voters to approve the renewal. This levy is on all properties except the principal residence and other exempt properties.

**OPERATING
MILLAGE RENEWAL**

Superintendent Parker reviewed considerations for the safety funds. One of the steps in ALICE is to evacuate. At the lower levels, that could be possible, but in buildings with two stories, it is problematic. The possibility of having bulletproof doors in those locations is an area of consideration. Other considerations include entry weapon detectors, hand-held weapon detectors, increased security cameras, and the boot system.

**SUPERINTENDENT
AND STAFF REPORTS**

Mr. Richards told the board that the school will partner with Western Michigan University on a grant. Adrian was approached by the Western to participate in a High Impact Leadership grant. Alexander and Michener will participate for 2.5 years, while Lincoln and Prairie will participate for .5 years.

Trustee Ballard reminded the board that the Legislative Breakfast was on Friday.

**BOARD MEMBER
COMMENT**

Moved by Buku, supported by Ballard, that the Adrian Board of Education convene to a closed session at 6:28 p.m. under the Open Meetings Act 8(1)(c) for collective bargaining.

CLOSED SESSION

President Ferguson declared the board back in Open Session at 6:31 p.m.

Moved by Ballard, supported by Henagan, that the board approve the tentative agreement of the annual wage adjustment compensation with the AESPA Food Service employees.

AESPA

Motion carried.

Moved by Baucher, supported by Henagan, that the meeting be adjourned at 6:32 p.m.

ADJOURNMENT

Motion carried.

Beth Ferguson, President

Mike Buku, Secretary

**ADRIAN PUBLIC SCHOOLS
FINANCIAL REPORT
FOR THE YEAR TO DATE PERIOD
NOVEMBER 30, 2023
STATEMENT OF REVENUES, EXPENDITURES AND
CURRENT BUDGET POSITION**

		BUDGET ADOPTED 11/27/2023	Y.T.D. ACTUAL	CURRENT BUDGET POSITION
REVENUES				
100	Local Sources	\$ 5,696,913	\$ 2,741,169	\$ 5,696,913
300	State Sources	30,423,257	6,597,118	30,423,257
400	Federal Sources	6,788,827	12,032	6,788,827
500	Incoming Transfers	1,850,872	19,691	1,850,872
	TOTAL	<u>\$ 44,759,869</u>	<u>\$ 9,370,009</u>	<u>\$ 44,759,869</u>
EXPENDITURES				
INSTRUCTION				
110	Basic Program	\$ 18,102,767	\$ 4,692,832	\$ 18,102,767
120	Added Needs	7,695,434	1,554,778	7,695,434
130	Adult & Continuing Education	193,766	46,188	193,766
SUPPORT SERVICES				
210	Pupil	3,354,039	1,058,414	3,354,039
220	Instructional Staff	2,893,942	839,559	2,893,942
230	General Administration	550,852	291,897	550,852
240	School Administration	2,411,350	949,283	2,411,350
250	Business	1,013,378	417,579	1,013,378
260	Plant & Operations	3,795,362	1,692,950	3,795,362
270	Pupil Transportation	1,490,942	353,982	1,490,942
280	Central Services	1,121,751	479,018	1,121,751
290	Other	1,341,070	8,362	1,341,070
300	Community Services	395,784	149,169	395,784
450	Prior Year Adj/Facilities Improvements	215,008	189,700	215,008
510	Debt Services	49,113	18,812	49,113
600	Outgoing Transfers	400,000	0	400,000
	TOTAL	<u>\$ 45,024,558</u>	<u>\$ 12,742,523</u>	<u>\$ 45,024,558</u>
	Excess Revenues over Expenditures	<u>\$ (264,689)</u>	-3,372,514	<u>\$ (264,689)</u>
	Beginning Fund Balance		8,228,910	
	Ending Fund Balance		<u>\$ 4,856,396</u>	

EXECUTIVE SUMMARY

DATE: January 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend the hiring of an Assistant Director of Community Recreation.

EXPLANATION:

Chad O'Brien and his interview team recommend Luke Kenney as an Assistant Director of Community Recreation at Adrian Public Schools. Luke has a Bachelor's Degree in Sports Management from Adrian College.

RECOMMENDATION:

The HR Director recommends that Luke Kenny be hired as an Assistant Director of Community Recreation, effective for the 2023-2024 school year.

EXECUTIVE SUMMARY

DATE: January 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend hiring a Teacher's Assistant for Drager Early Education Center.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Mercedes Swisher as a Head Start Teacher's Assistant. Mercedes has (3) three years of experience working as a teacher assistant and a family support specialist.

RECOMMENDATION:

The HR Director recommends that Mercedes Swisher be hired as a part-time Teacher's Assistant for Drager Early Education Center effective January 8, 2024.

EXECUTIVE SUMMARY

DATE: January 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE

To recommend the hiring of a Parent Educator at Drager Early Education Center.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Megan Boring as a Head Start Parent Educator at Drager Early Education Center. Megan has a Bachelor's degree in Child Development from Central Michigan University.

RECOMMENDATION:

The HR Director recommends hiring Megan Boring as a Parent Educator at Drager Early Education Center.

EXECUTIVE SUMMARY

DATE: January 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend hiring a food service van driver.

EXPLANATION:

Shelley Miller and her interview team recommend Elijah Terrill as a food service driver. Elijah has over two (2) years of customer service experience.

RECOMMENDATION:

The HR Director recommends that Elijah Terrill be hired as a food service van driver, effective for the 2023-2024 school year.

EXECUTIVE SUMMARY

DATE: January 8, 2024

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend hiring a Teacher's Assistant for Drager Early Education Center.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Rosemary Orozco as a Head Start Teacher's Assistant. Rosemary has over twenty (20) years of early childhood experience.

RECOMMENDATION:

The HR Director recommends that Rosemary Orozco be hired as a Teacher's Assistant for Drager Early Education Center, effective for the 2023-2024 school year.

EXECUTIVE SUMMARY

DATE: January 8, 2024 **CONTACT PERSON:** Dan Peña
Nate Parker

PURPOSE:

To approve the resolution calling a special school election on Tuesday, May 7, 2024, for the operating millage renewal proposal.

EXPLANATION:

The current 18 mills operating millage expires after the 2024 tax year. The resolution authorizes the District to hold a special election on May 7, 2024, to ask the voters to approve the renewal of the operating millage. Exhibit A contains the ballot language, which will be provided to the Election Coordinator.

The 18 mill levy is on all property, except principal residence and other exempt property. This levy allows the school to receive the full per-pupil foundation allowance from the State of Michigan.

RECOMMENDATION:

It is the recommendation of the Business Manager that the Adrian Board of Education approve the resolution and ballot language for the operating millage renewal proposal.

Adrian Public Schools, Lenawee County, Michigan (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the _____, within the boundaries of the District, on the 8th day of January, 2024, at _____ o'clock in the ____m. (the "Meeting").

The Meeting was called to order by _____.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. This Board intends to submit a proposition at a special election to be held on Tuesday, May 7, 2024.
2. On or before 4:00 p.m. on Tuesday, February 13, 2024, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the school electors of the District be called and held on Tuesday, May 7, 2024.
2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.
3. The Election Coordinator is requested to:
 - a. Utilize _____, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.
 - b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.
 - c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.
4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 13, 2024.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Adrian Public Schools, Lenawee County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

MDG/ssw

EXHIBIT A

ADRIAN PUBLIC SCHOOLS OPERATING MILLAGE RENEWAL PROPOSAL

This proposal will allow the school district to continue to levy the statutory rate of not to exceed 18 mills on all property, except principal residence and other property exempted by law, required for the school district to receive its full revenue per pupil foundation allowance and renews millage that will expire with the 2024 tax levy.

Shall the currently authorized millage rate limitation of 18.2517 mills (\$18.2517 on each \$1,000 of taxable valuation) on the amount of taxes which may be assessed against all property, except principal residence and other property exempted by law, in Adrian Public Schools, Lenawee County, Michigan, be renewed for a period of 10 years, 2025 to 2034, inclusive, to provide funds for operating purposes; the estimate of the revenue the school district will collect if the millage is approved and 18 mills are levied in 2025 is approximately \$4,715,596 (this is a renewal of millage that will expire with the 2024 tax levy)?

EXHIBIT B

**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE
NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:**

ADRIAN PUBLIC SCHOOLS
OPERATING MILLAGE RENEWAL PROPOSAL
EXEMPTING PRINCIPAL RESIDENCE
AND OTHER PROPERTY EXEMPTED BY LAW
18.2517 MILLS FOR 10 YEARS

Full text of the ballot proposition may be obtained at the administrative offices of Adrian Public Schools, 785 Riverside Avenue, Suite 1, Adrian, Michigan 49221-1467, telephone: (517) 264-6640.

EXECUTIVE SUMMARY

DATE: January 8, 2024

CONTACT PERSON: Nate Parker

PURPOSE:

To Honor the work and dedication of Cliff, Doug, and Dane Nelson to Adrian Public Schools. Cliff was a long-time teacher, coach, and Athletic Director for Adrian Public Schools. Doug served as a teacher and coach and has made significant financial contributions to the District, and Dane has donated his time, talent, and financially to the District. Both Doug and Dane are APS alumni.

EXPLANATION:

With the agreement of the Nelson family, The Superintendent is recommending that the Baseball Field, currently "Cliff Nelson" Field, be updated to "Nelson Field" to honor the contributions of Cliff Nelson and his sons Doug and Dane. Adrian Public Schools and the Adrian Community recognize with gratitude the contributions of Cliff, Doug, and Dane to the baseball field and the entire school community.

Cliff Nelson

Cliff Nelson was Adrian's Public Schools first Athletic Director who oversaw the completion of the field at its current location. Cliff was instrumental in completing not only the baseball field initiative but also designed and oversaw the completion of Maple Stadium in 1955. Cliff served Adrian Public Schools in various roles from 1948 to 1975. In honor of his emphasis on the importance of Academics and Athletics, The Cliff Nelson Award is given annually to the outstanding Male Student-Athlete in the Senior Class. Cliff also founded the original "Dad's and Fans Club," now known as the "Maples Fan Club." Cliff's legacy continues in the proud tradition of Maple Athletics and the outstanding facilities in which Maple Athletes compete.

Doug Nelson

Doug Nelson '64 was a standout Athlete for the Maples. A 9-time letter winner in football, basketball, and baseball, Doug was a member of the State runner-up basketball team in 1963. After excelling for the Maples, Doug attended the University of Michigan and played for the football and baseball teams. While at U of M, Doug served as the Captain of the Baseball team. Doug returned to APS after earning his degree from Michigan to become a teacher and coach for the Maples from 1969 - 2023, during which time he and his wife LuAnn supported the school in countless ways. Doug and LuAnn's financial contribution was essential to the success of the seating project. They reside in Adrian and support Maple Athletics and Adrian Public Schools.

Dane Nelson

Dane Nelson '67 excelled in multiple sports for the Maple as a 9-time letter winner in football, basketball, and baseball. After his stellar athletic career as a Maple, Dane played baseball at Michigan State. Upon earning a Law Degree, Dane returned to Adrian, worked as an attorney, and served the community as the City Manager. In 2016, Dane was instrumental in raising the funds to build the Team Room at Maple Stadium. Dane and his wife Kristin are consistent and generous supporters of the Adrian Education Foundation and support the school in multiple ways. Their financial contribution and Dane's work to raise money and help plan for the baseball and softball seating project were crucial to its success.

Board Policy 3302.01 For Naming Facilities establishes the following: **3302.01 Naming Facilities**

- A. The Board retains sole authority to name District facilities. For purposes of this Policy, a "facility" includes any portion of a facility that may be separately named (e.g., library, cafeteria, building wing). For purposes of this Policy, "naming" also includes renaming an existing facility.
- B. The Board must review and discuss a recommendation or nomination to name a facility in at least two (2) open meetings over a two (2) month period. The Board will not act immediately on a request to name or rename a facility.
- C. In naming a facility, the Board will generally (but is not required to) solicit the feedback of the local community.
- D. The Board will name facilities after the following people, whether current or former or alive or deceased: employees, Board members, District students, community members, a donor who gives a substantial donation to the District, or others who, by their contributions in effort, interest, devotion, exemplary life, attainment, or other factors deemed relevant by the Board have furthered the interest of the District.
- E. In deciding whether to name a facility after a donor, the Board will consider the donation amount, whether the donated amount is for a particular facility, and the connection between the donor and the District or the community.
- F. The Board may sell naming rights to a particular facility.
 - 1. The Superintendent or designee may negotiate a contract to sell naming rights, subject to final Board approval.
 - 2. The proceeds of such a sale may be used at the Board's sole discretion.

RECOMMENDATION:

The Superintendent and Athletic Director recommend that the Adrian Board of Education consider updating the name of the Baseball Field from "Cliff Nelson Field" to "Nelson Field" to honor Cliff, Doug, and Dane Nelson.