



## ADRIAN PUBLIC SCHOOLS

*Tradition of Opportunities*  
Future of Possibilities

### **Agenda**

Regular Meeting  
Monday, March 11, 2024  
AHS, 6:00 p.m.

#### **A. Call to Order**

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
  - a. Lora Wallich-MiSTEM Region Lifetime Achievement Award
  - b. Outstanding Citizens
5. Communications
  - a. Retirement of Kathleen Creameans, Teacher
  - b. Retirement of Maria Arellano, Teacher
  - c. Retirement of Barb Schenck, Teacher
  - d. Retirement of Sarah Schuler, Teacher
  - e. Resignation of Jennifer Marlatt, Teacher
  - f. Resignation of Chelsea Flores, Paraprofessional
  - g. Resignation of Estaban Moreno, Paraprofessional

#### **B. Recommended Action**

1. Consent Agenda
  - a. Approval of February 26, 2024, Regular Minutes
  - b. Treasurer's Report ending February 29, 2024
  - c. New Hires
    1. Andrew Jackson, High School Media Paraprofessional
2. Business Requiring Board Action
  - a. Approval of the Head Start grant application
  - b. Approval of the Head Start Early Childhood Program's Self-Assessment Report for 2022-23
  - c. Approval of the Head Start Early Childhood Program's Self-Assessment Plan for 2023-24
  - d. Approval of the Head Start cost allocation plan
  - e. Approval of the 2023-24 Budget amendments
  - f. Approval of employee termination
  - g. Approval of employee leave of absence- Stefanie Mullinex
  - h. Approval of the Renaming of the Baseball Stadium
  - i. Acceptance of Donations

3. Business Requiring Future Board Action

- a. First reading for shared services
- b. First reading to nominate a representative to the LISD annual budget meeting review on April 18, 2023.
- c. First reading of virtual servers

**C. Reports from Superintendent and Staff**

- a. Lesson Plan Update
- b. PTLW annual report

**D. Future Meetings and Business**

- 1. Board Committee Reports- Finance
- 2. Board Member Comments
- 3. Meeting Dates and Upcoming Events

March 12, 2024, AHS Jazz Festival

March 15, 2024, Junie B. Jones the Musical, presented by Alexander Drama Club

March 19, 2024, Kindergarten Roundup and Arts & Athletics Expo

March 25-29, 2024, Spring Break

April 8, 2024, BOE Meeting, AHS

April 18, 2024, The Addams Family, HS Musical

**E. Public Comment** ('Request to Participate Form' must be filled out and given to Angie Schaffer before Section D (Future Meetings and Business) on the agenda

**F. Closed Session**

**G. Adjournment**

**In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.**

# EXECUTIVE SUMMARY

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The retirement of Kathleen Cremeans.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Kathy has submitted her retirement from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge the retirement of Kathleen Cremeans effective May 31, 2024.

# EXECUTIVE SUMMARY

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The retirement of Maria Arellano.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Maria has submitted her retirement from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge the retirement of Maria Arellano effective May 31, 2024.

# EXECUTIVE SUMMARY

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The retirement of Barba Schenck.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Barb has submitted her retirement from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge the retirement of Barb Schenck effective May 31, 2024.

# EXECUTIVE SUMMARY

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The retirement of Sarah Schuler.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Sarah has submitted her retirement from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge Sarah Schuler's retirement, effective May 31, 2024.

# EXECUTIVE SUMMARY

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The resignation of Jennifer Marlatt.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Jennifer has submitted her resignation from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Jennifer Marlatt effective June 30, 2024.

# EXECUTIVE SUMMARY

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The resignation of Chelsea Flores.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Chelsea has submitted her resignation from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Chelsea Flores effective March 15, 2024.



# EXECUTIVE SUMMARY

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The resignation of Esteban Moreno.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Esteban has submitted his resignation from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Esteban effective March 6, 2024.

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF  
EDUCATION, FEBRUARY 26, 2024, PRAIRIE ELEMENTARY

**MEETING CALLED TO  
ORDER**

President Ferguson called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.

**PLEDGE RECITED**

PRESENT: Trustees: Ballard, Baucher, Buku, Marks, Solis-Gautz, and  
President Ferguson

ABSENT: Henagan

Moved by Ballard, supported by Buku, that the Adrian Board of Education  
approve the agenda.

**AGENDA APPROVED**

Motion carried.

Trustee Ballard recited the District's mission statement as a reminder of its  
purpose and direction.

**MISSION  
STATEMENT**

Superintendent Parker recognized Elliana Dunning from Prairie as the  
Outstanding Citizen winner for February.

**GOOD NEWS  
REPORT**

Prairie staff and students invited the board members to a Mindful Monday  
activity. This included Yoga stretches and breathing exercises. The board  
watched a short video of the entire school participating in one of these  
activities. Staff members shared three Points of Pride about Prairie. They  
included PBIS, Library, and Agriculture. PBIS at Prairie includes Best Day Ever  
Club, PRIDE Bucks, School Store, PBIS Assemblies, and Student of the  
Month Fields Trips. Ms. Kardiff explained that the library is more than just  
checking out books. It offers rotating thematic displays, print-rich  
environments, shelving with Dewey numbers to help students become  
independent library users, weekly read-aloud and experiential learning  
activities, manipulatives, and ongoing collections and curriculum support. Mr.  
Hall shared learning opportunities in agriculture through gardening and  
chickens.

**COMMUNICATIONS**

Moved by Ballard, supported by Buku, that the Adrian Board of Education  
approve the consent agenda.

**CONSENT AGENDA**

The consent agenda included the following items:

- a. Approval of February 12, 2024, Regular Minutes
- b. Approval of February 12, 2024, Closed Session (hand out)
- c. New Hires-
  - i. Jennica Busch, Paraprofessional
  - ii. Jessica Gueda, Head Start

Motion carried.

Moved by Trustee Baucher, supported by Trustee Buku, that the Adrian Board of Education cast their vote for Dale Wingerd for the MASB Region 7 Board of Directors.

**MASB**

Motion carried.

Moved by Marks, supported by Baucher, that the Adrian Board of Education accept donations from the Maple Fans Club and Stacy and Nate Parker.

**DONATIONS**

Motion carried.

The board listened as Mary Bruggenwirth reviewed the Head Start grant application. Mary informed the board that Adrian is in the fourth year of the five-year grant cycle. Head Start can enroll 185 children. This would have class sizes between 16-18 children in each class. The Early Head Start program can enroll 64 children. This would have an enrollment of 8 students in each class.

**HEAD START GRANT  
APPLICATION**

Ms. Bruggenwirth also talked with the board regarding the Head Start Early Childhood Program's Self-Assessment report for the 2022-23 year. The self-assessment was conducted in June 2023, identifying strengths, areas of concern, and recommendations. Mary shared the progress in meeting the nutrition and ERSEA objectives.

**HSECHP SELF-  
ASSESSMENT  
REPORT**

The Head Start Early Childhood Program's Self-Assessment Plan for 2023-24 was presented. The plan is essential to the program's short-term and long-term success. Internal data monitoring was conducted and reviewed, and a staff survey was deployed. The program's strengths and needs were identified, and focus groups were formed. The plan details steps for improvement under each need, and quarterly meetings are held to determine progress toward meeting goals.

**HSECP SELF-  
ASSESSMENT PLAN**

The Head Start Cost Allocation Plan was reviewed with the board. The purpose is to summarize the methods and procedures that the Head Start Early Childhood Programs will use to allocate costs. The cost allocation plan is based on the direct allocation method. This method treats all costs as direct costs except general administration and general expenses. Mary noted a couple of changes to the plan.

**HS COST  
ALLOCATION PLAN**

Superintendent Parker encouraged the board members to review the monthly Head Start and annual reports in their board packet. Questions should be directed to Mary Bruggenwirth.

**SUPERINTENDENT  
AND STAFF REPORTS**

Superintendent Parker congratulated Mr. Lewandowski on his upcoming retirement. The District has been gathering input on the best leadership structure for Prairie next year. The District monitors enrollment to ensure our staffing and structure match the student population. Mr. Parker thanked parents, staff, and the community for their feedback, and the District continues to analyze the next steps for Prairie. The District has determined to post a Dean of Students to oversee the building next year.

Mr. Parker updated the work on the Portrait of a Graduate. The committee worked off the established PRIDE acronym and determined definitions to use. He gave an example rubric for productivity.

Trustee Marks informed the board that the Finance Committee had met and discussed Facilities, Shared Services, the transportation contract, Boys and Girls leasing, cashless events, and March budget amendments.

**FINANCE  
COMMITTEE**

Trustee Ballard commented that he was proud of the superior people he has had the privilege of interviewing for positions in the District. "The committee made a great choice when they hired Mr. Lewandowski. He has made Prairie a great place. He has empowered teachers and staff to do what they know," said Ballard.

**BOARD MEMBER  
COMMENT**

Trustee Buku thanked everyone who participated in the Maple Blues Blast. This was the tenth year for the event, and the committee realized they must continue exploring new ideas and events.

Trustee Baucher praised Prairie on the presentation. "The assembly with all the students quiet, relaxed, and participating was awesome. It shows control and that you can teach students not by yelling or threatening, but in a calm, smooth demeanor."

Trustee Solis-Gautz applauded the band and orchestra for their excellent festival ratings. "Adrian hosted the event, and I was amazed by how well it ran and how well the students did. I acknowledge the amount of work it took to host, stated Solis-Gautz.

Moved by Baucher, supported by Marks, that the meeting be adjourned at 6:47 p.m.

**ADJOURNMENT**

Motion carried.

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Beth Ferguson, President

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Mike Buku, Secretary

**ADRIAN PUBLIC SCHOOLS  
FINANCIAL REPORT  
FOR THE YEAR TO DATE PERIOD  
FEBRUARY 29, 2024  
STATEMENT OF REVENUES, EXPENDITURES AND  
CURRENT BUDGET POSITION**

<b>REVENUES</b>		<b>BUDGET ADOPTED 11/27/2023</b>	<b>Y.T.D. ACTUAL</b>	<b>CURRENT BUDGET POSITION</b>
100	Local Sources	\$ 5,696,913	\$ 5,064,981	\$ 5,696,913
300	State Sources	30,423,257	15,046,202	30,423,257
400	Federal Sources	6,788,827	2,852,937	6,788,827
500	Incoming Transfers	1,850,872	1,596,384	1,850,872
<b>TOTAL</b>		<b>\$ 44,759,869</b>	<b>\$ 24,560,504</b>	<b>\$ 44,759,869</b>
<b>EXPENDITURES</b>				
<b>INSTRUCTION</b>				
110	Basic Program	\$ 18,102,767	\$ 8,969,620	\$ 18,102,767
120	Added Needs	7,695,434	3,147,396	7,695,434
130	Adult & Continuing Education	193,766	80,729	193,766
<b>SUPPORT SERVICES</b>				
210	Pupil	3,354,039	1,826,277	3,354,039
220	Instructional Staff	2,893,942	1,368,325	2,893,942
230	General Administration	550,852	398,406	550,852
240	School Administration	2,411,350	1,531,345	2,411,350
250	Business	1,013,378	583,366	1,013,378
260	Plant & Operations	3,795,362	2,702,433	3,795,362
270	Pupil Transportation	1,490,942	787,545	1,490,942
280	Central Services	1,121,751	774,540	1,121,751
290	Other	1,341,070	22,665	1,341,070
300	Community Services	395,784	200,118	395,784
450	Prior Year Adj/Facilities Improvements	215,008	308,478	215,008
510	Debt Services	49,113	29,924	49,113
600	Outgoing Transfers	400,000	0	400,000
<b>TOTAL</b>		<b>\$ 45,024,558</b>	<b>\$ 22,731,168</b>	<b>\$ 45,024,558</b>
Excess Revenues over Expenditures		\$ (264,689)	1,829,337	\$ (264,689)
Beginning Fund Balance			8,228,910	
Ending Fund Balance			<u>\$ 10,058,247</u>	

## **EXECUTIVE SUMMARY**

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

To recommend hiring a Media Paraprofessional for Adrian High School.

### **EXPLANATION:**

Sam Skeels and his interview team recommend Andrew Jackson as a media paraprofessional for Adrian High School. Andrew has over thirty (30) years related experience. He has a Master's of Education in Educational Leadership from Wayne State University and a Bachelor of Arts from Adrian College.

### **RECOMMENDATION:**

The HR Director recommends that Andrew Jackson be hired as the Media Paraprofessional at Adrian High School, effective for the 2023-2024 school year.

## EXECUTIVE SUMMARY

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**DATE:** March 11, 2024    **CONTACT PERSON:** Nate Parker  
Mary Bruggenwirth

### **PURPOSE:**

To approve the Early Head Start and Head Start grant application for the 2024-2025 program year.

### **EXPLANATION:**

Every year, the program must apply for the funds to operate our Head Start Early Childhood program. The Early Head Start and Head Start funds application is due by April 1st. The total funds available is \$4,497,431 to provide services for Adrian Public Schools and Lenawee County for the 2024-2025 program year. The breakdown of funds is:

<b>Funding Type</b>	<b>Head Start</b>	<b>Early Head Start</b>
Program Operations	\$3,011,078	\$1,431,576
Training and Technical Assistance	\$33,744	\$21,033
<b>Total Funding</b>	<b>\$ 4,497,431</b>	
<b>Program</b>	<b>Head Start</b>	<b>Early Head Start</b>
Federal Funded Enrollment	185	64

Relevant program information and community data were used to develop a program design that serves the needs of Adrian Public Schools and Lenawee County. Funding for this application will provide services for 185 Head Start preschool children and 64 Early Head Start infants, toddlers, and pregnant women.

The Head Start Policy Council reviewed and approved our grant application for the 2024-2025 program year at their February 19, 2024 meeting.

### **RECOMMENDATION:**

The Superintendent and the Head Start Director recommend that the Adrian Board of Education approve the Early Head Start and Head Start grant application for the 2024-2025 program year.

## EXECUTIVE SUMMARY

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**DATE:** March 11, 2024    **CONTACT PERSON:** Nate Parker  
Mary Bruggenwirth

### **PURPOSE:**

To approve the Head Start Early Childhood Program's Self-Assessment Report for 2022-2023.

### **EXPLANATION:**

The Head Start Performance Standards, in 45 CFR § 1302.102(b)(2)(i-iii), require that:

*A program must effectively oversee progress towards program goals on an ongoing basis and annually must:*

*(iii) Submit findings of the self-assessment, including information listed in paragraph (b)(2)(i) of this section to the responsible HHS official.*

The self-assessment for 2022-2023 was conducted in June, 2023 and a report identifying strengths, areas of concern, and recommendations were generated. The program has developed a response to the issues that were identified in the report. This response includes steps for improvement, a completion date, staff responsible, and our method for documenting completion.

Policy Council reviewed and approved the Self-Assessment Report for 2022-2023 at their November 20, 2023 meeting.

### **RECOMMENDATION:**

It is the recommendation of the Superintendent and the Head Start Director that the Adrian Board of Education approve the Head Start 2022-2023 Self Assessment Report for approval at the next Board meeting.



## **EXECUTIVE SUMMARY**

---

**DATE:** March 11, 2024    **CONTACT PERSON:** Nate Parker  
Mary Bruggenwirth

### **PURPOSE:**

To approve the Head Start Early Childhood Program's Self-Assessment Plan for 2023-2024.

### **EXPLANATION:**

The Self-Assessment is essential to both the short-term and long-term success of our program. A plan for the self-assessment has been developed based on the procedures that are in the Self-Assessment Policy.

An effective self-assessment process will include many different representatives of the Head Start community. Indeed, the Head Start Act 642(c)(1)(E)(ii) and 642(c)(2)(A) require both the Governing Board and the Policy Council to be involved, and in addition, the Policy Council must ensure that parents actively contribute to the process. Furthermore, it is important to seek the involvement of program staff and other community organizations that serve Head Start or other low-income families with young children.

Policy Council reviewed and approved the Self-Assessment Plan for 2023-2024 at their November 20, 2023 meeting.

### **RECOMMENDATION:**

It is the recommendation of the Superintendent and the Head Start Director that the Adrian Board of Education approve the Head Start 2023-2024 Self Assessment Plan.

## EXECUTIVE SUMMARY

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**DATE:** March 11, 2024    **CONTACT PERSON:** Nate Parker  
Mary Bruggenwirth

### **PURPOSE:**

To approve the Head Start Early Childhood Program's Cost Allocation Plan.

### **EXPLANATION:**

The purpose of this Cost Allocation Plan is to summarize, in writing, the methods and procedures that our program uses to allocate costs to cost centers. The Cost Allocation Plan is based on the direct allocation method. This method treats all costs as direct costs except general administration and general expenses.

The Head Start Early Childhood Program's Policy Council Bylaws indicate that "*budget planning for program expenditures, including policies for reimbursement and participation in Head Start Policy Council activities*" will be approved by the Head Start Policy Council and then submitted to the Board of Education for approval.

The Head Start Policy Council approved the Cost Allocation Plan on February 19, 2024.

### **RECOMMENDATION:**

It is the recommendation of the Superintendent and the Head Start Director that the Adrian Board of Education approve the Head Start Early Childhood Program's Cost Allocation Plan.

## **EXECUTIVE SUMMARY**

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**DATE:** March 11, 2024

**CONTACT PERSON:** Dan Peña

**PURPOSE:** To approve the amendments for the 2023 - 2024 General Fund Budget.

**EXPLANATION:**

Public Act 621, the Uniform Budgeting and Accounting Act, requires that when Administration becomes aware of revenue or expenditure changes that would significantly increase the total approved budget or any of the line items within the approved budget, a resolution for amendment reflecting those increases and decreases must be taken to its Board for adoption.

**RECOMMENDATION:**

The Business Manager recommends that the Adrian Board of Education approve the amended budget as presented and adopt the attached resolution.

**RESOLUTION FOR BUDGET AMENDMENT  
BY THE BOARD OF EDUCATION  
OF ADRIAN PUBLIC SCHOOLS**

**RESOLVED**, that the total revenues for Adrian Public Schools for the Fiscal Year 2023-2024 General Fund is amended as follows:

	<u>Last Approved</u>	<u>Recommended Amendments</u>	<u>As Amended</u>
<b>REVENUES:</b>			
Local	\$ 5,696,913	\$ 157,652	\$ 5,854,565
State	30,423,257	1,581,195	32,004,452
Federal	6,788,827	391,813	7,180,640
All Other	<u>1,850,872</u>	<u>142,390</u>	<u>1,993,262</u>
<b>TOTAL</b>	<u><u>\$ 44,759,869</u></u>	<u><u>\$ 2,273,050</u></u>	<u><u>\$ 47,032,919</u></u>

**FUND BALANCE JULY 1** **\$ 8,228,911**

**TOTAL REVENUES & FUND BALANCE AVAILABLE TO APPROPRIATE** **\$ 55,261,830**

**BE IT FURTHER RESOLVED**, that the general appropriation of Adrian Public Schools for the Fiscal Year 2023-2024 General Fund is amended as follows:

	<u>Last Approved</u>	<u>Recommended Amendments</u>	<u>As Amended</u>
<b>EXPENDITURES</b>			
Instruction			
110 Basic Programs	\$ 18,102,767	\$ (32,131)	\$ 18,070,636
120 Added Needs	7,695,434	164,597	7,860,031
130 Adult & Continuing Education	193,766	-	193,766
Support Services			
210 Pupil	3,354,039	131,138	3,485,177
220 Instructional Staff	2,893,942	106,758	3,000,700
230 General Administration	550,852	31,621	582,473
240 School Administration	2,411,350	22,551	2,433,901
250 Business	1,013,378	79,105	1,092,483
260 Operation & Maintenance	3,795,362	1,041,848	4,837,210
270 Pupil Transportation	1,490,942	4,754	1,495,696
280 Central Services	1,121,751	208,900	1,330,651
290 Other	1,341,070	(2,064)	1,339,006
Community Services	395,784	(32,059)	363,725
Prior Period Adjustments/Facility Improver	215,008	173,557	388,565
Transfers/Prior Period Adjustments	400,000	-	400,000
510 Debt Service	49,113	-	49,113
<b>TOTAL APPROPRIATED</b>			
<b>AS AMENDED</b>	<u><u>\$ 45,024,558</u></u>	<u><u>\$ 1,898,575</u></u>	<u><u>\$ 46,923,133</u></u>

**REVENUES OVER EXPENDITURES** **\$ 109,786**

**PROJECTED ENDING FUND BALANCE JUNE 30, 2024** **\$ 8,338,697**

# EXECUTIVE SUMMARY

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nikki Culley

**PURPOSE:**

To approve the termination of Elijah Terrill

**EXPLANATION:**

Per the Adrian Educational Support Personnel Association (AESPA) collective bargaining agreement, if at any time during the employee's probationary period, the employee's work performance is unsatisfactory, the employee may be dismissed by the Board without appeal/cause. Due to excessive absences and no communication to Human Resources, we request termination for Elijah Terrill.

**RECOMMENDATION:**

The HR Director recommends that the Adrian Board of Education approve the termination of Elijah Terrill.

## **EXECUTIVE SUMMARY**

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

Approval of leave of absence request for the 2024-2025 school year.

### **EXPLANATION:**

The following teacher has requested a leave of absence for the 2024-2025 school year:

Stephanie Mullinix   Child Care Leave

### **RECOMMENDATION:**

The HR Director recommends that the requested leave of absence be approved for the 2024-2025 school year.

## EXECUTIVE SUMMARY

---

**DATE:** March 11, 2024

**CONTACT PERSON:** Nate Parker

### **PURPOSE:**

To Honor the work and dedication of Cliff, Doug, and Dane Nelson to Adrian Public Schools. Cliff was a long-time teacher, coach, and athletic director for Adrian Public Schools; Doug served as a teacher and coach and made significant financial contributions to the District; and Dane donated financially and with his time and talent to the District. Both Doug and Dane are APS alumni.

### **EXPLANATION:**

The Superintendent is recommending that the Baseball Field, currently "Cliff Nelson" Field, be updated to "Nelson Field" to honor the contributions of Cliff Nelson and his Sons Doug and Dane. Adrian Public Schools and the Adrian Community recognize with gratitude the contributions of Cliff, Doug, and Dane to the Baseball field and the entire school community.

#### Cliff Nelson

Cliff Nelson was Adrian's Public Schools first Athletic Director who oversaw the completion of the field at its current location. Cliff was instrumental in not only completing the baseball field initiative but also designing and overseeing the completion of Maple Stadium in 1955. In total, Cliff served Adrian Public Schools in various roles from 1948 to 1975. In honor of his emphasis on the importance of Academics and Athletics, The Cliff Nelson Award is given annually to the outstanding Male Student-Athlete in the Senior Class. Cliff also founded the original "Dad's and Fans Club," now known as the "Maples Fan Club." Cliff's Legacy continues in the proud tradition of Maple Athletics and the outstanding facilities Maple Athletes compete in.

#### Doug Nelson

Doug Nelson '64 was a standout Athlete for the Maples. A 9-time letter winner in Football, Basketball, and Baseball, Doug was a State Runner-up basketball team member in 1963. After excelling at the Maples, Doug attended the University of Michigan, where he played for the football and baseball teams. While at U of M Doug served as the Captain of the Baseball team. Doug returned to APS after earning his degree from Michigan to become a teacher and coach for the Maples from 1969 - 2023, during which time he and his wife LuAnn supported the school in countless ways. Doug and LuAnn's financial contribution was essential to the success of the

Seating Project. They currently reside in Adrian and continue to support Maple Athletics and Adrian Public Schools.

#### Dane Nelson

Dane Nelson '67, excelled in multiple sports for the Maple as a 9-time letter winner in Football, Basketball, and Baseball. After his stellar athletic career as a Maple, Dane played baseball at Michigan State. Upon earning a Law Degree, Dane returned to Adrian, worked as an attorney, and served the community as the City Manager. In 2016, Dane was instrumental in raising the funds to build the Team Room at Maple Stadium. Dane and his wife Kristin are consistent and generous supporters of the Adrian Education Foundation and support the school in multiple ways. Their financial contribution and Dane's work to raise money and help plan for the Baseball and Softball seating project were crucial in its successful completion.

### **Board Policy 3302.01 For Naming Facilities establishes the following:**

#### **3302.01 Naming Facilities**

The Board retains sole authority to name District facilities. For purposes of this Policy, a "facility" includes any portion of a facility that may be separately named (e.g., library, cafeteria, building wing). For purposes of this Policy, "naming" also includes renaming an existing facility.

The Board must review and discuss a recommendation or nomination to name a facility in at least two (2) open meetings over a two (2) month period. The Board will not act immediately on a request to name or rename a facility.

In naming a facility, the Board will generally (but is not required to) solicit the feedback of the local community.

The Board will name facilities after the following people, whether current or former or alive or deceased: employees, Board members, District students, community members, a donor who gives a substantial donation to the District, or others who, by their contributions in effort, interest, devotion, exemplary life, attainment, or other factors deemed relevant by the Board have furthered the interest of the District.

In deciding whether to name a facility after a donor, the Board will consider the donation amount, whether the donated amount is for a particular facility, and the connection between the donor and the District or the community.

The Board may sell naming rights to a particular facility.

The Superintendent or designee may negotiate a contract to sell naming rights, subject to final Board approval.

The proceeds of such a sale may be used at the Board's sole discretion.

### **RECOMMENDATION:**

The Superintendent and Athletic Director recommend that the Adrian Board of Education approve the Baseball Field name update from "Cliff Nelson Field" to "Nelson Field" to honor Cliff, Doug, and Dane Nelson.



# EXECUTIVE SUMMARY

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nate Parker

**PURPOSE:** To accept donations.

**EXPLANATION:**

An anonymous donor gave \$28,500 to fund batting cages at Adrian High School. The Farver Foundation donated \$1,000 to the Hot Chocolate Hustle.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education accept these donations and thank the donors for their support.

## EXECUTIVE SUMMARY

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nate Parker  
Dan Pena

**PURPOSE:** To review the Shared Services Agreement between Adrian Public Schools and School Financial Solutions-East LLC.

**EXPLANATION:** School Financial Solutions-East LLC has met with the Administration of Adrian Public Schools and Lenawee Christian School for a shared services program that is expected to significantly grow student full-time equivalent (FTE) for Adrian Public Schools, thereby providing the District with a significant increase in State Per Pupil revenue.

**RECOMMENDATION:** The Superintendent and the Business Manager recommend that the Adrian Public Schools Board of Education review the Shared Services Agreement with School Financial Solutions-East LLC for approval at the next scheduled Board meeting.

# EXECUTIVE SUMMARY

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**DATE:** March 11, 2024

**CONTACT PERSON:** Nate Parker

## **PURPOSE:**

To review the appointment of a Board member and alternate to represent the District at the LISD Budget Review Meeting.

## **EXPLANATION:**

As part of their budgeting process, the LISD had the county superintendents fill out a survey and then meet with them individually regarding the budget. The April budget meeting is scheduled for Thursday, April 18, 2024, at 6:00 p.m.

## **RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education discuss a representative and an alternate to the LISD Budget review meeting.

## **EXECUTIVE SUMMARY**

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**DATE:** March 11, 2024

**CONTACT PERSON:** Ryan Skeels  
Dan Pena

### **PURPOSE:**

To review the purchase of an updated Dell PowerStore and PowerEdge Array to replace the current Dell Unity and Hypervisor Array.

### **EXPLANATION:**

Our current Dell Unity and HyperVisor Array need replacement due to their inability to update the Operating Systems necessary to support technological needs. A new PowerStore and PowerEdge Array will provide reliable technological operations for all buildings and departments across the District.

The District's virtual environment is where most servers operating the functions, including active directory, printing, and phone systems, are housed.

The District plans to purchase these devices through MHEC, a cooperative purchasing program. Bidding is completed via the Cooperative, which follows Board Policy 3301-C (1)(d)-Purchasing and Procurement.

### **RECOMMENDATION:**

The Technology Director and the Business Manager recommend that the Adrian Public Schools Board of Education review the current quote for Dell PowerStore and PowerEdge Array from Presidio, a member of the MHEC Cooperative, for approval at the next scheduled Board Meeting. This purchase will be paid for through the General Fund.