

ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities
Future of Possibilities

Agenda

Regular Meeting
Monday, May 12, 2025
Adrian High School cafeteria
6:00 p.m.

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
 - a. Retirees
 - b. Elementary Honors Choir
5. Communications
 - a. Resignation of Rosemary Orozco, Head Start
 - b. Resignation of Marisa Cappelletty, Head Start
 - c. High School presentation

6. Recommended Action

1. Consent Agenda
 - a. Approval of April 28, 2025, Regular Minutes
 - b. Approval of April 28, 2025, Closed Session
 - c. Treasurer's Report ending April 30, 2025
2. Business Requiring Board Action
 - a. Approval of food service equipment
 - b. Approval of LISD Budget
 - c. Approval of Head Start Teacher waiver
 - d. Approval of Superintendent Evaluation
 - e. Approval of Individual contracts
 - f. Approval of LISD election
 - g. Acceptance of Donations
3. Business Requiring Future Board Action
 - a. First reading for Edustaff contract extension
 - b. First reading for Align Center lease
 - c. First reading for the purchase of desktop computers for Lincoln and Michener

C. Reports from the Superintendent and Staff

- a. Diploma Plus

D. Future Meetings and Business

1. Board Committee Reports, Finance, Personnel
2. Board Member Comments
3. Meeting Dates and Upcoming Events
 - May 13th, Spring String Spectacular, 7:00, PAC
 - May 14th, Awards Night, 7:00, PAC
 - May 20th, IB Art Show and Awards, 5:00, AHS Courtyard
 - May 21st, NHS Inductions, 6:00, PAC
 - May 28th, Adrian Community Education graduation, 7:00, PAC
 - May 29th, Honors Night, 7:00, PAC
 - June 1st, AHS Graduation, 2:00, Maple Stadium

E. Public Comment ('Request to Participate Form' must be filled out and given to Angie Schaffer before Section D (Future Meetings and Business) on the agenda

F. Closed Session

- a. BAA
- b. AAA
- c. IUOE Maintenance

G. Tentative Action from Closed Session

- a. BAA
- b. AAA
- c. IUOE Maintenance

H. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities
Future of Possibilities

Invitation from the Superintendent and the Board of Education.....

At its meeting on May 12th, the Adrian Public Schools Board of Education will be honored to recognize retiring Adrian Public Schools staff members. A reception will be held before the Board meeting for retirees, their families, and colleagues. Collectively, the following individuals have served our students, families, and community for 157 years:

Please RSVP by May 9th to Angie at 264-6640, ext. 4018, or aschaffer@adrian.k12.mi.us.

Thomas Allor, Teacher, 8 years

Tracy Pickle, Teacher, 30 years

Camila DiPietro, Teacher, 30 years

Terri Wagner, Paraprofessional, 18 years

Barb Snead, Paraprofessional, 24.5 years

Jim Rubley, Maintenance, 24 years

Esther Grisham, Food Service, 23 years

I sincerely thank you for the important contributions you have made over your years of dedicated service. You have furthered the excellence that exemplifies Adrian Public Schools. We recognize the wisdom and experience that you have provided to our schools and students. Thank you for the opportunity to learn from you as colleagues, students, parents, and community members. We wish you well as you complete one chapter and begin a new one.

EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Rosemary Orozco.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Rosemary has submitted her resignation from Adrian Public Schools.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge Rosemary Orozco's resignation effective April 22, 2025.



ADRIAN PUBLIC SCHOOLS
Tradition of Excellence
 Future of Possibilities

Christine Scott <cscott@adrian.k12.mi.us>

Fwd: Resignation

Hollie Johnson <hjohnson@adrian.k12.mi.us>
 To: Christine Scott <Cscott@adrian.k12.mi.us>

Tue, Apr 22, 2025 at 12:36 PM

----- Forwarded message -----

From: **Rosemary Orozco** <rorozco@adrian.k12.mi.us>
 Date: Tue, Apr 22, 2025 at 12:33 PM
 Subject: Resignation
 To: Hollie Johnson <hjohnson@adrian.k12.mi.us>, Mary Bruggenwirth <mbruggenwirth@adrian.k12.mi.us>

It is with a heavy heart that I am sending you my letter of resignation.

Hollie, you have welcomed me not once but twice and I feel terrible that I am leaving so abruptly. As I stated earlier to you, it has become challenging to teach when other teachers are not supporting the classroom in a positive and professional manner.

I have the utmost respect for you but I need to focus on my wellbeing and can no longer try to make things right when there is so much negativity.

Thank you again for your support.

I wish everyone at Drager well ❤️

Sincerely

Rosemary Orozco

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Hollie Johnson

Early Learning Manager
 Adrian Public Schools Early Childhood Programs
 Office: (517) 263-2468 ext. 2504
 Cell: (419) 367-6143
 340 E. Church St.
 Adrian, MI 49221
 517-263-2468 ext. 2504



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EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Marisa Cappelletty.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Marisa has submitted her resignation from Adrian Public Schools.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge Marisa Cappelletty's resignation effective June 6, 2025.

To whom it may concern,

I, Marisa Cappelletty, am hereby resigning as of the end of the 2024/2025 school year. I would like to finish the school year out in the Michener ahead Start classroom and will not be returning for the following year.

If you have any questions feel free to reach out to me,

Thank you!

Marisa Cappelletty

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF
EDUCATION, APRIL 28, 2025, MICHENER ELEMENTARY SCHOOL,
MEDIA CENTER

**MEETING CALLED TO
ORDER**

President Ferguson called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.

PLEDGE RECITED

PRESENT: Trustees: Baucher, Buku, Dunn, Lewis, Marks, Solis-Gautz, and
President Ferguson

ABSENT: None

Moved by Buku, supported by Lewis, that the Adrian Board of Education
approve the agenda.

AGENDA APPROVED

Motion carried.

Trustee Dunn recited the District's mission statement as a reminder of its
purpose and direction.

**MISSION
STATEMENT**

President Ferguson read a proclamation thanking teachers for their
outstanding commitment to students and our District. "We have incredible
teachers who inspire our students. They do a great job. This week was
Administrative Assistants Day, and I want to recognize our Administrative
Assistants and all they do," commented Parker.

**GOOD NEWS
REPORT**

The board recognized the resignations of Dayna Riesner, Morgan Harris, and
Mercedes Lorichon.

COMMUNICATIONS

Mrs. Lacasse, Principal at Michener Elementary, shared highlights of the year.
The building has two sections, at each grade level, and three classrooms
delivering Special Education services. The building has three academic
interventionists, a school mental health professional, a success coach, and a
parent involvement coordinator. Michener continues to have a very mobile
population with students leaving and returning. The school provides weekend
snack bags, health snacks, eyeglasses, and shoes to students in need. These
resources are due to grants received and the generosity of our community.
Mrs. Lacasse shared activities students can join: Lego Robotics, Leaders and
Dreamers, and numerous field trips.

Baucher moved, supported by Marks, that the Adrian Board of Education
approve the consent agenda.

CONSENT AGENDA

The consent agenda included the following items:

Consent Agenda

- a. Approval of April 14, 2025, Regular Minutes
- b. Approval of April 14, 2025, Closed Session Minutes,
Handout

Motion carried.

Baucher moved, supported by Lewis, that the board approve the Head Start enrollment reduction request. Ms. Bruggenwirth told the board that no current employees would lose their jobs due to the enrollment reduction request.	ENROLLMENT REDUCTION REQUEST FOR HEAD START
Motion carried.	
Buku moved, supported by Lewis, that the board approve revisions to Board Policy 5413, Senior Recognition.	BOARD POLICY
Motion carried.	
Marks moved, supported by Buku, that the board approve the request for a contract extension with Adams Property Services, LLC. The contract is for an additional 3 years at the current rate. An additional surcharge would apply if gasoline prices increase above \$4.25 per gallon.	ADAMS CONTRACT
Motion carried.	
Moved by Baucher, supported by Buku, that the board approve milk pricing for Food Service. Toft Dairy will continue as the District's 2025-26 school year supplier.	MILK PRICING
Motion carried.	
Baucher moved, supported by Buku, that the board approve a childcare leave for Stephanie Mullinex. Ms. Culley shared that this is Mrs. Mullinex's second request for leave, and the teachers' contract permits it.	CHILDCARE LEAVE
Motion carried.	
Baucher moved, supported by Dunn, that the board approve Elizabeth Ogren's childcare leave request. Ms. Culley explained that this leave is available per the teacher's contract.	CHILDCARE LEAVE
Motion carried.	
The board reviewed a request to purchase a walk-in freezer for the high school cafeteria. Administration would like to award the bid to Adrian Mechanical Services. They were the lowest responsible bidder.	FOOD SERVICE EQUIPMENT PURCHASE
The board reviewed a resolution for the Lenawee Intermediate School District's 2025-26 budget. Trustee Marks told the board that Special Education funding was increasing and the Focus Fund would stay the same. There was a lot of discussion about Mental Health and services being provided for that.	LISD BUDGET
The board reviewed a request for a Head Start Teacher waiver. Ms. Bruggenwirth explained to the board that two individuals would like to be lead teachers. To meet the qualifications, they must have a degree. Mary shared that one individual is working on an Associate's degree, and the other is working towards a Bachelor's degree.	HEAD START TEACHER WAIVER

The Head Start monthly report was shared in the board packet. Superintendent Parker asked Mary to explain all the services that Head Start and Early Head Start provide. Superintendent Parker shared that Prairie will have a 4-year-old preschool program this year. One difference he noted was that this program is only for 4-year-olds.

**REPORTS FROM
SUPERINTENDENT
AND STAFF**

Trustee Marks told the board that the Finance Committee had met and discussed the LISD budget, the walk-in freezer, renovation costs to the Mouli building, and a potential energy bond.

**FINANCE
COMMITTEE**

Moved by Buku, supported by Baucher, that the Adrian Board of Education convene in a closed session at 6:38 p.m. under the Open Meetings Act 8(1) (b) Student Discipline.

CLOSED SESSION

ROLL CALL VOTE:

Yeas: Baucher, Buku, Dunn, Lewis, Marks, Solis-Gautz, and Ferguson
Nays: none

Motion carried.

President Ferguson declared the meeting back in open session at 7:28 p.m.

OPEN SESSION

Baucher moved, supported by Lewis, that the board approve a student discipline resolution.

**STUDENT DISCIPLINE
RESOLUTION**

ROLL CALL VOTE:

Yeas: Baucher, Buku, Dunn, Lewis, Marks, Solis-Gautz, and Ferguson
Nays: none

Baucher moved, supported by Marks, that the meeting be adjourned at 8:37 p.m.

ADJOURNMENT

Motion carried.

Beth Ferguson, President

Mike Buku, Secretary

**ADRIAN PUBLIC SCHOOLS
FINANCIAL REPORT
FOR THE YEAR TO DATE PERIOD
APRIL 30, 2025
STATEMENT OF REVENUES, EXPENDITURES AND
CURRENT BUDGET POSITION**

REVENUES		BUDGET ADOPTED 3/10/2025	Y.T.D. ACTUAL	CURRENT BUDGET POSITION
100	Local Sources	\$ 6,057,747	\$ 5,313,074	\$ 6,057,747
300	State Sources	32,059,314	# 21,255,278	32,059,314
400	Federal Sources	6,358,882	3,899,765	6,358,882
500	Incoming Transfers	2,062,992	1,657,482	2,062,992
TOTAL		\$ 46,538,935	\$ 32,125,599	\$ 46,538,935
EXPENDITURES				
INSTRUCTION				
110	Basic Program	\$ 18,257,548	\$ 12,358,690	\$ 18,257,548
120	Added Needs	8,102,457	4,493,355	8,102,457
130	Adult & Continuing Education	184,771	101,650	184,771
SUPPORT SERVICES				
210	Pupil	3,744,294	2,455,378	3,744,294
220	Instructional Staff	2,744,089	1,784,263	2,744,089
230	General Administration	529,659	425,058	529,659
240	School Administration	2,381,936	1,981,769	2,381,936
250	Business	1,148,230	767,971	1,148,230
260	Plant & Operations	4,241,800	3,656,279	4,241,800
270	Pupil Transportation	1,825,822	1,275,090	1,825,822
280	Central Services	1,060,201	914,686	1,060,201
290	Other	1,389,583	21,230	1,389,583
300	Community Services	385,192	288,842	385,192
450	Prior Year Adj/Facilities Improvements	116,879	116,383	116,879
510	Debt Services	85,359	68,693	85,359
600	Outgoing Transfers	400,000	400,000	400,000
TOTAL		\$ 46,597,820	\$ 31,109,337	\$ 46,597,820
Excess Revenues over Expenditures		\$ (58,885)	1,016,262	\$ (58,885)
Beginning Fund Balance			8,762,965	
Ending Fund Balance			<u>\$ 9,779,227</u>	

EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Dan Peña

PURPOSE:

To approve the purchase of a new outside walk-in freezer for the Adrian High School cafeteria.

EXPLANATION:

The current outside walk-in freezer at Adrian High School is nearing its end of life. The District has obtained three quotes for purchase and installation listed below, and would like to move forward with this purchase for installation prior to the beginning of the 2025-2026 school year. This purchase will be funded through the District's Non-profit Food Service Account.

- Adrian Mechanical Services-\$53,560
- Cascade Refrigeration-\$55,750
- Great Lakes Hotel Supply-\$45,980

RECOMMENDATION:

The Business Manager recommends that the Adrian Board of Education approve the purchase of a new walk-in freezer for the Adrian High School cafeteria.

Adrian High School Outside Freezer Quotes

Adrian Mechanical	\$53,560.00
Cascade Refrigeration	\$55,750.00
Great Lakes Hotel Supply	\$45,980.00

EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Nate Parker

PURPOSE

To approve the resolution for the 2025-26 Lenawee Intermediate School District Budget.

EXPLANATION:

As required by law, local school districts must review the proposed ISD budget and adopt a resolution expressing approval or disapproval of it by June 1st. If the budget is not approved, the local board must submit objections and proposed changes to the ISD board.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education approve the Lenawee Intermediate School District 2025-26 budget resolution.

Support for Budget
ISD BUDGET RESOLUTION

_____ (the "District").

A _____ meeting of the board of education of the District was held in the _____ in the district, on the day of _____, 2025, at _____ o'clock __.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2025.
3. All resolutions and parts of resolutions insofar as they conflict with the procedures of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the _____ School District, Michigan, hereby certifies that the foregoing is a true and complete copy of the a resolution adopted by the Board of Education at a _____ meeting held on _____, 2025, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Nate Parker
Mary Bruggenwirth

PURPOSE:

To approve a Head Start Teacher Waiver request.

EXPLANATION:

Per Head Start Performance Standard 1302.102, programs must submit a request for a teacher waiver when a teacher is hired without required qualifications. The program currently has two teachers who are completing an Associate Degree (AA) or a Bachelor's Degree (BA), which is the qualification for a lead teacher position. The program requests a teacher waiver for both teachers from the Office of Head Start.

The Head Start Policy Council reviewed and approved the Teacher Waiver request at their April 22, 2025, meeting.

RECOMMENDATION:

The Superintendent and the Head Start Director recommend that the Adrian Board of Education approve the request for a Head Start Teacher Waiver.

EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Beth Ferguson

PURPOSE:

To evaluate the Superintendent.

EXPLANATION:

Each year, the Board of Education evaluates the Superintendent according to one of two evaluation measures approved by the Michigan Department of Education. In addition, Adrian Public Schools has chosen the Michigan Association of School Boards Superintendent Evaluation Tool. Each board member has attended the required training, and the Adrian Public School board fully complies with evaluating the Superintendent using the approved tool.

The Superintendent is evaluated according to several measures and is ranked accordingly in each of the following categories and given the rating:

Governance and Board Relations _____
Community Relations _____
Staff Relations _____
Business and Finance _____
Instructional Leadership _____
Student Growth _____
Progress Towards District Goals _____

RECOMMENDATION:

The board President recommends that the Adrian Board of Education rank Superintendent Parker with an overall rating of __%, giving him a rating of _____, based on the established weights and rankings of each category.

EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Dan Peña

PURPOSE

To approve the individual contracts for non-union administrators, supervisors, and support personnel.

EXPLANATION:

It is recommended that the District offer the salaries as outlined on the attachment.

RECOMMENDATION:

The Business Manager recommends that the Board approve the individual contract list for non-union administrators, supervisors, and support personnel for the 2025-26 school year.

Renee Snyder-May1-June 30, 2025, & 2025-26 Individual Contracts

Last	First	Job Title	Department	25-26 Salary
Armstrong	Amanda	Mental Health Professional	Curriculum Dept.	49,651
Aube	Brian	Hall Monitor/Substitute	AHS	24.28/HR.
Bailey	Jennifer	Facilities Coordinator	Operations	61,664
Baker	Amy	Parent Involvement Coordinator	Curriculum Dept.	16.89/HR.
Benard	Aaron	Mental Health Professional	Curriculum Dept.	49,651
Blackmon	Kimberly	Graduation Coach	Curriculum Dept.	28,832
Blocksom	Lynne	Nurse	Central Office	37.49/HR.
Brennan	Linda	Lead Teacher for Adult Ed	Adrian Community Educ.	55,271
Brown	Jaleel	Graduation Coach	Curriculum Dept.	28,832
Culley	Nikki	HR Director	Central Office	91,036
Cunningham	Lisa	Accountant	Central Office	75,480
Cypret	Annette	Graduation Coach	Curriculum Dept.	31,669
Depew	Jackie	Graduation Coach	Curriculum Dept.	28,832
Duvall	Kathleen	Pupil Accounting Coordinator	Central Office	58,728
Ernst	Toby	Coordinator of Strength Development & Recreation	Central Office	60,684
Ernst	Shantay	Graduation Coach	Curriculum Dept.	28,832
Fox	Michael	Graduation Coach	Curriculum Dept.	28,832
Gardner	Lori	HR Administrative Assistant	Central Office	26.65/HR.
Garland	Brandon	Facilities Director	Operations	81,808
Gaydosh	Kendall	Hall Monitor	AHS	24.28/HR.
Gifford	Emily	Theater Coordinator & Substitute Teacher	Central Office	38,617
Hepker	Linda	Graduation Coach	Curriculum Dept.	28,832
Hribar	Tracy	Graduation Coach	Curriculum Dept.	45,368
Isley	Laurie	Adult Education Teacher	Adrian Community Educ.	33.78/HR.
Judson	Kelly	Administrative Assistant - Central Office	Central Office	33,398
Knowles	Tim	Technology Specialist	IT Department	55,249
Martinez	Sabrina	Accounting Assistant	Central Office	61,664
Micallef	Robin	Mental Health Professional	Curriculum Dept.	55,168
Miller	Shelley	Food Service Director	Food Service	95,642
Mueller	Lawrence	Network & Systems Administrator	Central Office	61,321
Nieto	Leticia	Graduation Coach	Curriculum Dept.	28,832
Nieto	Christina	Mental Health Professional	Curriculum Dept.	49,651

Parisien	Lisa	Graduation Coach	Curriculum Dept.	28,832
Peña	Dan	CFO	Central Office	100,000
Phelps	Adrienne	Lead Teacher - Alternative Ed	Adrian Community Educ.	59,976
Pifer	Tammi	Graduation Coach	Curriculum Dept.	28,832
Pooley	Angela	Mental health Therapist & Homeless Liaison	Curriculum Dept.	59,701
Reincke	Michelle	Part Time Special Ed	Adrian Community Educ.	40.80/HR.
Reincke	Michelle	Substitute	Adrian Community Educ.	36.52/HR.
Richards	Derrick	Assistant Superintendent of Curriculum & Instruction	Curriculum Dept.	126,072
Roberts	Stephanie	Accountant	Central Office	72,420
Ruesink	Doug	Dean of Students	Adrian Community Educ.	36.52/HR.
Schaffer	Angela	Administrative Assistant to Superintendent	Central Office	67,793
Shirley	Tony	Help Desk Manager	IT Department	59,033
Skeels	Ryan	Technology Director	IT Department	87,535
Snyder	Renee'	Accountant-Part Time-May 1-June 30, 2025	Central Office	35.85/HR.
Snyder	Renee'	Accountant-Part Time	Central Office	36.57/HR.
Stewart	James	Graduation Coach	Curriculum Dept.	28,832
VanStavern	Cathy	Title I Parent Involvement Coordinator	Curriculum Dept.	16.89/HR.
Ward	Melissa	Administrative Assistant - Food Service	Food Service	47,177
Webb	Andrea	Mental Health Professional	Curriculum Dept.	49,651

EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Nate Parker

PURPOSE:

To nominate who will represent the Adrian Board of Education at the LISD Biennial Election.

EXPLANATION:

Districts are required to pass a resolution appointing a representative and alternate from the Board to cast the district's vote in the June LISD Biennial Election. The designated Board member must attend the LISD Biennial Election, scheduled for June 2, 2025, at 5:30 p.m. at the Education Service Center, to cast the district's ballot.

This process requires school districts to consider this resolution at two meetings, one to consider and one to adopt.

The LISD Board of Education seats that are up for re-election are:

Full-Term Seat (6 years)

Partial-Term Seat (4 years)

Partial-term (2year)

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education approve the resolution appointing a representative and an alternate to represent the Board at the June 2, 2025, LISD Elections and cast a vote on behalf of Adrian Public Schools.

2025
Lenawee Intermediate School District
Official Candidate Listing

2-Year Term

Kevin B. Fry
Clayton, MI 49235

Addison Community School District

Christopher T. Porter
Adrian, MI 49221

Sand Creek Community School District

4-Year Term

Carrie A. Dillon
Adrian, MI 49221

Adrian Public School District

6-Year Term

Dale S. Wingerd
Clinton, MI 49236

Clinton Community School District

RESOLUTION OF THE ADRIAN BOARD OF EDUCATION

WHEREAS, the biennial election of the Board of Education of the Lenawee Intermediate School District will be held on Monday, June 2, 2025, at a meeting of individuals designated by the board of education of each constituent school district, and

WHEREAS, Section 614(2) of the Revised School Code requires a constituent school board to designate its representative and identify the intermediate school board candidates the constituent district board supports for each position to be filled on the intermediate school district board by a resolution adopted not earlier than 21 days prior to the date of the election, [*Note- May 12, 2025, is the earliest date that a constituent school board may designate its representative and identify the candidates that the Board supports*] and

WHEREAS, Section 614(2) of the Revised School Code prescribes the method for adoption of a resolution including the requirement that the resolution be considered at not less than one public meeting before the board adopts the resolution, and

WHEREAS, the board previously considered this resolution at an open meeting conducted in accordance with the requirements of the Open Meetings Act on May 12, 2025.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board designates _____ as its representative to serve on the 2025 electoral body responsible for electing members to the Lenawee Intermediate School District Board of Education and _____ as alternate representative in the event the designated representative is unable to attend the election.
2. The Board supports candidate _____ [insert one candidate name, which is equal to the number of vacancies] for a position on the Lenawee Intermediate School District Board of Education for a full-term of six years beginning on July 1, 2025.
3. The Board supports candidate _____ [insert one candidate name, which is equal to the number of vacancies] for a position on the Lenawee Intermediate School District Board of Education for a partial-term of four years beginning on July 1, 2025.
4. The Board supports candidate _____ [insert one candidate name, which is equal to the number of vacancies] for a position on the Lenawee Intermediate School District Board of Education for a partial-term of two years beginning on July 1, 2025.
5. The Board directs its representative, _____, or alternate representative, _____, to cast the Board's vote for candidate(s) _____ [insert three candidate names, which is equal to the number of vacancies] at least on the first ballot taken at the June 2, 2025, election.
6. The Board authorizes and directs its secretary to file this resolution with the secretary of the Lenawee Intermediate School District Board of Education.

Ayes: Members

Nays: Members

Resolved this 12th day of May, 2025.

Signature:

Secretary, Board of Education

EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Nate Parker

PURPOSE: To accept donations.

EXPLANATION:

Lincoln Elementary PTO donated \$260 for owl pellets.

Kiwanis Club of Adrian donated \$500 to Lincoln's Reading Month.

Kiwanis Club of Adrian donated \$500 to Alexander's Reading Month.

Kiwanis Club of Adrian donated \$500 to Michener's Reading Month

Todd Clark donated \$1,000 to the baseball program.

Sally Dickson donated \$200 to the Families in Transition program.

The Holy Family Women's Guild donated Easter bags to 28 high school and 20 middle school students, totaling approximately \$1,400, for Families in Transition.

The MacNaughtons donated \$1,000 to the Girls' tennis team.

The MacNaughtons donated \$1,000 to the Cross Country team.

Adrian Steel donated \$250 for Alexander field trips

The Maple Fans Club donated \$4,000 for a volleyball camp.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education accept these donations and thank the donors for their support.

EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Nikki Culley

PURPOSE: Review of the EduStaff three-year contract extension.

EXPLANATION:

The District originally contracted with EDUStaff in April 2016 to provide substitute teacher services under a three-year agreement. Since then, the contract has been renewed for an additional three years with no increase in cost.

This proposed Third Amendment extends the contract for another three years and includes a rate increase from 18.0% to 18.6%. This represents EDUStaff's first rate increase in the last six years.

RECOMMENDATION:

It is the recommendation of the Director of Human Resources that the Adrian Board of Education review the Edustaff Agreement to Extend the Current Master Agreement, for approval at the next meeting.

Agreement to Extend Current Master Agreement (July 1, 2025 to June 30, 2028)

Master Agreement: Edustaff, LLC ("Edustaff") and Adrian Public Schools ("Client"), acknowledge they entered into a three-year Educational Staffing Services Master Agreement ("Master Agreement") for a period from July 1, 2016 to June 30, 2019.

1st Agreement to Extend: Edustaff and Client agreed to extend the term of the Master Agreement for three additional years, from July 1, 2019 to June 30, 2022.

2nd Agreement to Extend: Edustaff and Client were satisfied with the terms and conditions of the Master Agreement, including any and all Exhibits and Addendums to the Master Agreement, and therefore agreed to extend the term of the Master Agreement for three additional years, from July 1, 2019 to June 30, 2022.

3rd Agreement to Extend: Edustaff and Client are still satisfied with the terms and conditions of the Master Agreement, including any and all Exhibits and Addendums to the Master Agreement, and therefore agree to extend the term of the Master Agreement for three additional years, from July 1, 2025 to June 30, 2028.

1st Addendum (Associated with 3rd Extension): Edustaff's contract rate increased by 0.6% for contracted payroll effective July 1, 2023. (Example: Substitute Teacher, from 18.0% to 18.6%). There is no additional contract rate increase associated with this extension.

2nd Addendum (Associated with 3rd Extension): The new Earned Sick Time Act (ESTA) shall be paid as gross wage and subject to assigned contracting rates. Edustaff employee eligibility for ESTA will be determined based on employment type as follows:

- Non-scheduled employees (e.g., substitute teachers, substitute paraprofessionals, and other substitute support staff) are those who have the flexibility to choose whether or not to work on any given day. They are not required to report to work regularly and are not subject to adverse action for non-activity. These employees will be considered exempt from ESTA.
- Scheduled employees are those who are placed in long-term roles, serve as permanent or building substitutes, or otherwise lack complete discretion over their schedule or how often they work. These employees are eligible for ESTA accruals.

Edustaff reserves the right to amend, modify, or update its Earned Sick Time policy at any time, in accordance with applicable federal, state, and local laws. This includes the right to make changes based on any subsequent legal interpretation of ESTA's requirements as well as any amendment to ESTA. Any changes made to this policy will be communicated to the Client and will take effect upon notification, unless otherwise specified.

Signatures on Following Page



Client: **Adrian Public Schools**


By: _____

Name: _____

Its/Title: _____

Date: _____

Edustaff, LLC:

By: 

Name: Derek Vogel

Its/Title: Chief Executive Officer

Date: 5/08/2025

EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Derrick Richards
Nate Parker

PURPOSE: To review the proposed lease agreement with Align Center for Workforce Development.

EXPLANATION:

The district is seeking to enter into a lease agreement with the Align Center for Workforce Development to secure an additional classroom space for Adult Education programming. This new location would supplement the existing Adult Education services currently offered at the Adrian Community Education Center. The goal is to increase the program's visibility, particularly to individuals pursuing workforce opportunities who may also need to complete their high school graduation requirements.

The cost of the room is \$833 per month, totaling \$9,996 for a 12-month lease. The Adult Education 107 Grant will cover this expense.

RECOMMENDATION:


It is the recommendation of the Superintendent and Assistant Superintendent of Curriculum and Instruction that the Adrian Board of Education approve the proposed lease agreement at the next scheduled board meeting.

This license (the License) is entered into as of 04/24/2025, between Align Lenawee, a Michigan Corporation, of 5285 W. US 223, Adrian, MI 49221 (Owner), and Adrian Public Schools, a Non-Profit Organization, of 785 Riverside Ave Ste 1, Adrian, MI 49221 (Licensee), on the terms and conditions set forth below.

1. **License.** Owner grants to Licensee the right to use the space of 783.96 square feet located on Owner's property (the Premises), the location of which is shown on the attached exhibit A, for the purpose of operating a business for the purpose of Adult Education. Licensee shall maintain the property in good condition and repair and in a neat appearance. Licensee shall repair any damage caused to the property within 20 days of the date of the damage.
2. **Rent.** Licensee shall pay Owner rental of \$833 per month for 12 months/year's payable in monthly installments, beginning on July 1, 2025, and ending on June 30, 2026. All rents shall be paid to Owner at its address as stated above or any such subsequent address as Owner may designate to Licensee.
3. **Title and permits.** Owner warrants that Owner is the owner of the Premises and has full authority to enter into this License.
4. **Indemnity.** Licensee shall save Owner harmless from all damage to persons or property by reason of accidents resulting from the negligent, reckless, or intentional acts of its agents, employees, or others employed in the placement, maintenance, or repair of its Sign on the Premises.
5. **Term.** The term of this License will be for 12 months commencing on the date set forth in paragraph 2 above. Provided that Licensee has not been in default under this License, Licensee shall also have the right to extend the License for To be determined additional terms of years/months each. Licensee may elect to extend the License by giving written notice to Owner at least 20 days before the end of the then existing License term. Failure to give such notice on or before the date required shall void Licensee's right to extend the term of the License. The terms and conditions for any extension shall be the same as set forth in this License except that the rent may be increased to an amount to be set by Owner. Owner shall give Licensee notice of any new rental rate for the new term within 10 days of receiving Licensee's notice of extension. If the increased rental is not acceptable to Licensee, Licensee may give notice to Owner of its election not to extend the term of the License within 10 days of receipt of Owner's notice of the rent for the extension term.
6. **Condemnation.** If the Premises is condemned or taken by power of eminent domain and the Premises is sufficiently modified that Licensee feels its ability to use the Sign is materially impaired, Licensee may terminate this License. Any award given for the condemnation shall belong to Owner.
7. **Entire agreement.** This License constitutes the entire License and understanding between the parties. This License may not be modified except in writing, signed by Owner and Licensee.
8. **Successors and assigns.** This License shall be binding on heirs, executors, personal representatives, successors, and assigns for the parties.
9. **Notices.** All notices required under this License shall be given in writing and delivered to the parties at their address as stated above by personal delivery, U.S. Postal Service, or overnight carrier.

10. **Default by Licensee.** If Licensee fails to meet any of its obligations under the terms of this License, it shall be in default of the License. Owner shall deliver written notice of the default to Licensee. Licensee may cure the default within 10 days of receipt of the notice. If the default is not cured within 10 days, Owner may cover or remove Lessee's Sign from the billboard and the License shall be terminated.
11. **Jurisdiction.** This License shall be governed and controlled in all respects by the laws of the state of Michigan, including as to interpretation, enforceability, validity, and construction, without regard to its conflicts of laws principles. Any disputes arising out of or relating to this License shall be conducted solely and exclusively in Lenawee County, Michigan, and the party's consent to such jurisdiction and venue.
12. **Time is of the essence.** Time shall be of the essence in the performance of this Agreement.
13. **Severability.** If any term, covenant, or condition of this Agreement or the application of which to any party or circumstance shall be to any extent invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant, or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall be effective, and each term, covenant, or condition of this Agreement shall be valid and enforced to the fullest extent permitted by law.
14. **Exhibits.** There is one exhibit attached to and incorporated into this Agreement:
 - o Exhibit A—Drawing showing the location of the licensed area
15. **Effective date.** This License shall be effective as of the date first stated above.

LESSOR



Typed name of lessor or signer for lessor
Its: capacity of signer

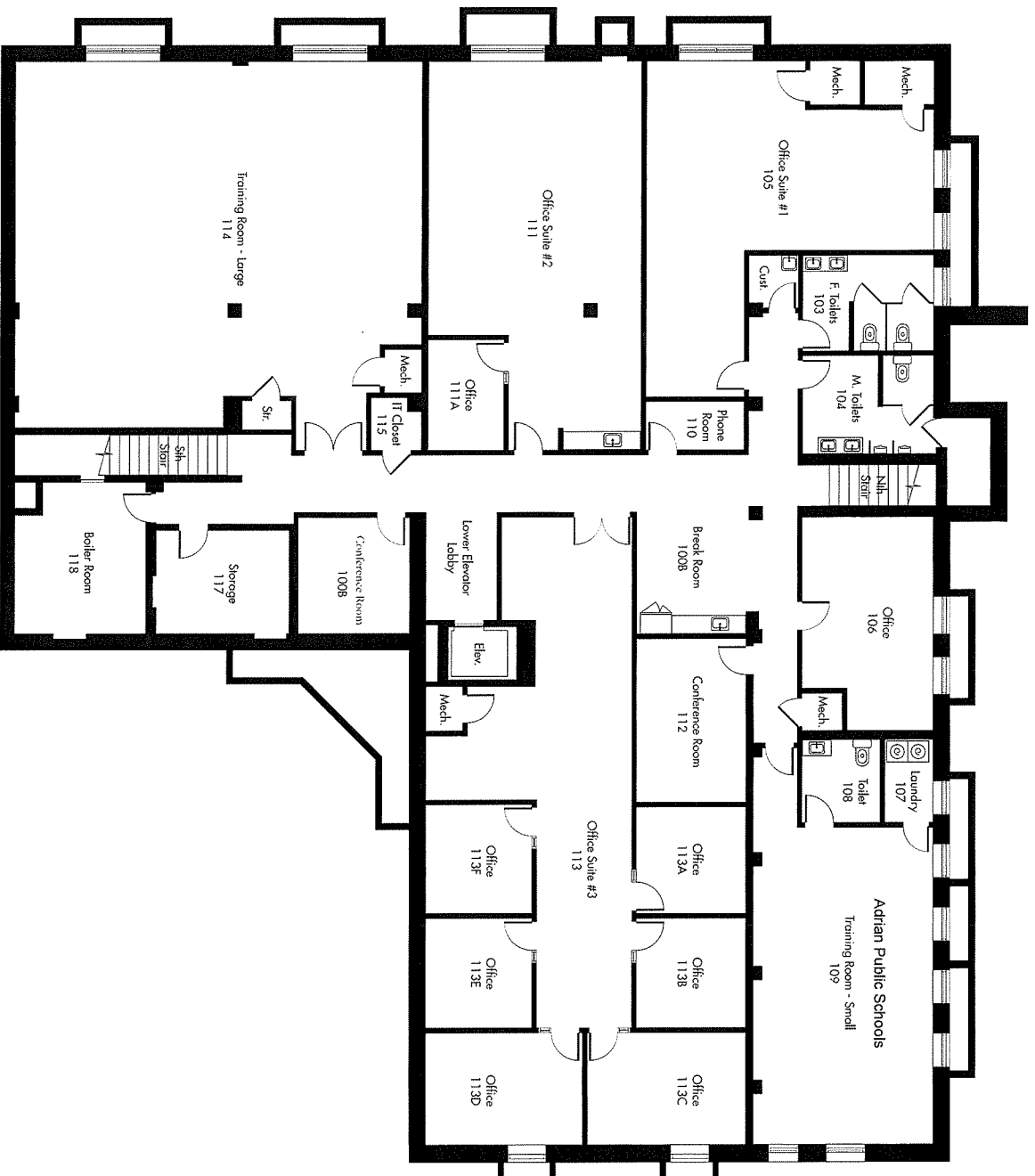
Dated: 04/24/2025

LESSEE

Typed name of lessee or signer for lessee
Its: capacity of signer

Dated:

Exhibit A
Drawing Showing the Location of the Licensed Area



Lower Floor Level

EXECUTIVE SUMMARY

DATE: May 12, 2025

CONTACT PERSON: Ryan Skeels
Dan Peña

PURPOSE:

To review the quote for the purchase of Desktop computers for Lincoln Elementary and Michener Elementary.

EXPLANATION:

The current staff and office computing devices that are in place at Lincoln Elementary and Michener Elementary are reaching the end of their life (over five years old). It is the recommendation that we replace these devices with current generation devices. The District plans to purchase a total of 65 devices, which will be Dell Desktops.

- 65x Dell Pro Slim QCS1250 (Staff and Office Devices)

The district is purchasing the devices through [MHEC](#), a cooperative purchasing program. Bidding is done through the cooperative, which follows [Board Policy 3301, \(C\), \(1\), \(D\)](#).

RECOMMENDATION:

The Technology Director recommends that the Adrian Board of Education review the purchase of Desktops totaling \$58,306.95 from Presidio, to be paid from the Capital Projects and Technology Fund, at the next scheduled Board meeting.



QUOTE: 2003525112236-01

DATE: 05/07/2025

PAGE: 1 of 1

TO: Adrian Public Schools
Ryan Skeels
785 Riverside Ave
Adrian, MI 49221

rskeels@adrian.k12.mi.us
(p) 5172632115
(f) (517) 265-5381

FROM: Presidio Networked Solutions Group, LLC
Christopher Foster
625 Kenmoor Avenue
Suite 309
Grand Rapids, MI 49546

cjfoster@presidio.com
(p) +1.616.871.1521

BILL TO: Adrian Public Schools
Ryan Skeels
785 Riverside Ave
Adrian, MI 49221

rskeels@adrian.k12.mi.us
(p) 5172632115

Customer#: ADRIA002

Contract Vehicle: MHEC-08012021 Presidio

Account Manager: Christopher Foster

Inside Sales Rep: Blake Johnson

Title: Adrian Public Schools Dell Pro Slim QCS1250 QTY 65

Comments: "Presidio reserves the right to update any existing customer quote to reflect updated pricing in the event any Presidio vendors change the price that Presidio must pay for any software, goods or services resold, whether due to new taxes, tariffs or for any other governmentally imposed reason."

#	Part #	Description	Unit Price	Qty	Ext Price
Dell					
1	658-BFWC	Dell Pro Slim QCS1250	\$897.03	65.00	\$58,306.95
Total (Dell):					\$58,306.95

Sub Total:		\$58,306.95
Grand Total:		\$58,306.95

THIS QUOTE IS GOVERNED BY THE TERMS AND CONDITIONS OF PRESIDIO MIDWESTERN HIGHER EDUCATION COMPACT (MHEC) CONTRACT 08012021

QUOTE IS VALID FOR 30 DAYS FROM DATE SHOWN ABOVE.

PURSUANT TO THIS CONTRACT YOUR PO MUST REFLECT THE FOLLOWING CONTRACT:
PRESIDIO MIDWESTERN HIGHER EDUCATION COMPACT (MHEC) CONTRACT 08012021

Tax ID# 58-1667655; Size Business: Large; CAGE Code: 0KD05; DUNS#15-405-0959

Credit: Net 45 days (all credit terms subject to prior Presidio credit department approval)

Delivery: FOB Terms Destination