



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities
Future of Possibilities

Agenda

Regular Meeting

Monday, November 8, 2021

6:00 p.m.

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
 - a. Outstanding Citizens
5. Communications
 - a. Maple Fans Club
 - b. Music Boosters
 - c. Resignation of Morgan Dufty, Paraprofessional
 - d. Resignation of Salina Martinez, Paraprofessional
 - d. Resignation of Alyssa Asani, Teacher
 - e. Retirement of Sherrie Wiedyk, Instructional Coach

B. Recommended Action

1. Consent Agenda
 - a. Approval of Minutes from October 25, 2021, Regular Meeting
 - b. Approval of Minutes from October 25, 2021, Closed Session, hand out
 - c. Approval of Hire- Sam Hotopp, Director of Community Recreation
2. Business Requiring Board Action
 - a. Approval of bids for the track fence replacement
 - b. Approval of the purchase of Michigan Virtual University courses for Springbrook Middle School and Adrian High School
 - c. Approval of the purchase of Chromebooks and SMS and AHS
 - d. Approval of Superintendent position posting
3. Business Requiring Future Board Action

C. Reports from Superintendent and Staff

1. Outstanding Staff and Mentor Awards

D. Future Meetings and Business

1. Board Committee Reports- AD Hoc Search Committee, Finance
2. Board Member Comments
3. Meeting Dates and Upcoming Events
November 11, 2021, Lincoln Veterans Day Concert, 10:00, Lincoln
November 16, 2021, Michener Musical, 6:30 PAC
November 22, 2021, BOE Meeting, 6:00, B100
December 10, 2021 LCASB breakfast, 7:30 a.m., LISD Tech Center

E. Public Comment

F. Closed Session

- a. AESPA negotiations update
- b. AFSCME negotiations update

G. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.

EXECUTIVE SUMMARY

DATE: November 8, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

The resignation of Morgan Dufty.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Morgan has submitted her resignation from Adrian Public Schools effective October 25, 2021.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Morgan Dufty effective October 25, 2021.

EXECUTIVE SUMMARY

DATE: November 8, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

The resignation of Salina Martinez.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Salina has submitted her resignation from Adrian Public Schools effective November 5, 2021.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Salina Martinez effective November 5, 2021.

EXECUTIVE SUMMARY

DATE: November 8, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

The resignation of Alyssa Asani.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Alyssa has submitted her resignation from Adrian Public Schools effective November 24, 2021.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Alyssa Asani effective November 24, 2021.

EXECUTIVE SUMMARY

DATE: November 8, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

The retirement of Sherrie Wiedyk.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Sherri has submitted her retirement from Adrian Public Schools effective January 31, 2022.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the retirement of Sherry Wiedyk effective January 31, 2022.

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF EDUCATION, MONDAY, OCTOBER 25, 2021, ADRIAN HIGH SCHOOL B-100. MEETING CALLED TO ORDER

The meeting of the Adrian Board of Education was called to order by President Ferguson at 6:00 p.m.

Pledge of Allegiance was recited. PLEDGE RECITED

PRESENT: President Ferguson, Trustees: Ballard, Baucher, Flores, Henagan, and Marks

ABSENT: Trustee Buku

Moved by Trustee Ballard, supported by Trustee Marks, that the Adrian Board of Education approve the agenda. AGENDA APPROVED

Motion carried by a 6-0 vote.

Trustee Marks recited the District's mission statement as a reminder of the purpose and direction of the District. MISSION STATEMENT

The board acknowledged the resignations of Holly Cupp, Madeline Gazarek, Jeremiah Davies, and Amaris Benschoter. COMMUNICATIONS

Moved by Trustee Ballard, supported by Trustee Henagan, that the Adrian Board of Education convene to closed session at 6:02 p.m. under the Open Meetings Act 8(c) for the purpose of collective bargaining. CLOSED SESSION

ROLL CALL VOTE:

Yeas: Ballard, Baucher, Flores, Henagan, Marks, and Ferguson
Nays: none

Motion carried by a 6-0 vote.

Moved by Trustee Ballard, supported by Trustee Flores, that the Adrian Board of Education return to open session at 6:09 p.m. OPEN SESSION

ROLL CALL VOTE:

Yeas: Ballard, Baucher, Flores, Henagan, Marks, and Ferguson
Nays: none

Motion carried by a 6-0 vote.

Moved by Vice President Baucher, supported by Trustee Marks, that the Adrian Board of Education approve the tentative agreement with AESPA. APPROVAL OF TA WITH AESPA
Nikki Culley explained that the District has had a very difficult time recruiting and retaining paraprofessionals. The administration met with the Finance Committee to review the issue and it was determined that the District should raise the hourly wage so that Adrian was more competitive within the county. The union has ratified the tentative agreement.

Motion carried by a 6-0 vote.

Moved by Trustee Ballard, supported by Trustee Henagan, that the Adrian Board of Education approve the consent agenda. **CONSENT AGENDA**

The Consent Agenda contained the following items:

1. Approval of Minutes from October 11, 2021, Regular meeting
2. Approval of Minutes from October 11, 2021, Closed Session, hand out
3. Approval of Minutes from October 18, 2021, Special Meeting
4. Approval of Hire- Morgan Dufty
5. Termination of Employee

Motion carried by a 6-0 vote.

Moved by Trustee Marks, supported by Trustee Flores, that the Adrian Board of Education accept donations from the Maple Fans Club, Beth Ferguson, Elizabeth, and Bruce Burtless, Bard Watson, and Eric Fox. **ACCEPTANCE OF DONATIONS**

Motion carried by a 6-0 vote.

First reading to review the bids for the track fence replacement, was held. The District received two quotes. A third vendor showed interest in the project but failed to meet the bid requirements. Adrian-Tecumseh Fence Company was the lowest bidder. Trustee Marks asked, "How is the surface of the track"? Superintendent Behnke replied, "It is in good shape." **FIRST READING FOR TRACK FENCING**

First reading to review the purchase of Michigan Virtual University courses for Springbrook Middle School and Adrian High School, was held. Derrick Richards explained that MVI is the provider for both the teachers and the coursework. All courses will be paid through the ESSER II federal funds. Mr. Richards said that the number of students participating in remote instruction has fallen from about 500 students last year to 50 students this year. **FIRST READING FOR COURSES**

First reading to review the purchase of additional Chromebook devices for Springbrook Middle School and Adrian High School, was held. Kyle Modzel explained that the purchase is to support the 1:1 initiative. The devices will be used to refresh Chromebooks that are 5-6 years old, increase stock for increased student enrollment, be prepared in the event of COVID shutdown or a high number of quarantines, and to replace devices that were damaged, lost, or stolen. The devices were selected in cooperation with the Curriculum Department. The devices will be paid for out of ESSER II funds. Trustee Ballard asked, "The devices look to be on the low end of the memory storage capabilities, will this cause any issues?" Mr. Modzel replied, "I don't see it to be a problem with the use of cloud storage." **FIRST READING FOR CHROMEBOOKS**

Mr. John Silveri, from Michigan Leadership Institute, led the board in a discussion regarding the process for the superintendent search. He asked each board member to introduce themselves and to tell a little about themselves so that he might get to know them a little better. Mr. Silveri then reviewed the timeline and search activities. He told the board that he would start a candidate profile based on input from the board and the stakeholders that participate in the Focus group and online survey. He explained how the candidate recommendations, mode of communications, expectations, roles and responsibilities of the board and the MLI would work. The Focus group will be on November 2nd and the job is expected to be posted on November 9th. **BOARD WORKSHOP**

Superintendent Behnke explained why the Head Start report was so long this month and what the expectations are going forward. **SUPERINTENDENT REPORT**

Trustee Ballard commented that he had attended the Head Start Policy Council meeting. This was their annual organizational meeting. Head Start was successful in having the Policy Council fully staffed.

**BOARD MEMBER
COMMENT**

There was no public comment.

There being no further business, a motion was made by Trustee Marks, supported by Trustee Flores, that the meeting be adjourned.

Motion carried by a 6-0 vote.

ADJOURNMENT

The meeting adjourned at 8:54 p.m.

Beth Ferguson, President

Mike Ballard, Secretary

EXECUTIVE SUMMARY

DATE: November 8, 2021

CONTACT PERSON: Bob Behnke

PURPOSE

To recommend the hiring of the Director of Community Recreation for Adrian Public Schools.

EXPLANATION:

The search process for a Director of Recreation took place following the resignation of Jeremiah Davies who became the City Director of Parks and Recreation. During the posting period, nine candidates submitted applications and four were invited to an initial interview with the selection committee. Sam Hotopp advanced to the final round for an interview and completely impressed the hiring committee.

Sam has a wealth of athletic and recreation experience ranging from youth programs, to middle school, to the varsity level, to college-level athletics. He currently serves as the Assistant Athletic Director for Saline Schools. His job duties rely heavily on scheduling, facilities, social media, and helping coaches manage activity budgets for 33 varsity sports.

During the interview process, the committee was impressed with his quick analysis of the Adrian community and developing ideas on how to build upon the success of the current recreation program. He is excited about opportunities for partnering with the YMCA and City of Adrian to build both traditional rec programs and explore non-traditional programs too. Sam has experience at the university level in coaching and previously served as Assistant Coach and Recruiting Coordinator at Thomas More University and The University of Findlay. He will also be serving as the AHS Head Varsity Girls Basketball Coach.

Mr. Hotopp's Bachelor's Degree is from Northern Kentucky University and his Master's Degree is from The University of Findlay.

RECOMMENDATION:

It is the recommendation of the Superintendent that Sam Hotopp be hired as the Director of Recreation effective November 22, 2021.

EXECUTIVE SUMMARY

DATE: November 8, 2021

CONTACT PERSON: Kathy Westfall
Bob Behnke

PURPOSE

To approve the bid for the track fence replacement.

EXPLANATION:

A request for proposal was issued to replace the track fence at the high school. This project will be paid from bond funds. The District received two quotes:

RMD Holdings \$169,933

Adrian-Tecumseh Fence Co. \$113,683

A third vendor showed interest in the project, but failed to meet the bid requirements.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education approve the bid for the track fence replacement from Adrian-Tecumseh Fence in the amount of \$113,683, to be paid from bond funds.

EXECUTIVE SUMMARY

DATE: November 8, 2021

CONTACT PERSON: Bob Behnke
Derrick Richards

PURPOSE:

To approve the purchase of Michigan Virtual University courses for Springbrook Middle School and Adrian High School.

EXPLANATION:

Michigan Virtual University (MVU) is providing virtual courses with Michigan certified teachers for students enrolled at Springbrook Middle School and Adrian High School. Each course through MVU is \$325.

Middle School Student Semester Cost: \$2,275

High School Student Trimester Cost: \$1,950

Middle School Student Full Time Student Annual Cost: \$4,550

High School Student Full Time Student Annual Cost: \$5,850

Trimester 1 High School: 23 students

Semester 1 Middle School: 3 students

Total anticipated cost for Trimester 1: \$51,683

It is the request to pay for the MVU courses not to exceed \$250,000 for the 2021-2022 school year. All courses will be paid through the ESSER II Federal Funds.

RECOMMENDATION:

It is the recommendation of the Superintendent and Director of Curriculum and Instruction that the Adrian Board of Education approve the purchase the Michigan Virtual University courses.

EXECUTIVE SUMMARY

DATE: November 8, 2021

CONTACT PERSON: Kyle Modzel
Derrick Richards

PURPOSE

To approve the quote for the purchase of Chromebook Devices for SMS and AHS.

EXPLANATION:

The District is looking to purchase additional Chromebooks to support the 1:1 initiative for Springbrook Middle School & Adrian High School.

- 347 - SAMSUNG CHROMEBOOK 4 11IN 4GB/16GB INTEL
- 347 – Chrome Management License

These devices will be used to do the following:

- Refresh Chromebooks that are 5-6 years old
- Have stock for increased student count
- Have stock in the event of a COVID shutdown or quarantine
- Replace devices that were damaged, lost, or stolen

Pending approval, these devices will be fully paid out of ESSER 2 Funds.

These devices have been selected in cooperation with the Curriculum Department.

RECOMMENDATION:

It is the recommendation of the Director of Curriculum that the Adrian Board of Education approve the purchase of Chromebook Devices not to exceed the amount of \$80,000 from 2nd Gear, to be paid from ESSER 2 Funds.



2NDGEAR

An Insight Investments Company

Account Name	Proposal Number	Date
Adrian Public Schools, MI (ADR04)	QUO-76917-Q4V3S2	10/21/2021

Rep Contact Info:

David Stamm
Account Executive
2NDGEAR
32605 Temecula Parkway Ste 202
Temecula, CA 92592
Phone: 951-370-2260
Fax:

dstamm@2ndgear.com

Bill To:

Attn: Kyle Modzel
Adrian Public Schools, MI
785 Riverside Ave Ste 1
Adrian, MI 49221-1467
Phone: 5172646640

Remit To:

2NDGEAR
Accounts Receivable
611 Anton Blvd, Ste 700
Costa Mesa, CA 92626

Qty	Mfr	Description	Limited Warranty	Unit Price	Ext Price
355	Samsung	Samsung 4 Chromebook 11.6" Non-Touch LCD Intel Celeron N4020 4GB RAM 32GB SSD	Full Manufacturer's Warranty	\$190.00	\$67,450.00
355	GOOGLE	Chrome Management License	Full Manufacturer's Warranty	\$35.00	\$12,425.00

Proposal Terms and Conditions: By either (i) execution of this Proposal, or (ii) issuance of a Purchase Order ("PO") by Purchaser to 2NDGEAR, Purchaser agrees that the terms and conditions found at [2NDGEAR Sales Agreement Terms and Conditions](#) shall govern the sale of equipment specified above and shall supersede the terms and conditions of any Purchaser PO. 2NDGEAR Limited Warranty can be accessed at [2NDGEAR Advance Replacement Warranty](#)

Delivery Terms: Estimated shipping dates to be provided

Freight Terms:

Proposal Expiration Date: Quote Valid for 15 days and/or While Supplies Last

Payment Terms: As specified on 2NDGEAR's invoice

Additional Comments:

Freight ID:	0
Subtotal:	\$79,875.00
Shipping:	\$0.00
Estimated Tax:	Per State
Total Purchase:	\$79,875.00

		Dollar Buyout Purchase Option	FMV Purchase Option
*Leasing Options:	24 Months	\$3,626.33	\$3,466.58
	36 Months	\$2,500.09	\$2,380.28

Agreed to and Accepted by:

Signature: _____
Name: _____
Title: _____
Date: _____
PO#: _____

Ship To:

2NDGEAR: Albuquerque, NM