



## ADRIAN PUBLIC SCHOOLS

*Tradition of Opportunities*  
Future of Possibilities

### **Agenda**

Regular Meeting

Monday, October 9, 2023

6:00 p.m.

#### **A. Call to Order**

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
  - a. Best in Lenawee
  - b. Outstanding Citizen
5. Communications
  - a. Resignation of Autumn Wellman, Head Start
  - b. Resignation of Brittany Byrd, Head Start
  - c. Resignation of Nicole Sisson, Teacher
  - d. Resignation of James Spangler, Food Service
  - e. Resignation of Taurina Flores, Paraprofessional

#### **B. Recommended Action**

1. Consent Agenda
  - a. Approval of September 11, 2023, Regular Minutes
  - b. New Hires-
    - i. Jennifer Burger, Head Start
    - ii. Holly Decoster, Head Start
    - iii. Amanda Perry Rienstra, Head Start
    - iv. Katrina Green, Head Start
    - v. Zakeya Tompkins, Head Start
    - vi. Paige Cremeans, Head Start
    - vii. Elsie Shulters, Food Service
    - viii. Haley Martinez, Teacher
    - ix. Laura West, Teacher
    - x. Fall Coaches

#### Business Requiring Board Action

- a. Approval of Head Start and Early Head Start Enrollment Reduction Request
- b. Acceptance of Donations

#### 2. Business Requiring Future Board Action

- a. First reading for snow removal bids
- b. First reading for a Head Start transportation waiver
- c. First reading for Head Start personnel policy update
- d. First reading of Altria resolution

**C. Reports from Superintendent and Staff**

1. District Improvement plan goals
2. Head Start Monthly report

**D. Future Meetings and Business**

1. Board Committee Reports, Finance, Personnel, Curriculum
2. Board Member Comments
3. Meeting Dates and Upcoming Events

Springbrook Play “The Taming of the Shrew” 10/12-14

7-12 Fall Orchestra Concert 10/17, 7:00

Elementary Honors Choir Concert 10/18, 5:30

AHS Fall Choral Showcase 10/19, 7:30

BOE Meeting, October 23, 2023, Alexander

7th-8th Grade Fall Band Concert 10/30, 7:00

**E. Public Comment** (‘Request to Participate Form’ must be filled out and given to Angie Schaffer before Section D (Future Meetings and Business) on the agenda

**F. Adjournment**

**In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.**

# EXECUTIVE SUMMARY

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**DATE:** September 25, 2023

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The resignation of Autumn Wellman.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Autumn has submitted her resignation from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Autumn Wellman effective September 6, 2023.

# EXECUTIVE SUMMARY

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**DATE:** October 9, 2023

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The resignation of Brittany Byrd.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Brittany has submitted her resignation from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Brittany Byrd effective September 19, 2023.

# EXECUTIVE SUMMARY

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**DATE:** October 9, 2023

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The resignation of James Spangler.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. James has submitted his resignation from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of James Spangler effective September 25, 2023.

# EXECUTIVE SUMMARY

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**DATE:** October 9, 2023

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The resignation of Taurina Flores.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Taurina has submitted her resignation from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Taurina Flores effective September 28, 2023.

# EXECUTIVE SUMMARY

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**DATE:** October 9, 2023

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

The resignation of Nicole Clark.

**EXPLANATION:**

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Nicole has submitted her resignation from Adrian Public Schools.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education acknowledge the resignation of Nicole effective December 31, 2023.

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF  
EDUCATION, SEPTEMBER 11, 2023, ADRIAN HIGH SCHOOL, B100

**MEETING CALLED TO  
ORDER**

President Ferguson called the Adrian Board of Education meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.

**PLEDGE RECITED**

PRESENT: Trustees: Ballard, Baucher, Henagan, Marks, Solis-Gautz, and President Ferguson

ABSENT: Trustee Buku

Moved by Ballard, supported by Marks, that the Adrian Board of Education approve the agenda.

**AGENDA APPROVED**

Motion carried.

Vice President Baucher recited the District's mission statement as a reminder of the purpose and direction of the District.

**MISSION  
STATEMENT**

Michelle Force, Fine Arts Director, gave a presentation showcasing the outstanding activities for students interested in the arts. A partial list includes band, choir, orchestra, piano, guitar, drama, dance, plays, musicals, art clubs, jazz, and the National Honor Society. Michelle highlighted the new art furniture in all three high school art rooms and told the board that a new kiln had been purchased for the art department. Mrs. Force shared these statistics: 38% of AHS students and 46% of SMS students are involved in music. 60% of AHS students are engaged in visual arts, and 100% of SMS students. 8% of AHS students are involved in drama and dance, and 100% of elementary students receive music and art education twice weekly.

**GOOD NEWS  
REPORT**

"This presentation was mind-blowing. I am glad it was on the agenda. It is one thing to know it, but when you see it all laid out, WOW! Your statistics show that our students want to participate in the arts. There are incredible opportunities for ALL students," commented Baucher.

"I was overwhelmed and impressed with all that we are offering students. It reminds me of what it was like when I was a student here. The arts were my only opportunity to be creative, and I remember how special it was for me. I am proud of the school board and how we embrace these programs," said Henagan.

The District recognized the resignations of Steve Gonzalez and Lukas Spellar.

**COMMUNICATIONS**

Moved by Baucher, supported by Ballard, that the Adrian Board of Education approve the consent agenda.

The consent agenda included the following items:

- a. Approval of Minutes from August 24, 2023, Regular Meeting

**CONSENT AGENDA**



- b. Approval of Minutes from August 24, 2023, Closed Session (hand out)
- c. Treasurer's Report ending August 31, 2023
- d. New Hires- Brandon Reed, Janee Garza, Katlin Wilson, and Shawna Underhill

Motion carried.

Moved by Marks, supported by Henagan, that the Adrian Board of Education approve a resolution for merit pay for the Building Administrative Assistants.

**MERIT PAY FOR BAA**

Motion carried.

Moved by Baucher, supported by Solis-Gautz, that the Adrian Board of Education approve a resolution for teacher merit pay.

**MERIT PAY FOR AEA**

Motion carried.

Moved by Ballard, supported by Baucher, that the Adrian Board of Education approve a resolution for non-union employees merit pay.

**MERIT PAY FOR  
NON-UNION  
EMPLOYEES**

Motion carried.

Moved by Henagan, supported by Ballard, that the Adrian Board of Education approve changes to board policy 5707, School Wellness.

**NEW BOARD POLICY**

Motion carried.

Moved by Solis-Gautz, supported by Marks, that the Adrian Board of Education accept a donation from RIMA Manufacturing.

**DONATION**

Motion carried.

Moved by Henagan, supported by Ballard, that the Adrian Board of Education approve changes to board policy 5707, School Wellness.

**5707 POLICY**

Motion carried.

Superintendent Parker reminded the board about the purpose of the "Lesson Plan." He shared that there would be monthly meetings throughout the year to address topics such as What to teach, How to teach, and What we will do when a student doesn't understand what we are teaching. Mr. Parker shared that he will work with stakeholders over the next several months to determine what attributes will encompass the Portrait of a Graduate.

**REPORTS FROM  
SUPERINTENDENT  
AND STAFF**

Trustee Ballard informed the board that the Curriculum Committee had met and discussed the Lesson Plan Update and reviewed the curriculum committee process.

**CURRICULUM  
COMMITTEE**

Jenny Engle shared that the ASEF had provided 91 grants this year. \$25,714 in Art Classroom grants, \$42,600 in Standing Art grants, and \$29,148 in Educational Classroom grants, totaling \$97,462 awarded to staff throughout

**PUBLIC COMMENT**

the District. Mrs. Engle shared the list of Outstanding Teachers/Mentors being honored at the annual Outstanding Awards program on October 5, 2023. They include Tammy Francis, Kyle Johnson, and Elizabeth Ogren. Cody Watters, 1994 and Fred Smith, 1972 are outstanding alums being honored.

Moved by Baucher, supported by Marks, that the meeting be adjourned at 6:52 p.m.

**ADJOURNMENT**

Motion carried.

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Beth Ferguson, President

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Mike Ballard, Secretary Pro Tem

## **EXECUTIVE SUMMARY**

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**DATE:** October 9, 2023

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

To recommend hiring a Head Start Teacher Assistant at Drager Early Education Center.

### **EXPLANATION:**

Mary Bruggenwirth and her interview team recommend Jennifer Burger as a Head Start Teacher Assistant at Drager Early Education Center. Jennifer has two (2) year's experience working as a caretaker.

### **RECOMMENDATION:**

The HR Director recommends that Jennifer Burger be hired as a Head Start Teacher at Drager Early Education Center, effective for the 2023-2024 school year.

## **EXECUTIVE SUMMARY**

---

**DATE:** October 9, 2023

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

To recommend hiring a Head Start Teacher for Drager Early Education Center.

### **EXPLANATION:**

Mary Bruggenwirth and her interview team recommend Holly DeCoster as a teacher for Drager Early Education Center. Holly has her associate's degree in Early Education from Jackson College.

### **RECOMMENDATION:**

The Director of Human Resources recommends that Holly DeCoster be hired as a teacher, effective for the 2023-2024 school year.

## **EXECUTIVE SUMMARY**

---

**DATE:** October 9, 2023

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

To recommend hiring a Head Start Teacher Assistant at Drager Early Education Center.

### **EXPLANATION:**

Mary Bruggenwirth and her interview team recommend Amanda Perry-Rienstra as a Head Start Teacher Assistant at Drager Early Education Center. Amanda has experience as a caretaker and takes on leadership roles when needed.

### **RECOMMENDATION:**

The HR Director recommends that Amanda Perry–Rienstra be hired as a Head Start Teacher at Drager Early Education Center, effective for the 2023-2024 school year.

## **EXECUTIVE SUMMARY**

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**DATE:** October 9, 2023

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

To recommend the hiring of a Teacher for Drager Early Education Center.

### **EXPLANATION:**

Mary Bruggenwirth and her interview team recommend Katrina Green as a Head Start Teacher. Katrina has ten (10) years of experience working with students in a head start program.

### **RECOMMENDATION:**

The HR Director recommends that Katrina Green be hired as a Teacher for Drager Early Education Center, effective for the 2023-2024 school year.

## **EXECUTIVE SUMMARY**

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**DATE:** October 9, 2023

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

To recommend hiring a Teacher's Assistant for Drager Early Education Center.

### **EXPLANATION:**

Mary Bruggenwirth and her interview team recommend Zakeya Tompkins as a Head Start Teacher's Assistant. Zakeya has a background in customer service and works well as a team member.

### **RECOMMENDATION:**

The HR Director recommends that Zakeya Tompkins be hired as a Teacher's Assistant for Drager Early Education Center, effective for the 2023-2024 school year.

## **EXECUTIVE SUMMARY**

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**DATE:** October 9, 2023

**CONTACT PERSON:** Nikki Culley

### **PURPOSE**

To recommend the hiring of a Parent Educator at Drager Early Education Center.

### **EXPLANATION:**

Mary Bruggenwirth and her interview team recommend Paige Cremeans as a Head Start Parent Educator at Drager Early Education Center. Paige has a Bachelor's degree in Social Work from Siena Heights University.

### **RECOMMENDATION:**

The HR Director recommends that Paige Cremeans be hired as a Parent Educator at Drager Early Education Center.



## **EXECUTIVE SUMMARY**

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**DATE:** October 9, 2023

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

To recommend hiring a Food Service Van Driver for Adrian Public Schools.

### **EXPLANATION:**

Shelley Miller and her interview team recommend Elise Shulters as a Food Service Van Driver for Adrian Public Schools.

### **RECOMMENDATION:**

The HR Director recommends that Elise Shulters be hired as a Food Service Van Driver for Adrian Public Schools for the 2023-2024 school year.

## **EXECUTIVE SUMMARY**

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**DATE:** October 9, 2023

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

To recommend hiring a full-time (1.0 FTE) elementary teacher at Lincoln Elementary School.

### **EXPLANATION:**

Tiffany Yatzek and her interview team recommend Haley Martinez as a full-time elementary teacher at Lincoln Elementary School. Haley has a bachelor of science in Elementary Education from Trine University.

### **RECOMMENDATION:**

The HR Director recommends hiring Haley Martinez as a full-time elementary school teacher, effective for the 2023-2024 school year.

## **EXECUTIVE SUMMARY**

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**DATE:** October 9, 2023

**CONTACT PERSON:** Nikki Culley

### **PURPOSE:**

To recommend hiring a part-time (.57 FTE) secondary teacher at Springbrook Middle School.

### **EXPLANATION:**

Adam Benschoter and his interview team recommend Laura West as a part-time teacher at Springbrook Middle School. Laura has a bachelor of arts in Secondary Education from Siena Heights University.

### **RECOMMENDATION:**

The HR Director recommends hiring Laura West as a part-time teacher, effective for the 2023-2024 school year.



## ADRIAN PUBLIC SCHOOLS

*Tradition of Opportunities*

Future of Possibilities

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### **2023-2024 Fall Coaching Recommendations**

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#### **Adrian High School**

Head Football  
Varsity Asst. Football  
Varsity Asst. Football  
Varsity Asst. Football  
JV Head Football  
JV Head Football  
JV Asst. Football  
Frosh Football  
Frosh Asst. Football  
Head Co-Ed Cross Country  
Asst. Co-Ed Cross County  
Head Boys Soccer  
JV Boys Soccer  
Head Boys Tennis  
JV Boys Tennis  
Head Girls Swim  
Asst. Girls Swim  
Asst Girls Swim – Dive  
Head Girls Volleyball  
JV Girls Volleyball  
Frosh Girls Volleyball  
Varsity Girls Golf  
Girls Golf  
Fall Head Cheerleading Sideline  
Fall Asst. Cheerleading Sideline

Joel Przygodski  
Jaleel Brown  
Matthew Eichorn  
Dan Lopez  
Tyrese Belcher  
Josh Marcum  
Chris Knorr  
John Roberts  
Mark Fetzer  
Tom MacNaughton  
Jay Roback  
Ted Hanosh  
Philip Andre  
Todd Barus  
Dave Rausch  
Robert Petkus  
Christy Pino  
Joshina Betz  
Kerry Davis  
Karri Butler  
Mandy White  
Steve Moore  
Greg Schoonover  
Stephanie Gordon  
Matelyn Yarbrough

#### **Adrian Springbrook Middle School**

Cross Country  
Cross Country 6<sup>th</sup>  
Football -8<sup>th</sup> Grade  
Football-8<sup>th</sup> Grade  
Football-7<sup>th</sup> Grade  
Football-7<sup>th</sup> Grade  
Girls Volleyball 8<sup>th</sup> Grade  
Girls Volleyball 7<sup>th</sup> Grade

Eric Emmendorfer  
Richelle Carson -Emmendorfer  
Allen Heldt  
Brandon Reed  
Mike Sarabria  
Isaiah Cavin  
Tammy Francis  
Alexcis Baughey

## EXECUTIVE SUMMARY

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**DATE:** October 9, 2023 **CONTACT PERSON:** Nate Parker  
Mary Bruggenwirth

### PURPOSE:

To approve Early Head Start and Head Start Enrollment Reduction Request.

### EXPLANATION:

The Head Start and Early Head Start programs were put on a full enrollment initiative through the Office of Head Start in April 2023. The program has until April 2024 to obtain full enrollment. 70% of Head Start programs nationwide are under-enrolled. One option for programs facing chronic under-enrollment is to submit a request for a change in scope. A change in scope is either a conversion of slots, an enrollment reduction, or both. The program is requesting an enrollment reduction.

Data and information that went into this decision:

- The last reduction happened in 2016 when the program reduced slots from 357 to 326 due to eliminating double sessions (a.m. and p.m. preschool).
- From 2016-2019, the program could fill the 326 slots. Over the past four years, Head Start and the Early Head Start Home-Based option enrollment has declined.
- During the 2022-2023 school year, 32/48 EHS Home Based Slots and 183/246 Head Start slots were filled.
- Governor Whitmer initiated a plan for universal pre-k for 4-year-olds, adding free pre-k options in our county.
- Requests for the Early Head Start Center-based option have increased over the past four years, and there has been a steady wait list for this option.

### Current Funding:

<i>Program</i>	<i>Program Operations</i>	<i>Funded Enrollment</i>
Head Start	\$3,397,654	246*
Early Head Start	\$1,099,777	80 (32 CB/ 48 HB)
Total	\$4,497,431	326

\*includes 84 ½ day GSRP slots

### After Reduction:

<i>Program</i>	<i>Program Operations</i>	<i>Funded Enrollment</i>
Head Start	\$3,397,654	185*
Early Head Start	\$1,099,777	64 (40 CB/ 24 HB)
Total	\$4,497,431	249

\*includes 84 ½ day GSRP slots

With the reduction, the program will have \$352,832 to reallocate. This is from vacant staff positions (parent educators and teachers). No current staff or children are being displaced due to the reduction.

The reallocated funds will be used to make the following quality improvements to the program:

- Open a fifth center-based Early Head Start classroom.
  - Waitlist data shows the need for fewer home-based slots and more center-based EHS slots. Due to the higher cost of operating an Early Head Start classroom, it is only feasible to open one additional room at this time. After the reduction, there will be 40 Center Based Slots and 24 Home Based slots.
- Lower child-to-teacher ratios
  - The current ratio in Head Start classrooms is up to 1:10 (1 teacher per 10 children). Lower student ratios provide more individualized attention to students.
  - After the reduction, classrooms with two teachers will have a maximum of 16 students for a ratio of 1:8.
  - Classrooms with an assigned third person will have up to 18 students for a ratio of 1:6.
- Hiring an additional Early Childhood Mentor Coach
  - Data from staff conversations, surveys, exit interviews, and self-assessment shows that staff have requested additional curriculum and behavior support.
  - A second coach will add additional classroom support to improve our student achievement in preparation for Kindergarten.
- Convert part-time floater teacher assistants to full-time, full-year, on-staff teacher subs.
  - Utilizing the data listed above, the decision was made to convert two part-time to full-time positions, providing additional classroom coverage and support.

All change in scope requests must be submitted, at a minimum, 90 days before planned implementation. The program plans to implement the quality improvements and enrollment reduction beginning in February 2024, contingent on approval from the Office of Head Start.

The Head Start Policy Council reviewed and approved the enrollment reduction via electronic voting on September 21, 2023.

## **RECOMMENDATION:**

The Superintendent and the Head Start Director recommend that the Adrian Board of Education approve the Early Head Start and Head Start enrollment reduction.

# EXECUTIVE SUMMARY

---

**DATE:** October 9, 2023

**CONTACT PERSON:** Nate Parker

**PURPOSE:**

To accept donations from Community Members.

**EXPLANATION:**

Holy Family Parish donated \$500 to the Families in Transition program.

Maple Fans Club donated \$3,000 for Varsity letters.

Maple Fans Club donated \$2,276.88 to the Girls tennis team.

**RECOMMENDATION:**

The Superintendent recommends that the Adrian Board of Education accept this donation and thank our donors for their support.

## **EXECUTIVE SUMMARY**

---

**DATE:** October 9, 2023

**CONTACT PERSON:** Dan Peña

**PURPOSE:** To review the bids for District snow removal services.

### **EXPLANATION:**

The District put out a bid package for snow removal at all District sights. Three bids were received and publicly opened in the Central Office at 10 AM on October 4, 2023. Adam's Property Services, LLC, and Van Ert's, LLC were in attendance for the bid opening. The bid prices for District snow removal services were as follows:

Adam's Property Services, LLC: \$28,495  
T&R Total Lawn Care: \$30,390  
Van Ert's, LLC: \$51,575

This bid is for the 2023-24 fiscal year, with the District having the option to extend service.

### **RECOMMENDATION:**

The Business Manager recommends that the Adrian Board of Education review the Adrian Public Schools snow removal bids for approval at the next Board meeting.



## **EXECUTIVE SUMMARY**

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**DATE:** October 9, 2023

**CONTACT PERSON:**

Nate Parker  
Mary Bruggenwirth

### **PURPOSE**

First reading of a request to the Office of Head Start for a waiver of the bus monitor requirement (45 CFR §1303.72(a)(4)) for the eight children who are transported on the Lenawee Intermediate School District (LISD) busses. This is for the 2023-2024 program year.

### **EXPLANATION:**

The reason for the request is that we cannot guarantee that the LISD will have a bus monitor on all their buses.

Bus monitors are available on all of their current bus routes. There is no guarantee, however, that needs will not change, resulting in a bus route without a bus monitor. Bus monitors are assigned where necessary for constant medical or behavioral observation and intervention. While it is more than likely that a bus monitor is available, there is no guarantee.

This request for a waiver of the bus monitor requirement was reviewed and approved by the Policy Council on September 21, 2023.

### **RECOMMENDATION:**

The Superintendent and the Head Start Director recommend that the Adrian Board of Education review the Transportation Waiver for approval at the next Board meeting.

## **EXECUTIVE SUMMARY**

---

**DATE:** October 9, 2023

**CONTACT PERSON:** Nate Parker  
Mary Bruggenwirth

**PURPOSE:**

First reading of the updated Head Start Personnel Policies and Code of Conduct.

**EXPLANATION:**

It is a requirement of the Head Start regulations that grantee agencies establish and implement written policies for staff that the Policy Council and the Governing Board approve. Recent updates were necessary to the Personnel Policy and Code of Conduct. The language to be deleted has a strikethrough, and the language to be added is highlighted.

Policy Council reviewed and approved the Personnel Policies and Code of Conduct on September 21, 2023.

**RECOMMENDATION:**

The Superintendent and the Head Start Director recommend that the Adrian Board of Education review the Personnel Policies and Code of Conduct for approval at the next meeting.

## EXECUTIVE SUMMARY

---

**DATE:** October 9, 2023

**CONTACT PERSON:** Dan Peña

**PURPOSE:** To review a resolution for the settlement from Altria Group, Inc.

**EXPLANATION:** The District is a plaintiff in a lawsuit against Altria Group, Inc. and other vaping product defendants. Altria established a court-supervised settlement program to resolve the lawsuit against them.

**RECOMMENDATION:** The Business Manager recommends that the Adrian Board of Education review the resolution with Altria Group, Inc. for approval at the next meeting.

**ADRIAN PUBLIC SCHOOLS  
BOARD OF EDUCATION RESOLUTION**

A regular meeting of the Adrian Public Schools (“District”) Board of Education (the “Board”) was held on the 9 day of October, 2023 at the following time: 6:00 p.m. (the “Meeting”).

The meeting was called to order by \_\_\_\_\_, President

Present:

Absent:

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS:**

1. The District is a plaintiff in a lawsuit against Altria Group, Inc. (“Altria”) and other vaping product defendants, specifically Case No. 3:19-md-2913-WHO in the United States District Court for the Northern District of California (“Lawsuit”).

2. Certain Lawsuit defendants established a court-supervised settlement program to resolve the Lawsuit against them (“Settlement Program”), specifically Altria and Altria-related parties, as identified in the Settlement Program.

3. The District previously accepted a settlement in the Lawsuit pertaining to JUUL Labs, Inc. (“Juul”) and Juul-related parties.

4. Pursuant to the Settlement Program, the District may accept the gross settlement amount reflected in settlement documents received by the District (“Settlement Amount”), including in exchange for the District releasing its claims against Altria and Altria-related parties (the “Altria Defendants”).

5. The Altria Defendants are the last defendants remaining in the Lawsuit.

6. If the District fails to accept the Settlement Amount and to sign settlement documents, its claims against the Altria Defendants will continue, which may result in the District expending significant time and costs pursuing its claims, and which may result in no recovery from the Altria Defendants.

7. The Board believes that it is in the District’s best interests to accept the Settlement Amount and to authorize and direct the District Superintendent or designee to sign settlement documents pertaining to the Altria Defendants on behalf of the District and to take such other action as necessary to obtain the Settlement Amount and to settle the Lawsuit against the Altria Defendants, subject to review and approval by the District’s legal counsel.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board accepts the Settlement Amount.

2. The Board authorizes and directs the District Superintendent or designee to sign Lawsuit settlement documents pertaining to the Altria Defendants on behalf of the District and to take such other action as necessary to obtain the Settlement Amount and to settle the Lawsuit against the Altria Defendants, subject to review and approval by the District's legal counsel.

3. The Board waives any applicable Board Policies and Bylaws for purposes of this settlement.

4. All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Ayes:

Nays:

Absent:

Motion Passed:

\_\_\_\_\_  
Board Secretary

The undersigned duly qualified and acting District Board Secretary hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

\_\_\_\_\_  
Board Secretary

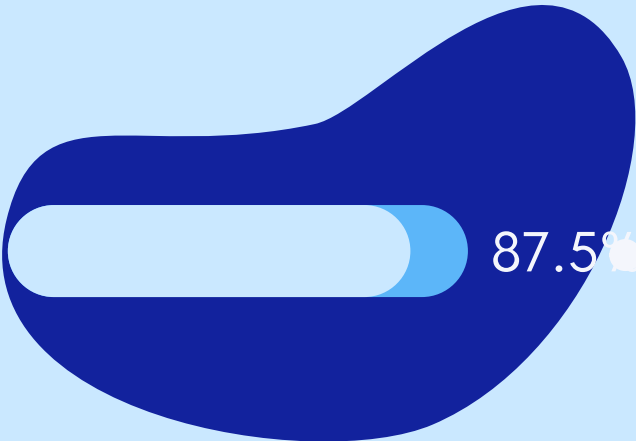
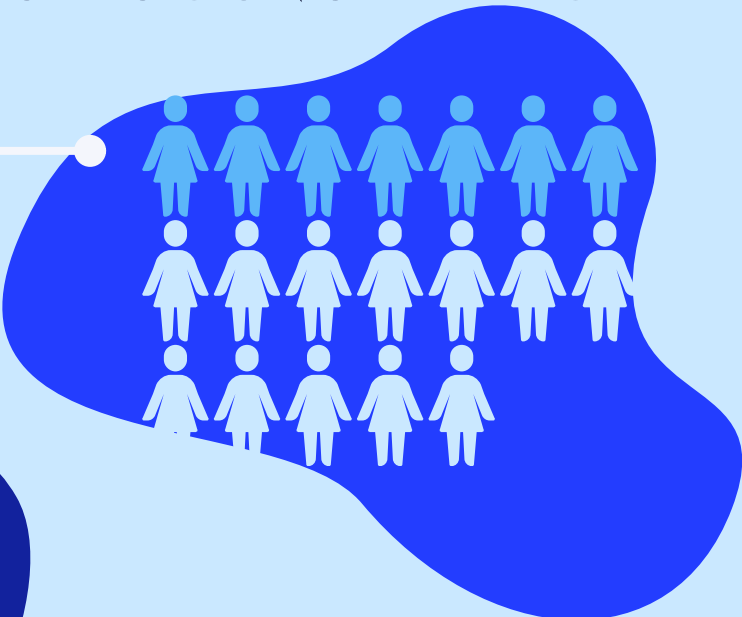
Date: \_\_\_\_\_

Adrian Public Schools  
Head Start

SEPTEMBER 2023 BOARD OF  
EDUCATION & POLICY COUNCIL REPORT

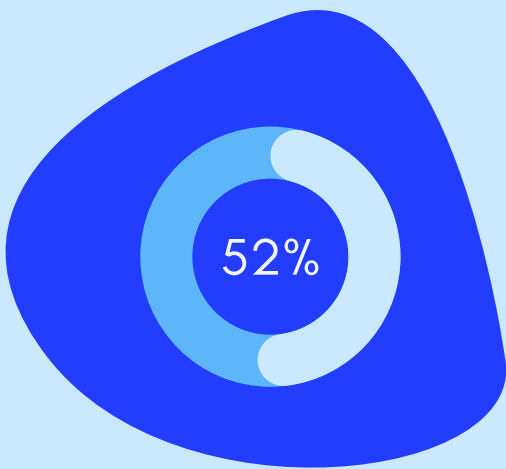
STAFF VACANCIES

5 Teacher Assistants  
1 Parent Educator  
1 Family Advocate

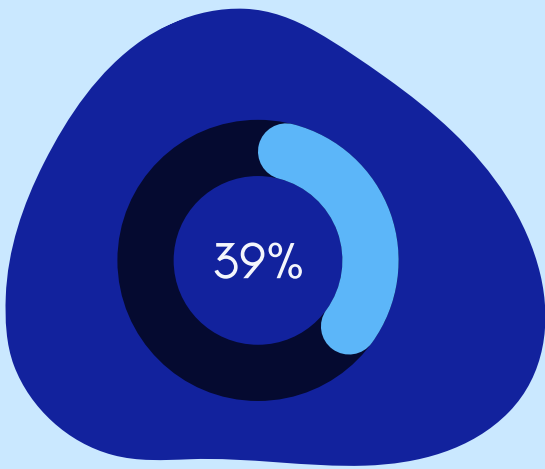


Average Attendance

Attendance trends: Appointment,  
illness, parent chooses to keep  
child home



EHS Enrollment  
42/80 enrolled.



HS Enrollment  
97/246\* enrolled. Additional 29  
accepted.

Enrollment Details

\*Proposing enrollment reduction. Head Start will be a  
total of 185 slots after the reduction is approved (which  
would put us at 52%).

BUDGET REPORTS

Early Head Start and Head Start Budget Report;  
supplies and contractual show more spent  
because of blanket POs for items such as lawn  
care, snow removal, diapers, etc.

