Administrative Procedures

Communicable Diseases

1. Immunizations

A parent/guardian/responsible adult applying to enroll a student under 18 years old in an educational program operated by the Adrian Public Schools for the first time or enrolling in grade 7 for the first time, must present a complete or partial certificate of immunization (an official form from a physician or the health department) or certified written statement of exemption at registration.

If the responsible person refuses to provide evidence of either a certificate or an exemption, the school principal may refuse to enroll the student. The certificate must be from a physician or health department and state that the student has not received the required immunizations due to medical reasons, but is in the process of complying with all immunization requirements. A responsible person presenting such certification must present an updated certificate of immunization within 4 months after initial attendance showing completion of the required immunizations, unless a physician or health department officially certifies the student's immunizations cannot be completed due to medical reasons. If the responsible person fails to produce the updated certificate showing completion of immunizations or a statement from a physician or health department officially certifying that the immunizations cannot be completed for medical reasons within the 4 month period, school officials shall notify the person that continued school attendance is contingent upon presentment of the updated certificate or certified statement from a physician or the health department within one week from receipt of notice. If such updated certificate or certified statement from a physician or the health department is not received within the week, the student shall be excluded from further attendance until an updated certificate or certified statement from a physician or the health department is presented.

A child may be exempted from the immunization requirements in accordance with state law. Medical exemptions, as described above, will be honored by the District.

Nonmedical exemptions submitted after December 31, 2014 must be completed using the waiver form required by the Michigan Department of Community Health. The county health department must certify that the responsible person received education on the risks of not receiving the vaccines being waived and the benefits of vaccination to the individual and the community for each nonmedical exemption submitted after December 31, 2014.

Exemptions to immunizations for rubella, measles, and/or mumps will be accepted if written documentation from a laboratory confirming immunity from rubella, measles, and/or mumps is
presented upon registration. Exemptions to immunizations for varicella will be accepted if written laboratory evidence of varicella immunity is provided, or if a parent, guardian, person in loco parentis, or physician provides a written statement that the child has had varicella disease.

School personnel will cooperate with the Lenawee County Health Department in collecting and distributing all immunization data, waivers, and exclusions, including the Immunization Assessment Program forms (C-100's) to provide preventable communicable disease control.

2. Reporting Selected Communicable Diseases

The Michigan Public Health Code and Disease Surveillance and Control Rules indicate communicable diseases that school officials, among others, must report to the Lenawee County Health Department. The current list of these reportable communicable diseases shall be distributed to building principals and appropriate program directors. School officials will report, within 24 hours of suspecting, both of the following to the health department:

A. The occurrence of any of the serious communicable diseases listed and maintained by the Michigan Department of Community Health, except for human immunodeficiency virus and acquired immunodeficiency syndrome;

B. The unusual occurrence, outbreak, or epidemic of any disease, infection, or condition among those in attendance.

Communicable diseases not falling into either category above shall be reported in accordance with state law and all applicable rules.

3. School Closure Due to Disease Outbreak

A decision to close schools or any portion thereof due to communicable disease outbreaks shall be made at the discretion of the Superintendent or designee, in consultation with the Lenawee County Health Department.

4. Serious Communicable Disease Control Procedures

A. When a school official reasonably suspects that a student has a communicable disease except for AIDS, HIV infection, and noncommunicable diseases, the official may exclude the student for a period sufficient to obtain a determination by a physician or local health officer as to the presence of a communicable disease.

B. When a school employee suspects that there is an individual within the schools who has a communicable disease, that person shall immediately inform Human Resources.

C. If the affected person is a student, the Superintendent or designee shall determine whether the student should be temporarily excluded from school. When making that decision, the following factors shall be taken into consideration:
1. Whether the building in which the child is attending has a current outbreak of influenza, chicken pox, measles, or any other infections or viruses which would pose a risk to the student.

2. The risk of transmission of the disease to others, taking into consideration the student’s age, maturity, and other unique factors.

D. If the affected individual is an employee, the Superintendent or designee shall contact the employee’s treating physician and a school selected physician, to assess the immediate health risks to the affected employee and to others in the school community.

If in his/her judgment, the Superintendent believes that temporary exclusion of the affected person is prudent to protect the health of the affected person or others, he/she shall immediately notify the affected employee, the parent/guardian of an affected student, or the student if 18 years of age, in writing that the affected person may not continue in attendance in the workplace and/or school (or any school sponsored activities) until a determination is made by a physician or a local health officer as to the presence of a communicable disease.

E. If the affected person is a special education student, notice of the student’s temporary exclusion from school shall be immediately provided to the Director of Special Education. If such exclusion will constitute a change of placement, the Director shall convene an Individualized Educational Planning Committee (IEPC) to determine which services are necessary for the provision of FAPE.

F. Rights not specified in these guidelines may exist for certain employees under their collective bargaining agreement.