ADMINISTRATIVE REGULATIONS - STUDENT FUNDRAISING ACTIVITIES

It is recognized that fundraising, if not carefully regulated, has the potential for abuse and exploitation of students. Therefore, to protect this important aspect of activity programs and the students involved and to protect the integrity of the school instructional day, the following policy shall apply to all fundraising activities of student and school-related groups:

1. Fundraising shall be limited to projects, which in the opinion of administration, are consistent with the philosophy of the Adrian Public Schools and of the sponsoring organizations. Fundraising projects shall be conducted so that they do not interfere with the instructional or nutritional programs. Every effort should be made to avoid the use of instructional time by teachers and students for the collection and recording of fundraising monies. Where possible, fund raising activities should support learning outcomes, e.g., service – learning projects.

2. The Board recognizes that citizens, students, Board personnel, other persons and organizations may wish to express support for a particular school or the school system by conducting fundraising drives. Examples include PTO, Maples Fan Club, and Music Boosters; those fundraising activities receipts from which are not deposited in the student activity accounts. The Board respects such expressions of concern and support. Nonetheless, Principals should encourage the various booster organizations and the parent/teacher organizations to coordinate their fundraising activities with the school-sponsored activities, realizing that these school support groups are autonomous organizations. As much as possible, the fundraising activities of booster and parent/teacher organizations should be placed on the school fundraising calendar to foster coordination and planning.

3. Those fundraising activities that are directly sponsored and controlled by the school should be limited so that no more than one such activity takes place at a time. In the high school, a calendar of school-sponsored or club sponsored fundraising activities should be developed.

4. Principals should meet periodically as needed to coordinate fundraising activities.

5. Safety of the students is of utmost concern. Consideration shall be given to the nature of the fundraising activity so that students are not placed in potentially improper or unsafe situations. The use of door-to-door solicitation by pupils is prohibited.

6. At school, students may not participate in the purchase or sale of tickets for raffles or other activities which do not comply with federal, state and local gaming laws; nor may students participate in any such activity conducted on behalf of the school, any school-supported group, PTO, a school club or organization at school or in the community.
7. There are times when schools seek to educate students in the services performed by humanitarian agencies. During these times students may be encouraged to participate in a social and/or community project. Participation will be voluntary on the part of the student. All such projects must have the prior approval of the building principal.

8. Parents or guardians of students may be given the option to voluntarily contribute funds in lieu of their children’s participation in one, some or all fundraising activities. No student shall be discriminated against if they neither participate in a fundraising activity nor voluntarily contribute funds in lieu of participation.

9. Any solicitation of funds from students must be approved in advance by the building principal and adhere to these guidelines.

Note: General Rule 101(1)(e) defines a raffle as: “… an event for which raffle tickets are sold, a winner or winners are determined, either by randomly selecting stubs from all of the raffle tickets sold for an event or by an alternative method that is approved [in writing] by the bureau, and at which a pre-announced prize is awarded.”

A 50/50 drawing is considered a raffle, for which a license from the Lottery Commission is required. You must be at least 18 years old to either purchase or sell raffle tickets.

A basket shoot by spectators whose entry ticket stubs were drawn is deemed a “Game of Skill”, for which no license is required. There is no age requirement to participate.

Contact: Lottery Commission 1-517-335-5600

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