

## Series 3000: Operations, Finance, and Property

### 3300 Facilities, Real, and Personal Property

#### 3302.01 Naming Facilities

- A. The Board retains sole authority to name District facilities. For purposes of this Policy, a “facility” includes any portion of a facility that may be separately named (e.g., library, cafeteria, building wing). For purposes this Policy, “naming” also includes renaming an existing facility.
- B. The Board must review and discuss a recommendation or nomination to name a facility in at least two (2) open meetings over a two (2) month period. The Board will not act immediately on a request to name or rename a facility.
- C. In naming a facility, the Board will generally (but is not required to) solicit the feedback of the local community.
- D. The Board will name facilities after the following people, whether current or former or alive or deceased: employees, Board members, District students, community members, a donor who gives a substantial donation to the District, or others who by their contributions in effort, interest, devotion, exemplary life, attainment, or other factors deemed relevant by the Board have furthered the interest of the District.
- E. In deciding whether to name a facility after a donor, the Board will consider the donation amount, whether the donated amount is for a particular facility, and the connection between the donor and the District or the community.
- F. The Board may sell naming rights to a particular facility.
  - 1. The Superintendent or designee may negotiate a contract to sell naming rights, subject to final Board approval.
  - 2. The proceeds of such a sale may be used at the Board’s sole discretion.

Date adopted: February 14, 2022

Date revised: