

School Emergency Drills Documentation Form

Type of Drill

- ☒ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

Type of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: McKinley

Name of person conducting drill: Ruesink

Title of person conducting drill: Teacher / Dean of Students

Date of Drill: 9-16-15 Time drill was held: 11:55 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 20 seconds

Total Participants: 22

This report is for emergency drill # 2 for school year 2015-16

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____