

Emailed
9-17-15
LWS
Curtis

School Emergency Drills Documentation Form

- Type of Drill**
- ☐ Fire Drill (5 required)
 - ☒ Tornado Safety Drill (2 required)
 - ☐ Shelter in Place Drill
 - ☐ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
 - ☐ Class Change
 - ☐ Recess
 - ☐ Other Events

Name of Reporting School: McKinley

Name of person conducting drill: Ruesink

Title of person conducting drill: Teacher / Dean of Students

Date of Drill: 9-17-15 Time drill was held: 12:15 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 45 Sec.

Total Participants: 21

This report is for emergency drill # 3 for school year 2015-16.

Remarks: Discussed staying away from exterior glass

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____