

School Emergency Drills Documentation Form

Type of Drill

- ☒ Fire Drill (5 required)
- ☐ Tornado Safety Drill (2 required)
- ☐ Shelter in Place Drill
- ☐ Lockdown (3 required)

Type of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: McKinley

Name of person conducting drill: Donc Ruesink

Title of person conducting drill: Teacher / Dean of Students

Date of Drill: 10/23/15 Time drill was held: 12:17 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 35 sec

Total Participants: 12

This report is for emergency drill # 6 for school year 2015-16

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____e

OR

- ☐ Fire (fire chief or designee)^e
Name & Title: _____