

## School Emergency Drills Documentation Form

- | <u>Type of Drill</u>  | <u>Type of Drill</u>                         |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Safety Drill (2 required)  | <input type="checkbox"/> Class Change        |
| <input type="checkbox"/> Shelter in Place Drill             | <input type="checkbox"/> Recess              |
| <input type="checkbox"/> Lockdown (3 required)              | <input type="checkbox"/> Other Events        |

Name of Reporting School: Mc Kinley Education

Name of person conducting drill: DOUG RUESINK

Title of person conducting drill: Teacher / Dean of Students

Date of Drill: 4-25-16 Time drill was held: 10:15 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 35 seconds

Total Participants: 18

This report is for emergency drill # 10 for school year 2015-16

Remarks: Make up for rain out on 4-21-16

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature

Douglas Ruesink