

## School Emergency Drills Documentation Form

- | <u>Type of Drill</u>  | <u>Type of Drill</u>                         |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Safety Drill (2 required)  | <input type="checkbox"/> Class Change        |
| <input type="checkbox"/> Shelter in Place Drill             | <input type="checkbox"/> Recess              |
| <input type="checkbox"/> Lockdown (3 required)              | <input type="checkbox"/> Other Events        |

Name of Reporting School: McKinley Education Center

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Teacher / Dean of Students

Date of Drill: 5-17-16 Time drill was held: 11:00 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 35 seconds

Total Participants: 16

This report is for emergency drill # 10 for school year 2015-16.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)\_\_\_\_\_  
Name & Title: \_\_\_\_\_

Principal's signature

Douglas Ruesink