

## School Emergency Drills Documentation Form

- Type of Drill**
- ☐ Fire Drill (5 required)
  - ☐ Tornado Safety Drill (2 required)
  - ☐ Shelter in Place Drill
  - ☒ Lockdown (3 required)

- Type of Drill**
- ☒ Standard
  - ☐ Class Change
  - ☐ Recess
  - ☐ Other Events

*through 2nd run  
was in hall*

Name of Reporting School: Alexander

Name of person conducting drill: Jeff Peterson

Title of person conducting drill: pr. m.

Date of Drill: 5/23/16 Time drill was held: 2:34 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: immediate

Total Participants: 398

This report is for emergency drill # 3 for school year 15-16

Remarks:

*Quick exit drills - how quiet could we get into place*

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title: e