

## School Emergency Drills Documentation Form

- | <u>Type of Drill</u>  | <u>Type of Drill</u>                  |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Safety Drill (2 required)  | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill             | <input type="checkbox"/> Recess       |
| <input type="checkbox"/> Lockdown (3 required)              | <input type="checkbox"/> Other Events |

Name of Reporting School: Alexander ElemName of person conducting drill: Jeff PetersonTitle of person conducting drill: PrincipalDate of Drill: 5/13/16 Time drill was held: 2:45 ☐ AM ☒ PMExact time required to evacuate/shelter/secure: 1.08Total Participants: 373This report is for emergency drill # 5 for school year 15-16

Remarks:

Boys common bathroomDrill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or  
MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)\_\_\_\_  
Name & Title: \_\_\_\_\_

