

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (5 required)
- ☒ Tornado Safety Drill (2 required)
- ☐ Shelter in Place Drill
- ☐ Lockdown (3 required)

Type of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Richer Elementary

Name of person conducting drill: Deb Risner

Title of person conducting drill: principal

Date of Drill: 3-14-16 Time drill was held: 1:25 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 1.15 minutes

Total Participants: 300

This report is for emergency drill # 1 for school year 2015-16.
tornado

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Deb Risner