

School Emergency Drills Documentation Form

- ☒ Type of Drill
☒ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

- Type of Drill
☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Michener Elementary

Name of person conducting drill: Deb Risner

Title of person conducting drill: principal

Date of Drill: 10-7-15 Time drill was held: 2:00 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 1:24

Total Participants: 300

This report is for emergency drill # 2 for school year 2015-16

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☒ Fire (fire chief or designee)
Name & Title: _____

Safety Systems