

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☒ Lockdown (3 required)

Type of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Prairie SchoolName of person conducting drill: Shanon HenlineTitle of person conducting drill: Teacher LeaderDate of Drill: 5-26-16 Time drill was held: 9:55 ☒ AM ☐ PMExact time required to evacuate/shelter/secure: 5 min.Total Participants: 195This report is for emergency drill # 3 for school year 2015-2016.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
 Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)¹
 Name & Title: _____

OR

- ☐ Fire (fire chief or designee)¹
 Name & Title: _____

Principal's signature Shanon Henline