

School Emergency Drills Documentation Form

Fire Drill #1

- Type of Drill**
- ☒ Fire Drill (5 required)
 - ☐ Tornado Safety Drill (2 required)
 - ☐ Shelter in Place Drill
 - ☐ Lockdown (3 required)

- Type of Drill**
- ☒ Standard
 - ☐ Class Change
 - ☐ Recess
 - ☐ Other Events

Name of Reporting School: Prairie Elementary

Name of person conducting drill: Deb Stevenson

Title of person conducting drill: Administrator

Date of Drill: 9-25-15 Time drill was held: 10:30 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 1 min 20 sec.

Total Participants: 270

This report is for emergency drill # 1 for school year 2015-16

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____