

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (5 required)
- ☒ Tornado Safety Drill (2 required)
- ☐ Shelter in Place Drill
- ☐ Lockdown (3 required)

Type of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Prairie Elem.

Name of person conducting drill: Deb. Stevenson

Title of person conducting drill: Principal

Date of Drill: 11-23-15 Time drill was held: 1:30 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 5:00 minutes

Total Participants: 276

This report is for emergency drill # 1 for school year 2015-2016

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)____
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)____
Name & Title: _____