

School Emergency Drills

Documentation Form

- ☒ Type of Drill
☒ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

- Type of Drill
☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Prairie Elan
Name of person conducting drill: Deb. Stevenson
Title of person conducting drill: Principal
Date of Drill: 10-26-15 Time drill was held: 2:30 ☐ AM ☒ PM
Exact time required to evacuate/shelter/secure: 1 min. 15 sec
Total Participants: 270
This report is for emergency drill # 3 for school year 2015-16
Remarks:

Handwritten signature: Deborah Stevenson

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or a MSP)^a
Name & Title: _____^a

OR

- ☐ Fire (fire chief or designee)^a
Name & Title: _____^a