

**School Emergency Drills  
Documentation Form**

- | <u>Type of Drill</u>             |                                   | <u>Type of Drill</u>             |              |
|----------------------------------|-----------------------------------|----------------------------------|--------------|
| <input type="radio"/>            | Fire Drill (5 required)           | <input checked="" type="radio"/> | Standard     |
| <input type="radio"/>            | Tornado Safety Drill (2 required) | <input type="radio"/>            | Class Change |
| <input type="radio"/>            | Shelter in Place Drill            | <input type="radio"/>            | Recess       |
| <input checked="" type="radio"/> | Lockdown (3 required)             | <input type="radio"/>            | Other Events |

Name of Reporting School: AMS 7/8

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 1/14/16 Time drill was held: 10:55 XX AM PM

Exact time required to evacuate/shelter/secure: In Lock Down for 6 Minutes and 50 Seconds

Total Participants: All

This report is for emergency drill# 3 for school year 2015-16

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & **Title**: -----

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature 