

## School Emergency Drills Documentation Form

- Type of Drill**
- ☐ Fire Drill (5 required)
  - ☐ Tornado Safety Drill (2 required)
  - ☐ Shelter in Place Drill
  - XX ☐ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
  - ☐ Class Change
  - ☐ Recess
  - ☐ Other Events

Name of Reporting School: \_AMS 7/8\_

Name of person conducting drill: \_Adam Benschoter\_

Title of person conducting drill: \_Assistant Principal\_

Date of Drill: \_9/11/15\_ Time drill was held: \_1:45\_ ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: \_In Lock Down for 4 Minutes and 30 Seconds\_

Total Participants: \_All\_

This report is for emergency drill # \_1\_ for school year \_2015-16\_.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature \_\_\_\_\_