

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☒ Lockdown (3 required)

Type of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: McKinley

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Dean of students

Date of Drill: 1-11-17 Time drill was held: 1:30 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 30 seconds

Total Participants: 8

This report is for emergency drill # 7 for school year 2016-17

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)^e
Name & Title: _____^e

OR

- ☐ Fire (fire chief or designee)^e
Name & Title: _____

Principal's signature Douglas Ruesink