

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (5 required)
- ☐ Tornado Safety Drill (2 required)
- ☐ Shelter in Place Drill
- ☒ Lockdown (3 required)

Type of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: McKinley

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Dean of Students / Teacher

Date of Drill: 3-7-17 Time drill was held: 10:32 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 30 seconds

Total Participants: 19

This report is for emergency drill # 8 for school year 2016-17

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)—
Name & Title: _____

Principal's signature

Douglas Ruesink