

School Emergency Drills Documentation Form

- Type of Drill**
- ☒ Fire Drill (5 required)
 - ☐ Tornado Safety Drill (2 required)
 - ☐ Shelter in Place Drill
 - ☐ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
 - ☐ Class Change
 - ☐ Recess
 - ☐ Other Events

Name of Reporting School: Alexander Elementary

Name of person conducting drill: Jeff Peterson

Title of person conducting drill: Principal

Date of Drill: 10/27/16 Time drill was held: 10 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: _____

Total Participants: 300

This report is for emergency drill # 3 for school year 2016-17

Remarks: 300 in L.R.

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP) _____
Name & Title: _____

OR

- ☐ Fire (fire chief or designee) _____
Name & Title: _____

Principal's signature [Signature]