

School Emergency Drills Documentation Form

- Type of Drill**
- ☐ Fire Drill (5 required)
 - ☐ Tornado Safety Drill (2 required)
 - ☐ Shelter in Place Drill
 - ☒ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
 - ☐ Class Change
 - ☐ Recess
 - ☐ Other Events

Name of Reporting School: Alexander Elem

Name of person conducting drill: Jeff Peterson

Title of person conducting drill: Principal

Date of Drill: 5/30/17 Time drill was held: 11:30 - 1:30 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: held at lunch Recess

Total Participants: 372

This report is for emergency drill # 3 for school year 16-17

Remarks:

*Our last drill was done over lunch Recess, instructions
that if we had no studies in building and we were outside where to go*

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Jeff Peterson
Principal

5-30-17