

# School Emergency Drills Documentation Form

- | <u>Type of Drill</u>                                       | <u>Type of Drill</u>                         |
|--|--|
| <input type="checkbox"/> Fire Drill (5 required)           | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Safety Drill (2 required) | <input type="checkbox"/> Class Change        |
| <input type="checkbox"/> Shelter in Place Drill            | <input type="checkbox"/> Recess              |
| <input checked="" type="checkbox"/> Lockdown (3 required)  | <input type="checkbox"/> Other Events        |

Name of Reporting School: AMS 5/6

Name of person conducting drill: MR. HAROLD MARK

Title of person conducting drill: ASST. PRINCIPAL

Date of Drill: 11-2-16 Time drill was held: 2:00 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 2:00 TO SECURE

Total Participants: 381

This report is for emergency drill # 2 for school year 2016 - 2017

Remarks: LOCKDOWN  
ALL DOORS LOCKED. STUDENTS QUIET. BUILDING SECURED  
ON ALL FOUR FLOORS

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: JOHN BIRDWELL (CONTACTED)

OR

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature 