

School Emergency Drills Documentation Form

- Type of Drill**
- ☒ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

- Type of Drill**
- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Lincoln

Name of person conducting drill: Sam Skeels

Title of person conducting drill: Principal

Date of Drill: 11/29/16 Time drill was held: 8:55 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 300

This report is for emergency drill # 3 for school year 2016-2017

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature

