

School Emergency Drills Documentation Form

- Type of Drill**
- ☒ Fire Drill (5 required)
 - ☐ Tornado Safety Drill (2 required)
 - ☐ Shelter in Place Drill
 - ☐ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
 - ☐ Class Change
 - ☐ Recess
 - ☐ Other Events

Name of Reporting School: Lincoln

Name of person conducting drill: Sam Steels

Title of person conducting drill: Principal

Date of Drill: 4/12/17 Time drill was held: 12:00 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 1 min 54 seconds

Total Participants: 300

This report is for emergency drill # 4 for school year 2016-2017.

Remarks:



Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.
curtis.parsons@lenawee.mi.us

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____