

School Emergency Drills Documentation Form

- Type of Drill**
- ☒ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Mchenery Elementary

Name of person conducting drill: Deb Risner

Title of person conducting drill: principal

Date of Drill: 9-16-16 Time drill was held: 1:15 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 1:21

Total Participants: 275

This report is for emergency drill # 1 for school year 2016-17.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
 Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title: _____

OR

- ☒ Fire (fire chief or designee)
 Name & Title: Safety - Systems was called

Principal's signature Deb Risner