

## School Emergency Drills Documentation Form

- Type of Drill**
- ☒ Fire Drill (5 required)
  - ☐ Tornado Safety Drill (2 required)
  - ☐ Shelter in Place Drill
  - ☐ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
  - ☐ Class Change
  - ☐ Recess
  - ☒ Other Events

Name of Reporting School: Michener

Name of person conducting drill: Deb Risner

Title of person conducting drill: principal

Date of Drill: 10-31-16 Time drill was held: 11:30 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 1:48

Total Participants: 265

This report is for emergency drill # 3 for school year 2016-17

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☒ Fire (fire chief or designee)  
Name & Title: Safety Systems

Principal's signature Deb Risner