

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (5 required)
- ☐ Tornado Safety Drill (2 required)
- ☐ Shelter in Place Drille
- xx Lockdown (3 required)

Type of Drill

- ☐ Standarde
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: AMS 7/8

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 11/4/2016 Time drill was held: 12:45 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: Stayed in Secure Mode for 30 minutes

Total Participants: All

This report is for emergency drill # 1 Lock down for school year 2016-2017

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee ore MSP)e
Name & Title: _____e

OR

- ☐ Fire (fire chief or designee)e
Name & Title: _____e

Principal's signature

