

School Emergency Drills Documentation Form

Type of Drill
XX Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

Type of Drill
☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Adrian Middle School 7/8

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 9/8/2016 Time drill was held: 9:45 XX AM ☐ PM

Exact time required to evacuate/shelter/secure: 1 Minute 27 seconds

Total Participants: All

This report is for emergency drill # 1 Fire Drill for school year 2015-16

Remarks:

Drill was coordinated with:

☒ Emergency Management Coordinatore
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)e
Name & Title: _____e

OR

☐ Fire (fire chief or designee)e
Name & Title: _____e

Principal's signature

