

5  
3  
8  
16

Reset Form

**School Emergency Drills  
Documentation Form**

- | Type of Drill   | Type of Drill                         |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Safety Drill (2 required)  | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill             | <input type="checkbox"/> Recess       |
| <input type="checkbox"/> Lockdown (3 required)              | <input type="checkbox"/> Other Events |

Name of Reporting School: Community Ed Center  
Name of person conducting drill: Doug Ruesink  
Title of person conducting drill: Dean of Students  
Date of Drill: 9-13-18 Time drill was held: 11:45 ☒ AM ☐ PM  
Exact time required to evacuate/shelter/secure: 30 seconds  
Total Participants: 16  
This report is for emergency drill # 2 for school year 2018-19.  
Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Douglas Ruesink

## School Emergency Drills Documentation Form

- Type of Drill**
- ☒ Fire Drill (5 required)
  - ☐ Tornado Safety Drill (2 required)
  - ☐ Shelter in Place Drill
  - ☐ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
  - ☐ Class Change
  - ☒ Recess
  - ☐ Other Events

Name of Reporting School: Community Ed Center

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Dean of Students

Date of Drill: 9-26-18 Time drill was held: 12:30 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 45 seconds

Total Participants: 11

This report is for emergency drill # 4 for school year 2018-19

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature \_\_\_\_\_

*Doug Ruesink*

## School Emergency Drills Documentation Form

- | <u>Type of Drill</u>  | <u>Type of Drill</u>                  |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Safety Drill (2 required)  | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill             | <input type="checkbox"/> Recess       |
| <input type="checkbox"/> Lockdown (3 required)              | <input type="checkbox"/> Other Events |

Name of Reporting School: Community Ed. Center

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Dean of Students

Date of Drill: 10-15-18 Time drill was held: 10:50 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: \_\_\_\_\_

Total Participants: 11

This report is for emergency drill # 6 for school year 2018-19.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature: Doug Ruesink

## School Emergency Drills Documentation Form

- Type of Drill**
- ☒ Fire Drill (5 required)  
☐ Tornado Safety Drill (2 required)  
☐ Shelter in Place Drill  
☐ Lockdown (3 required)

- Type of Drill**
- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Community High School

Name of person conducting drill: DOUGLAS RUESINK

Title of person conducting drill: Dean of Students

Date of Drill: 4-17-19 Time drill was held: 11:00 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 45 seconds

Total Participants: 10

This report is for emergency drill # 10 for school year 2019.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
 Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
 Name & Title: \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
 Name & Title: \_\_\_\_\_

Principal's signature

Douglas Ruesink

## School Emergency Drills Documentation Form

- Type of Drill**
- ☒ Fire Drill (5 required)  
☐ Tornado Safety Drill (2 required)  
☐ Shelter in Place Drill  
☐ Lockdown (3 required)

- Type of Drill**
- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Community High  
 Name of person conducting drill: Doug Ruesink  
 Title of person conducting drill: Dean of Students  
 Date of Drill: 5-15-19 Time drill was held: 10:45 ☒ AM ☐ PM  
 Exact time required to evacuate/shelter/secure: 30 seconds  
 Total Participants: 14  
 This report is for emergency drill # 11 for school year 2018-19  
 Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
 Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
 Name & Title: \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
 Name & Title: \_\_\_\_\_

Principal's signature

Douglas Ruesink