

School Emergency Drills Documentation Form

- Type of Drill**
- Fire Drill (5 required)
 - Tornado Safety Drill (2 required)
 - Shelter in Place Drill
 - Lockdown (3 required)

- Type of Drill**
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Lincoln Elementary

Name of person conducting drill: Sam Skeels

Title of person conducting drill: Principal

Date of Drill: 3/27/19 Time drill was held: 1:00 AM PM

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: 345

This report is for emergency drill # 1 for school year 2018-2019

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature  3.27.19

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- Type of Drill**
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Lincoln Elementary

Name of person conducting drill: Sam Skeels

Title of person conducting drill: Principal

Date of Drill: 6/3/19 Time drill was held: 3:04 AM PM

Exact time required to evacuate/shelter/secure: 3:07 pm - 3 minutes

Total Participants: 350

This report is for emergency drill # 2 for school year 2018-2019

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature 