School Emergency Drills
Documentation Form

**Type of Drill**
- [ ] Fire Drill (5 required)
- [ ] Tornado Safety Drill (2 required)
- [ ] Shelter in Place Drill
- [ ] Lockdown (3 required)

**Type of Drill**
- [ ] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

Name of Reporting School: Prairie Elementary

Name of person conducting drill: Shanan Henline

Title of person conducting drill: Principal

Date of Drill: 3.14.19  
Time drill was held: 2:30 [AM] [PM]

Exact time required to evacuate/shelter/secure: 2 min. 28 sec

Total Participants: 251

This report is for emergency drill # 2 for school year 2018-19.

Remarks:

Drill was coordinated with:

- [ ] Emergency Management Coordinator
  Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

  AND

- [ ] Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title: ________________________________

  OR

- [ ] Fire (fire chief or designee)
  Name & Title: ________________________________

Principal's signature: ____________________________

Rev. 9/14
# School Emergency Drills Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Type of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Fire Drill (5 required)</td>
<td>□ Standard</td>
</tr>
<tr>
<td>□ Tornado Safety Drill (2 required)</td>
<td>□ Class Change</td>
</tr>
<tr>
<td>□ Shelter in Place Drill</td>
<td>□ Recess</td>
</tr>
<tr>
<td>□ Lockdown (3 required)</td>
<td>□ Other Events</td>
</tr>
</tbody>
</table>

Name of Reporting School: **Prairie Elementary**

Name of person conducting drill: **Sharon Hendrick**

Title of person conducting drill: **Principal**

Date of Drill: **11-10-18**  
Time drill was held: **10:30 AM**

Exact time required to evacuate/shelter/secure: **N/A**

Total Participants: **259**

This report is for emergency drill # **1** for school year **2018-19**.

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
  Name & Title: **Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.**

  AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
  Name & Title: **______________**

  OR

- Fire (fire chief or designee)  
  Name & Title: **______________**

Principal's signature: **Sharon Hendrick**

Rev. 9/14