

## School Emergency Drills Documentation Form

**Type of Drill**  
XX Fire Drill (5 required)  
☐ Tornado Safety Drill (2 required)  
☐ Shelter in Place Drill  
☐ Lockdown (3 required)

**Type of Drill**  
☐ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 3/26/2019 Time drill was held: 8:20 XX AM ☐ PM

Exact time required to evacuate/shelter/secure: 1 Minute 21 Seconds

Total Participants: All

This report is for emergency drill # 9 for school year 2018-2019.

Remarks:

#5 Fire Drill

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature



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- | <u>Type of Drill</u>                                       | <u>Type of Drill</u>                  |
|--|---------------------------------------|
| XX Fire Drill (5 required)                                 | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Safety Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill            | <input type="checkbox"/> Recess       |
| <input type="checkbox"/> Lockdown (3 required)             | <input type="checkbox"/> Other Events |

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 9/11/2018 Time drill was held: 8:50 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 1 Minute 19 Seconds

Total Participants: All

This report is for emergency drill # 1 for school year 2018-2019.

Remarks:

Fire Drill #1

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature 

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☐ Tornado Safety Drill (2 required)  
☐ Shelter in Place Drill  
☐ Lockdown (3 required)

**Type of Drill**  
☐ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 9/12/2018 Time drill was held: 1:39 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 1 Minute 8 Seconds

Total Participants: All

This report is for emergency drill # 2 for school year 2017-2018:

Remarks:

Fire Drill #2

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

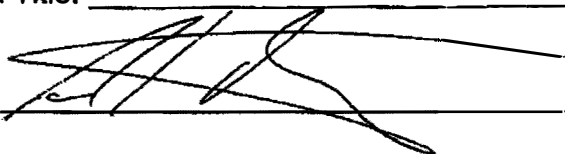
**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature



# School Emergency Drills

## Documentation Form

- | <u>Type of Drill</u>     |                                   | <u>Type of Drill</u>     |              |
|--------------------------|-----------------------------------|--------------------------|--------------|
| XX                       | Fire Drill (5 required)           | <input type="checkbox"/> | Standard     |
| <input type="checkbox"/> | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/> | Shelter in Place Drill            | <input type="checkbox"/> | Recess       |
| <input type="checkbox"/> | Lockdown (3 required)             | <input type="checkbox"/> | Other Events |

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 9/15/2018 Time drill was held: 11:27 XXAM ☐ PM

Exact time required to evacuate/shelter/secure: 1 Minute 2 Seconds

Total Participants: All

This report is for emergency drill # 3 for school year 18-19.

Remarks:

Third Fire Drill—During Lunch

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.


**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature



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**Type of Drill**  
XX Fire Drill (5 required)  
☐ Tornado Safety Drill (2 required)  
☐ Shelter in Place Drill  
☐ Lockdown (3 required)

**Type of Drill**  
☐ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 10/5/2018 Time drill was held: 1:25 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 1 Minute 8 Seconds

Total Participants: All

This report is for emergency drill # 4 for school year 2018-2019

Remarks:

#3 Fire Drill

Drill was coordinated with:

☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

**AND**

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature 

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- Type of Drill**
- ☒ Fire Drill (5 required)
  - ☐ Tornado Safety Drill (2 required)
  - ☐ Shelter in Place Drill
  - ☐ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
  - ☐ Class Change
  - ☐ Recess
  - ☐ Other Events

Name of Reporting School: Adrian HS

Name of person conducting drill: John Roberts

Title of person conducting drill: AD/AP

Date of Drill: 10/25/18 Time drill was held: 10:05 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 1:45

Total Participants: 754

This report is for emergency drill # 3 for school year 2018-2019.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Jam. R. [Signature]