School Emergency Drills
Documentation Form

Name of Reporting School: ___Springbrook Middle School________

Name of person conducting drill: ___Adam Benschoter______________

Title of person conducting drill: ___Assistant Principal_____________

Date of Drill: ___3/13/2019___  Time drill was held: ___8:51______ XX AM □ PM

Exact time required to evacuate/shelter/secure: ___In safe zones for 5 Minutes___

Total Participants: ___All__________

This report is for emergency drill # ___8___ for school year ___18/19______

Remarks:

1st Tornado Drill

Drill was coordinated with:

☑ Emergency Management Coordinator
   Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

   AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
   Name & Title: __________________________

   OR

☐ Fire (fire chief or designee)
   Name & Title: __________________________

Principal’s signature ___

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Type of Drill
☐ Fire Drill (5 required)
XX Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

Type of Drill
☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: ___Springbrook Middle School________

Name of person conducting drill: ___Adam Benschoter______________

Title of person conducting drill: ___Assistant Principal____________

Date of Drill: __3/26/2019__ Time drill was held: __1:00______ ☐ AM XX PM

Exact time required to evacuate/shelter/secure: __In safe zones for 5 Minutes__

Total Participants: ___All________

This report is for emergency drill # __10___ for school year __18/19______

Remarks:

2nd Tornado Drill

Drill was coordinated with:

☐ Emergency Management Coordinator
   Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

   AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
   Name & Title: ______________________

   OR

☐ Fire (fire chief or designee)
   Name & Title: ______________________

Principal’s signature ______________________

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Name of Reporting School: __Springbrook Middle School____________________

Name of person conducting drill: ___Adam Benschoter_______________________

Title of person conducting drill: ___Assistant Principal_____________________

Date of Drill: ___3/27/2019___ Time drill was held: ___1:00____ AM XX PM

Exact time required to evacuate/shelter/secure: _In safe zones for 5 Minutes____

Total Participants: _All________

This report is for emergency drill # __11__ for school year __18/19________.

Remarks:

3rd Tornado Drill

Drill was coordinated with:

☑ Emergency Management Coordinator
   Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

   AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
   Name & Title: _________________________________

   OR

☐ Fire (fire chief or designee)
   Name & Title: _________________________________

Principal’s signature ____________________________

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