

# School Emergency Drills Documentation Form

- Type of Drill**
- Fire Drill (5 required)
  - Tornado Safety Drill (2 required)
  - Shelter in Place Drill
  - Lockdown (3 required)

- Type of Drill**
- Standard
  - Class Change
  - Recess
  - Other Events

Name of Reporting School: Community Ed. Center

Name of person conducting drill: Douglas Ruesink

Title of person conducting drill: Dean of Students

Date of Drill: 11-4-21 Time drill was held: 9:00  AM  PM

Exact time required to evacuate/shelter/secure: 30 seconds

Total Participants: 8

This report is for emergency drill # 6 for school year 2021-22

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Douglas Ruesink

Reset Form

**School Emergency Drills  
Documentation Form**

- Type of Drill**
- Fire Drill (5 required)
  - Tornado Safety Drill (2 required)
  - Shelter in Place Drill
  - Lockdown (3 required)

- Type of Drill**
- Standard
  - Class Change
  - Recess
  - Other Events

Name of Reporting School: Community Ed Center

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Dean of Students

Date of Drill: 10-13 Time drill was held: 11:00  AM  PM

Exact time required to evacuate/shelter/secure: 45 seconds

Total Participants: 8

This report is for emergency drill # 5 for school year 2021-22

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Douglas Ruesink

Reset Form

# School Emergency Drills Documentation Form

- |   |  |
|---|--|
| <p style="text-align: center;"><u>Type of Drill</u></p> <p><input checked="" type="checkbox"/> Fire Drill (5 required)</p> <p><input type="checkbox"/> Tornado Safety Drill (2 required)</p> <p><input type="checkbox"/> Shelter in Place Drill</p> <p><input type="checkbox"/> Lockdown (3 required)</p> | <p style="text-align: center;"><u>Type of Drill</u></p> <p><input checked="" type="checkbox"/> Standard</p> <p><input type="checkbox"/> Class Change</p> <p><input type="checkbox"/> Recess</p> <p><input type="checkbox"/> Other Events</p> |
|---|--|

Name of Reporting School: Community Ed. Center

Name of person conducting drill: Doug Roesink

Title of person conducting drill: Dean of Students

Date of Drill: 9-30-21 Time drill was held: 9:30  AM  PM

Exact time required to evacuate/shelter/secure: 45 seconds

Total Participants: 8

This report is for emergency drill # 4 for school year 2021-22.

Remarks: Make up for drill scheduled for 9-23-21

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Douglas Roesink

# School Emergency Drills Documentation Form

- Type of Drill**
- Fire Drill (5 required)
  - Tornado Safety Drill (2 required)
  - Shelter in Place Drill
  - Lockdown (3 required)

- Type of Drill**
- Standard
  - Class Change
  - Recess
  - Other Events

Name of Reporting School: Community Ed. Center

Name of person conducting drill: Ruesink

Title of person conducting drill: Dean of Students

Date of Drill: 9-14-21 Time drill was held: 10:00  AM  PM

Exact time required to evacuate/shelter/secure: 30 seconds

Total Participants: 12

This report is for emergency drill # 2 for school year 2021-22.

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Douglas Ruesink