

School Emergency Drills Documentation Form

- Type of Drill
Fire Drill (5 required)
Tornado Safety Drill (2 required)
Shelter in Place Drill
Lockdown (3 required)

- Type of Drill
Standard
Class Change
Recess
Other Events

Name of Reporting School: Community Ed Center

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Dean of Students

Date of Drill: 9-16-21 Time drill was held: 11:00 AM

Exact time required to evacuate/shelter/secure:

Total Participants: 8

This report is for emergency drill # 2 for school year 2021-22

Remarks:

Drill was coordinated with:

Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title:

OR

Fire (fire chief or designee)
Name & Title:

Principal's signature [Signature]

# School Emergency Drills Documentation Form

- Type of Drill**
- Fire Drill (5 required)
  - Tornado Safety Drill (2 required)
  - Shelter in Place Drill
  - Lockdown (3 required)

- Type of Drill**
- Standard
  - Class Change
  - Recess
  - Other Events

Name of Reporting School: Community Ed. Center

Name of person conducting drill: Douglas Ruesink

Title of person conducting drill: Dean of Students

Date of Drill: 3-23-22 Time drill was held: 10:30 am  AM  PM

Exact time required to evacuate/shelter/secure: 30 seconds

Total Participants: 9

This report is for emergency drill # 9 for school year 2021-22.

Remarks:

Drill was coordinated with:

Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Douglas Ruesink