

School Emergency Drills Documentation Form

Type of Drill

- ☒ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

Type of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School:

Alexander Elementary

Name of person conducting drill:

Shanon Henline

Title of person conducting drill:

Principal

Date of Drill:

3/3/2021

Time drill was held:

1:05☐ AM ☒ PM

Exact time required to evacuate/shelter/secure:

1:59 sec.

Total Participants:

329

This report is for emergency drill #

4

for school year

20-21

Remarks:

*faxed
3/3/21
1/1/21*

Drill was coordinated with:

Emergency Management Coordinator

Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title: _____

OR

Fire (fire chief or designee)

Name & Title: _____

Principal's signature

Shanon C. Henline



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- Type of Drill**
- ☒ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
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☐ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Alexander Elementary

Name of person conducting drill: Sharon Henline

Title of person conducting drill: Principal

Date of Drill: 10-15-20 Time drill was held: 10:30 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 1:20 sec.

Total Participants: 306

This report is for emergency drill # 3 for school year 2020-2021.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
 Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
 Name & Title: _____

Principal's signature Sharon Henline

School Emergency Drills Documentation Form

Type of Drill

- ☒ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

Type of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: AlexanderName of person conducting drill: Sharon HenlineTitle of person conducting drill: PrincipalDate of Drill: 9-17-2020 Time drill was held: 1:15 ~~sec~~ ☐ AM ☒ PMExact time required to evacuate/shelter/secure: 158 secTotal Participants: 285This report is for emergency drill # 1 for school year 2020-2021

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
 Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
 Name & Title: _____

Principal's signature Sharon Henline

School Emergency Drills Documentation Form

- | <u>Type of Drill</u> | <u>Type of Drill</u> |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Safety Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill | <input type="checkbox"/> Recess |
| <input type="checkbox"/> Lockdown (3 required) | <input type="checkbox"/> Other Events |

Name of Reporting School: Alexander

Name of person conducting drill: Sharon Heeline

Title of person conducting drill: Principal

Date of Drill: 9-25-20²⁰ Time drill was held: 9:30 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 1 min. 3 sec

Total Participants: 291

This report is for emergency drill # 2 for school year 2020-2021.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature Sharon Heeline