

School Emergency Drills Documentation Form

Type of Drill

- ☒ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

Type of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: AlexanderName of person conducting drill: Sharon HenlineTitle of person conducting drill: PrincipalDate of Drill: 3/8/22 Time drill was held: 11AM ☒ AM ☐ PMExact time required to evacuate/shelter/secure: 1 min 10 secTotal Participants: 456This report is for emergency drill # 4 for school year 21-22

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature

Sharon Henline

School Emergency Drills Documentation Form

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- ☒ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

Type of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Alexander

Name of person conducting drill: Shenan Herline

Title of person conducting drill: Principal

Date of Drill: 10/14/21 Time drill was held: 10:30 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 54 seconds

Total Participants: 451

This report is for emergency drill # 3 for school year 21-22

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature Shenan Herline

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- Type of Drill**
- ☒ Fire Drill (5 required)
 - ☐ Tornado Safety Drill (2 required)
 - ☐ Shelter in Place Drill
 - ☐ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
 - ☐ Class Change
 - ☐ Recess
 - ☐ Other Events

Name of Reporting School: Alexander Elementary

Name of person conducting drill: Shanan Henline

Title of person conducting drill: Principal

Date of Drill: 9/29/21 Time drill was held: 930 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 1min 30sec

Total Participants: 457

This report is for emergency drill # 2 for school year 2021

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature Shanan Henline

School Emergency Drills Documentation Form

- Type of Drill**
- ☒ Fire Drill (5 required)
- ☐ Tornado Safety Drill (2 required)
- ☐ Shelter in Place Drill
- ☐ Lockdown (3 required)

- Type of Drill**
- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: _____

Name of person conducting drill: _____

Title of person conducting drill: _____

Date of Drill: 9/16/21 Time drill was held: 1:15 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 1:20 min

Total Participants: 461

This report is for emergency drill # 2 for school year 2021-2022

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature _____