

**School Emergency Drills  
Documentation Form**

- | <u>Type of Drill</u>                                       | <u>Type of Drill</u>                         |
|--|--|
| <input type="checkbox"/> Fire Drill (5 required)           | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Safety Drill (2 required) | <input type="checkbox"/> Class Change        |
| <input type="checkbox"/> Shelter in Place Drill            | <input type="checkbox"/> Recess              |
| <input checked="" type="checkbox"/> Lockdown (3 required)  | <input type="checkbox"/> Other Events        |

Name of Reporting School: Alexander

Name of person conducting drill: Sharon Henline

Title of person conducting drill: Principal

Date of Drill: 10/27/21 Time drill was held: 10  AM  PM

Exact time required to evacuate/shelter/secure: 1 min 10 sec.

Total Participants: 453

This report is for emergency drill # 1 for school year 2021-22.

Remarks:

Drill was coordinated with:

Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Sharon Henline